

**THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) FOR THE ACADEMIC YEAR
(PERIOD) JUNE 1, 2018 TO MAY 31, 2019 SUBMITTED BY THE IQAC OF ST. JOSEPH'S
EVENING COLLEGE (AUTONOMOUS)**

Part – A

Data of the Institution

1. Name of the Institution: ST. JOSEPH'S EVENING COLLEGE (AUTONOMOUS)

- Name of the Head of the institution : Dr. Albert Joseph Smith
- Designation: Principal
- Does the institution function from own campus: Yes
- Phone no./Alternate phone no. : 080 -22297274
- Mobile no. : 9448878573/8310011988
- Registered Email : mail@sjec.edu.in
- Alternate Email : principal@sjec.edu.in
- Address : No. 35, Museum Road, Bengaluru - 560 025
- City/Town : Bengaluru
- State/UT : Karnataka
- Pin Code : 560 025

2. Institutional status:

- Autonomous Status : Autonomous status was conferred on 7-10-2004
- Type of Institution: Co-education
- Location : Urban
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing
- Name of the IQAC Co-ordinator/Director: Dr. Kanishka K
- Phone no. /Alternate phone no. : 22211911
- Mobile: 9916855880
- IQAC e-mail address: kkanishka1976@gmail.com
- Alternate Email address: mail@sjec.edu.in

3. Website address: <http://www.sjec.edu.in>

4. Whether Academic Calendar prepared during the year: Yes
Whether it is uploaded in the Institutional website: Yes

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	3 star level	2	February 2002	From:12/2/2002 To: 28/3/2010
2 nd	B Grade	2.82	March 2010	From: 28/3/2010 To: 27/03/2015
3 rd	B++	2.89	2016	From: 16/09/2016 To: 15/09/2021

6. Date of Establishment of IQAC: 06/06/1997

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
Workshop on SWOC analysis with special focus on Institution and Department was facilitated by Dr. Subhashini Muthukrishnan, Dean of humanities, Jain University.	25th September 2018 One Day	40 Staff members
Mentoring Sessions	June to March (Throughout the academic year at regular intervals)	1241 students (All the students of College)
Faculty enrichment programs	Induction Programme -28th & 29th May, 2018. Faculty development program -30th and 31st May, 2018. IQAC internal academic audit - 12th and 13th July, 2018 Workshop on SWOC -25th September 2018 Faculty appraisal - (Odd Semester-Oct 2017 and Even Semester - March 2018) Faculty enrichment programme - 26th September, 2018	45

8. Provide the list of Special Status conferred by Central/ State Government-UGC.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

9. Whether composition of IQAC as per latest NAAC guidelines: Yes

10. No. of IQAC meetings held during the year: 6

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website: Yes

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

IQAC has not received funding from any of the funding agency to support its activities during the year

12. Significant contributions made by IQAC during the current year

Some of significant contributions undertaken successfully during the AY 2018-19

Induction Programme was organized for the newly appointed staff members on 28th & 29th May, 2018. The topics and resource persons for the program are as follows:

- Jesuit History, founder, Jesuit legacy, philosophy and Jesuit education by Fr Swebert D'Silva SJ, Director, St. Joseph's College for Law,
- History of St. Joseph's Evening College, its vision, mission, objectives and milestone by Ms. Priya S, Vice Principal of SJEC
- Faculty professional code of conduct by Prof. Gracelet Stanly, former Principal of SJEC
- Examination policies, processes and procedures, CIA and ESE, CBCS, Credits for Co-curricular and Extra-curricular activities by Mr. John Bosco, COE
- Staff code of conduct and management policies (HR) by Dr. Albert Joseph Smith, Principal and Fr. Arun Prashant SJ, Director SJEC.
- Preparation of lesson plan by Ms. Priya S, Vice Principal, SJEC
- Relevance of working in teams at student, department, inter-dept. and college level by Ms. Aparna, Trainer and Coach
- Concept of autonomy, relevance, scope and role of teachers in making autonomy effective by Dr. Kanishka, IQAC Coordinator, Faculty and Head, Dept. of Business Administration
- Teaching-learning process, class room management, student-teacher rapport and learning resources by Mr. Diwakar Yadav, Faculty and Head, Department of English
- Know your institution quiz competition conducted by Mr. Mohammed Umair, Faculty and Quiz Master, St. Joseph's College

Faculty development program for teaching staff was organized on 30th and 31st May, 2018. The topics and resource persons are

- How to make class room teaching-learning process joyful and effective at SJEC by Fr. Clarence D'Souza SJ, Vice-Principal (Admin.)
- Building student- teacher rapport & class room management by Dr. Kanishka K, IQAC Coordinator, SJEC
- Relevance of teaching and Lesson plan by Mr. Clement D'Souza, Vice Principal, St. Joseph's College,
- How to prepare quality minor and major research project proposal by Dr. Raja Jebasingh, Assistant Professor and Research Supervisor from St. Joseph's College of Commerce
- Relevance and impact of student mentoring by Ms. Miriam, former counsellor, St. Joseph's Evening College, Bengaluru

- Relevance of counseling at SJEC by Mr. Ashlon, Head, Department of Psychology, St. Joseph's Evening College, Bengaluru
- Preparation of quality research paper by Ms. Bhavani, Principal Nagarjuna Degree College

IQAC internal audit: Director, Principal, Vice Principal and IQAC Coordinator validated the annual action plan of all departments and associations on 12th and 13th July, 2018 between 2:30 PM to 8:00 PM in conference room. All the members of the department and associations/clubs presented the action plan and various documents pertaining to the same were produced. Some of the important documents produced for the verification during the validation process were, department minutes' book, BOS documents, teaching Plan, department association box file and self-appraisal.

Workshop on SWOC concept, relevance, scope and context was conducted for all teaching faculty on 25th September 2018 by Dr. Subhashini Muthukrishnan, Dean of humanities Jain University. All the departments were given opportunity to reflect and present Dept. SWOC and were validated by the resource person.

Faculty appraisal for individual level as well department level was organized during the odd semester (June to October 2018). Director and Principal met the faculty and departments to appraise the individual and department performance. Concerns were deliberated and suggestions were given to further their performance.

Faculty enrichment programme was organized on 26th September, 2018 to teaching faculty at Prerana (Ignatian Spirituality Centre) Mount St. Joseph's, Bannerghatta Road. Some of the important activities conducted during FEP are

- Talk on Ignatian life, philosophy and pedagogy by Fr. John Pradeep, Director of Prerana (Ignatian Spirituality Centre)
- Self-reflection and meditation facilitated by Fr. Arun Prashanth SJ, Secretary and Treasurer of BJES and Director of SJEC
- Concept, relevance, scope and impact of migration on society by Fr. Francis Balraj, Prof. of MSW department, St. Joseph's College. Bangalore
- Group discussion and presentation on issues and prospects concerning the growth and development of institution and its stakeholders
- Campus tour was organized to learn about the facilities and services provided at Mount St. Joseph's

Jesuit lay collaboration seminar was organized by the management as a part faculty development program on 28th, 29th & 30th September 2018 for all the newly appointed staff at St. Joseph's College, Lalbagh Road. Over 12 teaching faculty participated in the **JESCOL** seminar.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the AY 2018-19

Sl No	Action Plan	Outcomes achieved by end of the year
1.	Curricular Aspects -Post-graduation program -Faculty induction program was organised to all new faculty -Faculty development	- MA in Journalism & Mass Communication was established -Induction Programme on preparation of lesson plan was organized for the newly appointed staff members on 28th& 29th May, 2018. The resource person was Ms. Priya S, Vice Principal, SJEC

	<p>program</p> <ul style="list-style-type: none"> -Student strength at college level -Plan to enhance student's enrolment in humanities -Plan to increase in the intake of M. Com -Curriculum review and up-gradation 	<ul style="list-style-type: none"> -Faculty development program on Relevance of teaching and Lesson plan was organised for all the faculty members on 30th and 31st May, 2018. The resource person was Mr. Clement D'Souza, Vice Principal, St. Joseph's College, Lalbagh road, Bangalore -Enhancement of student strength at college level from 1166 to 1241 during the academic year 2018-19 -Increase in the intake of M. Com Seats from 40 to 50 -Increase in student's strength by over 10% in the Dept. of Humanities -Every department reviewed and updated the curriculum during the annual BOS meet. - Review and upgrading of Choice Based Credit System (CBCS)
2.	<p>Teaching-Learning</p> <ul style="list-style-type: none"> -Faculty development program -Student feedback on quality of teaching-learning process, class-room management, student mentoring -Self appraisal of all faculties -HOD/Coordinator appraisal of teaching faculty -Teaching aids like laptop, internet facilities, overhead projectors, speakerphone -Remedial for slow learners -Academic mentoring -Teaching plan 	<ul style="list-style-type: none"> - Talk on "Teaching-learning process, class room management, student-teacher rapport and learning resources" by Mr. Diwakar Yadav, Faculty and Head, Department of English - Talk on "How to make class room teaching-learning process joyful and effective at SJEC" by Fr. Clarence D'Souza SJ, Vice-Principal (Admin.), St. Joseph's College. -Self, Department, Association, Coordinator, Peer appraisal for staff was organized. Director and Principal met the faculty and departments. Concerns were deliberated and suggestions were given to further the quality of performance. -Student's Feedback on teaching-learning: Staff evaluation by the students was conducted to appraise the quality of teaching-learning process, classroom management, student-teacher rapport and overall progression of teaching and learning. In order to ensure the participation of students in quality check and management a systematic and well-thought out feedback system is in place. The methods and means of collecting feedback are - Suggestion Box, Online Feedback, Informal Feedback, Feedback by the Student Council
3.	<p>Examination</p> <ul style="list-style-type: none"> -Orientation on examination process -Makeup tests for deserving students -Result analyses and remedial coaching -Board of Examiners and Panel of Examiners -Roles and responsibilities of Chairperson and members of 	<ul style="list-style-type: none"> -Examination policies, processes and procedures, CIA and ESE, CBCS, Credits for Co-curricular and Extra-curricular activities by Mr. John Bosco, COE -Makeup tests as a part of CIA improved students' performance -Result analyses and remedial coaching - Strengthening the job description of Board of Examiners and Panel of Examiners -Strengthening the roles and responsibilities of Chairperson and members of BOE -Emphasis laid to enhance the quality of curriculum

	<p>BOE</p> <ul style="list-style-type: none"> - Quality of evaluation - Result analysis - Students performance and outcomes 	<p>design, teaching-learning process, evaluation and result</p> <ul style="list-style-type: none"> -One time measure for completion of graduation to all students who have exhausted the time limit for course completion
4.	<p>Research and Development</p> <ul style="list-style-type: none"> - Talk on “How to prepare quality minor and major research project proposal -Students were oriented and encouraged to participate, present and publish research papers at State/National/International conferences and workshops - Faculty members were oriented and encouraged to participate, present and publish research papers at State/National/International conferences and workshops 	<ul style="list-style-type: none"> -How to prepare quality minor and major research project proposal by Dr. Raja Jebasingh, Assistant Professor and Research Supervisor from St. Joseph’s College of Commerce -Preparation of quality research paper by Ms.Bhavani, Principal Nagarjuna Degree College -Over 25 publications were made by faculty members in different reputed publications -Faculty members participated and presented over 120 research papers at different state / national / international conferences / seminars / workshops -Over 60 UG and PG students participated and presented research papers in different national and international conferences / seminars / workshops -Faculty members were invited as resource persons / experts for BOE / BOS / AC/GB
5.	<p>Infrastructure and Learning Resources</p> <ul style="list-style-type: none"> -Plan for painting and granite flooring -Waste management system - Gardening and students seating facility at college quadrangle -Procuring and Maintenance and up gradation learning teaching and learning - Procuring and Maintenance of safety and security - Learning resources - Book bank facilities for needy 	<ul style="list-style-type: none"> - Painting and granite flooring for Xavier block was done - Computers were added to the COE office, Installation of water filter in staff room, LCD projectors, teaching aids like laptops, printers and other electronic gadgets were provided to all the departments to enhance the teaching-learning process -Up-gradation of gardening and students seating facility at college quadrangle -655 books have been added to the library for the academic year 2018-19. All the departments have upgraded their shelves in the library with new books, journals and magazines. The economically poor students are allowed to borrow books from Book Bank facility for one full semester.
6.	<p>Student Support and Development</p> <ul style="list-style-type: none"> -Orientation and refresher program for the students -Fee concession for deserving students -Free evening meals scheme -Financial aid for emergency student’s health need - Talk on “Relevance and impact of student mentoring” -Job placement support -UGC supported community 	<ul style="list-style-type: none"> -Six Counselors from Sampurna Montfort College and one from BJES were invited to offer counseling services to our students -Over 50 UG and 35 PG students received financial assistance as scholarships to sustain their studies .7 deserving post-graduation students received free education. During the ensuing academic year 2018-19, Rs. Rs. 27,81,974/- was spent and 397 students have benefited from study scholarship. -Free evening meals scheme was enhanced from 197 to 207 students as against last academic year. During the ensuing academic year 2018-19, Rs. Rs. 6,54,720/- was spent and 207 students have benefited from the evening

	<ul style="list-style-type: none"> -One time measure for all students who have exhausted the time limit for course completion - Talk on “Relevance and impact of student mentoring” - Formation of Waste Management Committee. 	<ul style="list-style-type: none"> meals scheme. -During this academic year 2018 – 19, Rs. 65,590/-was spent and 9 students have benefited from medical financial assistance -Over 186, ongoing and outgoing placement facilitation was done for ensuing academic year -UGC recognized community college was sustained ITES, Banking and Finance with over 67 students registering for skill enhancement -Waste Management Committee was formed to ensure cleanliness; health and hygiene.
7.	<p>Innovations and Best Practices</p> <ul style="list-style-type: none"> -Twining Programme with the Jesuit missions of Raichur and Anekal -Admission Policy -Co-Curricular Activities -Placement cell 	<ul style="list-style-type: none"> -Twining Programme with the Jesuit missions of Raichur and Anekal has commenced for mutual interaction and sharing of resources for the betterment of both institutions. -Over 150 programs / activities /competitions were conducted by department and college level associations
8.	<p>Faculty enrichment and welfare program</p> <ul style="list-style-type: none"> -Talk on Ignation life, philosophy and pedagogy -Activity on Self-reflection and meditation -Concept, relevance, scope and impact of migration on society -Group discussion and presentation on issues and prospects concerning the growth and development of institution -Workshop on SWOC - Concept, relevance, scope and context --Medical insurance scheme for staff and their family -Resource support for research programs -Resource support for higher education -Resource support for training and development program -Staff outing for recreation, enrichment and development -Financial assistance extended during emergency -Fee concession provided for 	<ul style="list-style-type: none"> -Jesuit History, founder, Jesuit legacy, philosophy and Jesuit education by Swebert, Director, St. Joseph’s College for Law, -History of St. Joseph’s Evening College, its vision, mission, objectives and milestone by Ms. Priya S, Vice Principal of SJEC - A talk on “Professional code of conduct” for staff was delivered by Prof. Gracelet Stanly, former Principal of SJEC -Staff code of conduct and management policies (HR) by Dr. Albert Joseph Smith, Principal and Fr. Arun Prashanth D’Souza SJ, Director SJEC. -Relevance of working in teams at student, department, inter-dept. and college level by Ms. Aparna, Trainer and Coach - Quiz program on “Know your institution” was conducted by Mr. Mohammed Umair, Faculty and Quiz Master, St. Joseph’s College -Relevance and impact of student mentoring by Ms. Miriam, Former Counselor (SJEC) -Relevance of counseling at SJEC by Mr. Ashlon, Head, Department of Psychology - Building Student teacher rapport & class room management by Dr. Kanishka, IQAC Coordinator, SJEC -Concept, relevance, scope and role of teachers in making autonomy effective by Dr. Kanishka, IQAC Coordinator, Faculty and Head, Dept. of Business Administration -Workshop on SWOC was conducted to all teaching

	<p>staff wards studying at various Jesuit institutions under BJES</p>	<p>faculty on 25th September 2018. The Departments were given opportunity to present the SWOC and same was validated by the resource person. The resource person was Dr.Subhashini Muthukrishnan, Dean of humanities, Jain University.</p> <p>Faculty enrichment programme was organized on 26th September, 2018 to teaching faculty at Prerana (Ignatian Spirituality Centre) Mount St. Joseph's, Bannergatta Road, Bangalore. Some of the important activities conducted during FEP are</p> <ul style="list-style-type: none"> • Talk on Ignatian life, philosophy and pedagogy by Fr. John Pradeep SJ, Director of Prerana (Ignatian Spirituality Centre) • Self-reflection and meditation facilitated by Fr. Arun Prashanth D'Souza SJ, Secretary and Treasurer of BJES and Director of SJEC • Concept, relevance, scope and impact of migration on society by Fr. Francis Balraj SJ, Prof. of MSW department, St. Joseph's College. Bangalore • Group discussion and presentation on issues and prospects concerning the growth and development of institution and its stakeholders • Campus tour was organized to learn about the various infrastructure and learning facilities and services provided at Mount St. Joseph's <p>-Jesuit lay collaboration seminar was organized by the management as a part faculty development program on 28th, 29th & 30th September 2018 for all the newly appointed staff at St. Joseph's College, Lalbagh Road. Over 12 teaching faculty participated in the JESCOL seminar.</p> <p>-Financial assistance in the form of loan was offered to staff to meet their educational and personal requirements</p> <p>-Special financial and non-financial assistance was provided to all the staff attending various enrichment and research programs.</p>
<p>9.</p>	<p>Documentation and Validation</p> <p>-Monitoring, intervention, validation and documentation of action plan/program/activities of department</p> <p>-Monitoring, intervention, validation and documentation of action plan/program/activities of college level</p>	<p>- IQAC validation: Director, Principal, Vice Principal and IQAC Coordinator validated the annual action plan of all departments and associations on 12th and 13th July, 2018 between 2:30 PM to 8:00 PM in conference room. All the members of the department and associations/clubs presented the action plan and various documents pertaining to the same were produced. Some of the important documents produced for the verification during the validation process were, department minutes book, BOS documents, teaching Plan, department association box file and self-appraisal.</p>

	clubs/associations	
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14. Whether the AQAR was placed before statutory body?

Yes

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

No

16. Whether institutional data submitted to AISHE: Yes

Year: 2018-19

Date of Submission: 8/3/2019

17. Does the Institution have Management Information System?

Institution has a well-established multi-featured Management Information System and IT ERP - LINWAYS for facilitating academic & non-academic administration. Some of the components administered by the MIS are:

- Admission – The Institution’s MIS admission modules helps in admission process of all UG and PG. The students of the institute are required to complete the admission formality by filling up online admission forms with all the academic and other information on the online form. The module helps in collecting the information of the academic admissions program wise and also helps in making merit list as per the institute norms.
- Fees Payment – Students can pay their annual tuition fee, exam fee and other fees using online mode.
- Administration – The data related to attendance of regular and temporary faculty are a part of this module which helps in monthly salary calculations.
- This module helps in vendor registration, tender procedure used for procurement of consumables and equipment’s, preparing comparative statements, preparing and placing orders and the necessary administrative approvals of the procurement.
- Academic Activities –The information related to the students roll numbers their course details and their other academic information are a part of this module.
- Time Table – Preparation and display of academic calendar and timetable.
- Attendance –Attendance module helps in recording online attendance of all lectures conducted for all programs. It enables to create the attendance shortage list of students who do not qualify minimum attendance requirement of the institution’s
- Examinations – This module takes care of the exam activities in the form of seating arrangements of students with student registration numbers, numbering of answer scripts, bar coding and decoding of answer scripts collection and compilation of continuous evaluation marks, end semester marks and declaration of results using CGPA system.
- Leave Management – All faculty members of the institution apply for different types of leaves and information goes for necessary approval using MIS. It keeps a record of total number of leaves taken by the faculty throughout the year and the balance leave available.
- Accounts and Finance – Institution’s accounts and finance conducts all its functions using accounts and finance modules.

Part-B

CRITERION I – CURRICULAR ASPECTS			
1.1 Curriculum Design and Development			
1.1.1 Programmes for which syllabus revision was carried out during the Academic year			
Name of programmes	Programme Code	Dates of revision	
Bachelor of Arts in History, Economics and Political Science	BA 172	Jan 2019	
Bachelor of Arts in Journalism, Political Science, Sociology	BA 202	Jan 2019	
Bachelor of Arts in English, Journalism, Psychology	BA 316	Jan 2019	
Bachelors of Commerce	BC0172	Jan 2019	
Bachelors of Business Administration	BBA109	Jan 2019	
Bachelors of Computer Applications	BCA113	Jan 2019	
Masters on Commerce	MCOM114	Jan 2019	
Masters in English	MAENG115	Jan 2019	
Master in Mass Communication and Journalism	MAMCJ116	Jan 2019	
1.1.2 Programmes/ courses focused on employability/ entrepreneurship/ skill development during the Academic year			
Programme with Code	Date of Introduction	Course with Code	Date of Introduction
Bachelor of Arts in History, Economics and Political Science –BA172	AY 2018-19	-	-
Bachelor of Arts in Journalism, Political Science, Sociology –BA 202	AY 2018-19	-	-
Bachelor of Arts English, Journalism , Psychology –BA 316	AY 2018-19	-	-
Bachelors of Commerce- BC0172	AY 2018-19	-	-
Bachelors of Business Administration - BBA109	AY 2018-19	-	-
Bachelors of Computer Applications - BCA113	AY 2018-19	-	-
Masters of Commerce - MCOM114	AY 2018-19	-	-
Masters of English - MAENG115	AY 2018-19	-	-
Information Technology and Enabled Services - CCDITES14	Academic year 2018-19	CCDITES14	Academic year 2018-19
Banking and Finance - CCDBAF17	Academic year 2018-19	CCDBAF17	Academic year 2018-19
Human Rights - DHR09	Academic year 2018-19	DHR09	Academic year 2018-19
Hardware and Networking - DHAN09	Academic year 2018-19	DHAN09	Academic year 2018-19
1.2 Academic Flexibility			
1.2.1 New programmes/courses introduced during the Academic year			
Programme/Course	Date of introduction		
M.A Journalism & Mass communication	AY 2018-2019		
Goods and Service Tax (V Sem B.Com)	AY 2018-2019		

Web programing (III Sem BCA)	AY 2018-2019
Web programing Lab (III Sem BCA)	AY 2018-2019
Oracle Lab – skill development course (III Sem BCA)	AY 2018-2019
System Simulation (IV Sem BCA)	AY 2018-2019
Quantitative aptitude - Skill development course (IV Sem BCA)	AY 2018-2019
Data Warehousing and data mining (V Sem BCA)	AY 2018-2019
Cloud Computing (VI Sem BCA)	AY 2018-2019
GST (I Sem M.Com)	AY 2018-2019
Direct Taxes (I Sem M.Com)	AY 2018-2019
Financial Planning (I Sem M.Com)	AY 2018-2019
Corporate Financial Reporting (II Sem M.Com)	AY 2018-2019
Risk Management (III Sem M.Com)	AY 2018-2019
Corporate Tax planning(IV Sem M.Com)	AY 2018-2019
Financial Markets and Services(IV Sem M.Com)	AY 2018-2019

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Understanding the dynamics and expectations from the educational services sector have given us the opportunity to conceptualize, design, develop and implement CBCS course under various programs. CBCS courses was strengthened during the academic year by updating the course content, adding relevant employability topics, promoting innovative pedagogy, practicing participative, collaborative, experiential and student centric approach. The salient features of CBCS - Each course shall carry a specific number of credits which are a weightage of a course, All courses have subjects that include foundation, core and skill development courses and CBCS system allows horizontal mobility.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
1.BA - History, Economics and Political Science 2.BA - Journalism, Psychology and Political Science 3.BA - English, Journalism and Political Science	3 Programs	`	2018-19 AY	Political Science: 1. Research methods in political science 2. Indian Administration and E-Governance 3. Peace and Conflict Studies 4. Public Policy in India 5. Public Opinion and Survey Research 6. Computer Applications in Political Science Economics: 1.Economics of Hospitality Industry 2. Health Economics Sociology:	

				1.Life skills History: 1.Tourism in Karnataka 2.Tourism Management Psychology: 1.Positive Psychology Journalism 1.Photography	
4. B.Com	1Program		2018-19 AY	Corporate Image Management - III Sem. Principles of Events Management - IV Sem. Social Media Marketing -	
5.BBA	1 Program		2018-19 AY	Personality Development and Life Skills - III Sem. Personal Financial Planning - IV Sem. Financial Planning and Security Analysis - V Sem. Banking and Finance - VI Sem.	
6.BCA	1 Program		2018-19 AY	Oracle - III Sem. Quantitative Aptitude - IV Sem. Other Proposed Courses: 1. Cloud Computing 2. Computer Network 3. Web Designing 4. Adobe Illustrator	
7.M.Com		1 Program	2018-19 AY	Income Tax	
8.MA in English		1 Program	2018-19 AY	Communicative English	
9. MA in Mass Communication and Journalism		1 Program	2018-19 AY	-	

1.3 Curriculum Enrichment				
1.3.1 Value-added courses imparting transferable and life skills offered during the year				
Value added courses		Date of introduction		Number of students enrolled
Ignitors – Integral formation program and life skills		July 2018 (3 days)		1241
1.3.2 Field Projects / Internships under taken during the year				
Project/Programme Title				No. of students enrolled for Field Projects / Internships
Research Project (Dept. of BBA)				45
Term Research Paper (Dept. of B.COM)				54
BCA internship/Project				54
Term Research Paper (Dept. of Humanities HEP/JPS/EJP)				42
Dissertation (M.COM)				33
Dissertation (MA English)				23
Field Visits (II and III Sem of all Streams) Organised by Bembala-outreach				737
Rural Exposure (IV Sem of all Streams)				361
Field Visits-JVS Electronics (Dept. of Commerce)				35
Field Visits – St. Aloysius Community Radio, Mangalore by the Dept. Journalism-II year BA JPS				25
Field Visits – Education tour to Melkote, Mysore, Belur and Halebidu by the Dept. of Humanities				51
1.4 Feedback System				
1.4.1 Whether structured feedback received from all the stakeholders.				
1) Students	2) Teachers	3) Employers	4) Alumni	5)Parents
Yes	Yes	Yes	Yes	Yes
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution?				
<p>The College is constantly in dialogue with all its stake holders and seeks advice from senior faculties, University subject matter experts, Alumni, industry experts, in order to enhance quality of curriculum, teaching-learning and evaluation. Feedback on curricular aspects, quality classroom teaching-learning-evaluation, class room management, student teacher rapport, subject expertise, mentoring is taken in order to validate the quality inputs of the faculty on subjects taught during the AY and their learners perception & satisfaction on the same is analyzed. Besides, Student satisfaction survey and stake holder's opinion survey is administered on various aspects of institution such as curricular aspects, quality of teachers, teaching methodology, student support services, infrastructure facilities, placement activities, skill development programs, assessment system, examination, evaluation mechanism, announcement of results, overall institution environment.</p> <p>Parent's feedback of undergraduate students' performance is obtained once a year in the parent's teacher association meeting. The placement department undertakes the obtainment of the feedback from the corporate industry partners of their view of the students placed with them. The faculty feedback obtained from the students are collated and forwarded to the principal. He gives constructive review of the feedback to each staff member personally. The College obtains student feedback twice in an academic year at the end of the semester. The data generated from these various feedback platforms are compiled by the Principal office and the action taken report is shared with the concerned stakeholders. Based on the stakeholder's feedback, following action are taken to improve overall performance : Review the curriculum design, development and delivery, Preparation of learner friendly question paper pattern, Introduction of make-up classes and in improvements to better academic outcomes , Conduct of personalized remedial classes and academic mentoring, Strengthening of bridge course for newly</p>				

inducted students, Focus on teaching-learning-evaluation method which is result oriented Comprehensive Teaching Plan

Criterion II -Teaching-Learning and Evaluation

2.1 Student Enrolment and Profile

2.1. 1 Demand Ratio during the year

Name of the Programmes	Number of seats available	Number of applications received	Students Enrolled
1.BA - History, Economics and Political Science	160	69	56
2.BA - Journalism, Psychology and Sociology	50	41	28
3.BA - English, Journalism and Political Science	60	47	27
4. B.Com	220	347	220
5.BBA	60	93	60
6.BCA	60	109	60
7.M.Com	50	65	42
8.MA in English	30	27	16
9.MA in Mass Communication and Journalism	60	9	8
9 Programs	750	807	517

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
AY 2018-19	1119	122	31	5	4

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT (LMS, e-Resources)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
55	55	LINWAYS (LMS), Internet, Research lab, PPT, lap top	35	Nil	NFLIBNET /N-LIST

2.3.2 Students mentoring system available in the institution? Give details.

The core mission of Jesuit Education is to create an ambience where every student gets an opportunity to develop his personality holistically. The College makes all the necessary arrangements to engage all the students through mentoring. Mentors ensure that all mentees are inculcated with positive attitude, domain knowledge, varied skills and societal values. The mentoring relationship is built on mutual trust, respect, and communication, and involves both parties meeting regularly to exchange ideas, discuss progress and set goals for further development. Therefore, the objective is to strengthen and enhance thinking (head), emotional (heart) and kinesthetic (hand) skills.

The core objectives of mentoring are

1. To create a conducive and productive learning environment
2. To balance personal-professional and academic priorities
3. To provide support which enhances academic outcomes
4. To appraise the academic and non-academic gaps and outcomes
5. To reduce uncertainty, stress and anxiety

The mentoring process is as follows

1. Planning Stage

- a) **Step one:** The College has to constitute a core mentoring team comprising of senior most faculty members and headed by a coordinator. The coordinator shall be appointed by rotation among the senior faculty members.
- b) **Step two:** The core team should annually undergo mentoring training program offered/conducted by the expert/reputed organizations/institutes
- c) **Step three:** Preparation of mentors list department wise and allocation of mentees to each mentor by the head of the respective department. The department head has to take the overall responsibility of planning, organizing, coordinating, implementing and supervising the entire process. In exceptional cases, where the HOD is entrusted with additional college level responsibility, HOD can appoint senior most faculty with the consent of principal/director to act on behalf of HOD.
- d) **Step four:** The coordinator and core mentoring team should organize comprehensive orientation and training for selected mentors. The team should focus on the concept, scope, method, process, goals and expected outcome

2. Implementation Stage

- e) **Step one:** Head of the department/coordinator should organise mentoring orientation program during the beginning of odd and even semester (first week of the college) along with the mentors and mentees. The orientation shall focus on concept, scope, method, process, goals and expected outcome of mentoring program. The calendar of mentoring events should be announced along with allotment of mentors their respective mentees.
- a) **Step two:** The mentors are expected to meet all the allotted mentees regularly during 4:00 to 5:00 pm or as per the scheduled appointment. The deliberation of the meeting should be recorded in the mentor's hand book and get the mentees signature.
- b) **Step three:** Head of the department/coordinator should organise midterm meeting with the mentors for validation of expected outcome. The meeting should be attended compulsorily by the IQAC coordinator, principal, vice principal and director. The proceeding of the meeting shall be recorded by the one of the department members and uploaded on the website
- c) **Step four:** Core mentoring committee shall call for the general staff meeting two weeks prior to scheduled college mentoring day to prepare a comprehensive action plan. The key areas to be included in the action plan are: D/D/T/M/Y, budget, venues, logistics, communication, special lectures, refreshment for parents, undertaking letter from students, result analyses, mentoring hand book updating etc.

3. Evaluation Stage

- a) **Step one:** The core mentoring along with the HOD/Coordinator should ensuring that planning and implementation is in adherence to the expected standards
- b) **Step two:** The core mentoring along with the HOD/Coordinator should valid all periodically recorded documents on a scheduled date and check for 4 Cs - completeness, compliance, conformity, consistency. Any deviation shall be checked, recorded, communicated and rectified immediately to the concerned department/mentor. The validation meeting shall be organized after mentoring day and 15 days before the closure of semester.
- c) **Step three:** The core mentoring team should formulate a quantitative mentoring feedback form and same shall be administered to the mentees at the end of the mentoring day.
- d) **Step four:** The feedback form should be collected, compiled, analyzed, interpreted and recommendations for necessary changes if any

4. Follow-up Stage

- a) **Step one:** The core mentoring team should record all the major observations, expectation gap of mentees, process deviations and plan for necessary remedial measures.

Step two: HOD/Coordinator along mentors should identify deserving mentees needs like financial, emotional and academic support requirements and recommend on case to case to meet respective authorities (Counselors, Vice principal, Principal and Director). This recommendation should be done in the prescribed format signed by the HOD, mentors and approving authority. Apart from mentees college management employed the services of the psychology faculty (two in number), who are also professional counsellors, together with six intern counsellors to provide mentoring and counselling to the students. Some of the major issues usually brought by the students to the counsellors are: balancing work and college life, emotional regulation, relationship issues, financial struggles, academic issues, addictions, and depression. The Counselling Cell is committed to helping students deal with day to day issues in their personal, interpersonal, academic, and social lives. Names and Designation of Counsellors: (2018 – 19)

- Mr. Ashlon Noronha (Assistant Professor, Department of Psychology, and Counselling Cell Coordinator)
- Ms. Maryanne Antoinette Pais (Assistant Professor, Department of Psychology, and Counsellor)
- Ms. Avantika (Intern Counsellor, studying at Sampurna Montfort College)
- Ms. Princy (Intern Counsellor, studying at Sampurna Montfort College)
- Ms. Lahari (Intern Counsellor, studying at Sampurna Montfort College)
- Fr. Rony Pais (Intern Counsellor, studying at Sampurna Montfort College)
- Fr. Royal Nazareth (Intern Counsellor, studying at Sampurna Montfort College)
- Fr. Bala (Intern Counsellor, studying at Sampurna Montfort College)

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
1241	36	$55/1241= 23$ mentees is allotted to one mentor/faculty

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	12	NIL	12	12

2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
BA (HEP, JPS,EJP)	BA 172 BA 202 BA 316	I	23.10.2018	09.11.2018
B.COM	BC0172	I	23.10.2018	09.11.2018
BBA	BBA109	I	23.10.2018	09.11.2018
BCA	BCA113	I	23.10.2018	09.11.2018
M.COM	MCOM114	I	20.10.2018	09.11.2018
MA - English	MAENG115	I	10.10.2018	09.11.2018
MA-Mass Communication and Journalism	MAMCJ116	I	16.10.2018	09.11.2018
BA (HEP, JPS,EJP)	BA 172 BA 202 BA 316	III	17.10.2018	09.11.2018
B.COM	BC0172	III	22.10.2018	09.11.2018
BBA	BBA109	III	22.10.2018	09.11.2018
BCA	BCA113	III	22.10.2018	09.11.2018
M.COM	MCOM114	III	15.10.2018	09.11.2018
MA - English	MAENG115	III	11.10.2018	09.11.2018
BA (HEP, JPS,EJP)	BA 172 BA 202 BA 316	V	22.10.2018	09.11.2018
B.COM	BC0172	V	22.10.2018	09.11.2018
BBA	BBA109	V	22.10.2018	09.11.2018
BCA	BCA113	V	22.10.2018	09.11.2018
BA (HEP, JPS,EJP)	BA 172 BA 202 BA 316	II	13.04.2019	13.05.2019
B.COM	BC0172	II	15.04.2019	13.05.2019
BBA	BBA109	II	15.04.2019	13.05.2019

BCA	BCA113	II	15.04.2019	13.05.2019
M.COM	MCOM114	II	15.04.2019	13.05.2019
MA - English	MAENG115	II	10.04.2019	13.05.2019
MA-Mass Communication and Journalism	MAMCJ116	II	13.04.2019	13.05.2019
BA (HEP, JPS,EJP)	BA 172 BA 202 BA 316	IV	13.04.2019	13.05.2019
B.COM	BC0172	IV	15.04.2019	13.05.2019
BBA	BBA109	IV	15.04.2019	13.05.2019
BCA	BCA113	IV	15.04.2019	13.05.2019
M.COM	MCOM114	IV	12.04.2019	13.05.2019
MA - English	MAENG115	IV	12.04.2019	13.05.2019
BA (HEP, JPS,EJP)	BA 172 BA 202 BA 316	VI	13.04.2019	13.05.2019
B.COM	BC0172	VI	13.04.2019	13.05.2019
BBA	BBA109	VI	13.04.2019	13.05.2019
BCA	BCA113	VI	10.04.2019	13.05.2019
2.5.2 Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year <i>*Do not include re-evaluation/ re-totalling</i>				
Number of complaints or grievances about evaluation		Total number of students appeared in the examination		Percentage
NIL		1399		NIL
2.6 Student Performance and Learning Outcomes				
2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)				
Vision, Mission, Program and Course objectives of respective departments are uploaded on website. Student performance and learning outcomes are tracked through continuous internal assessment, mid-term exam, unit tests, class tests, validation during the class room teaching learning process, conduct of internal assessment activities, attendance monitoring system, result analyses, department meetings, staff meetings, validation of departments by IQAC, parents-teachers interface, remedial classes, mentoring, department level activities, class room activities, clubs/association programmes, intra and inter-class cultural competitions, intra and inter-class, post programme reviews/appraisal etc.				
2.6.2 Pass percentage of students				
Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final Semester /year examination	Pass Percentage
BA 172	BA (HEP)	14	11	79
BA 202	BA (EJP)	14	14	100

BA 316	BA (JPS)	14	13	93
BC0172	B.COM	154	120	78
BBA109	BBA	45	42	93
BCA113	BCA	54	41	76
MCOM114	M.COM	33	30	91
MAENG115	M.A.	23	23	100

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance

Students satisfaction survey (SSS) covering curricular, faculty profile, teaching methodology, learning resources, examination, evaluation, infrastructure, student support services and all aspects pertaining to institutional was administered and feedback for the same is elicited. Feedback of the students was systematically analysed and the key recommendations were considered and pursued as per the guidelines

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Promotion of Research and Facilities

3.1.1 The institution provides seed money to its teachers for research,

Yes, the institution provides seed money to its teachers for research. During the academic year 2018-19 faculty members have not utilized the allotted fund.

Name of the teacher getting seed money	The amount of seed money	Year of receiving grant	Duration of the grant
Nil	Nil	Nil	Nil

3.1.2 Teachers awarded National/International fellowship for advanced studies/ research during the year

	Name of the teacher awarded the fellowship	Name of the Award	Date of Award	Awarding Agency
National	Nil	Nil	Nil	Nil
International	Nil	Nil	Nil	Nil

3.2 Resource Mobilization for Research

3.2.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the year
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored Projects	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students Research Projects (other than compulsory by	Nil	Nil	Nil	Nil

<i>the College)</i>				
International Projects	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

3.2.2 Number of ongoing research projects per teacher funded by government and non-government agencies during the years

Nil

3.3 Innovation Ecosystem

3.3.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
National Seminar on “Administrative Reforms and Good Governance”	Department of Humanities	March 02, 2019.
The Department of Commerce in association with the Institution of Chartered Accountants of India (ICAI) organised a one-day state-level seminar on ‘Recent Trends in Accounting and their Impact on Business’	Department of Commerce	August 18, 2018.
Department of Business Administration organized one-day Business Conclave in collaboration with State Bank of India Officer’s Association and Paramount Nutrition’s Pvt Ltd on the theme “Emerging trends in Indian Service Industry”.	Department of Business Administration	Saturday, March 16 th 2019.
Department of Business Administration organized Symposium and Panel discussion in collaboration with State Bank of India Officer’s Association and Paramount Nutrition’s Pvt. Ltd on the theme “Emerging Opportunities and Challenges in Banking Industry”. The topic for the Panel Discussions was “Banking Vision 2030” and “Ways and means to fix NPA”.	Department of Business Administration	Saturday, March 16 th 2019.
Department of Business Administration organized Paper Presentation Competition in collaboration with State Bank of India Officer’s Association and Paramount Nutrition’s Pvt Ltd on the topics “Banking Vision 2030” or “Ways and means to fix NPA”. The competition was organized on Saturday, March 16 th 2019.	Department of Business Administration	Saturday, March 16 th 2019.
Department of Business Administration organised research paper presentations as a part of Business Conclave on Saturday, March 16 th 2019. Over 200 students presented research papers in finance, marketing, international business, human resource and general management areas.	Department of Business Administration	Saturday, March 16 th 2019.

3.3.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year						
Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category		
Nil	Nil	Nil	Nil	Nil		
3.3.3 No. of Incubation centre created, start-ups incubated on campus during the year						
Incubation Centre		Name	Sponsored by			
Nil		Nil	Nil			
Name of the Start-up		Nature of Start-up	Date of commencement			
Nil		Nil	Nil			
3.4 Research Publications and Awards						
3.4.1 Ph. Ds awarded during the year						
Name of the Department			No. of Ph. Ds Awarded			
Nil			Nil			
3.4.2 Research Publications in the Journals notified on UGC website during the year						
	Department	No. of Publication	Average Impact Factor, if any			
National / International	Political Science	2	-			
	English	8	-			
	Journalism	1	-			
	Commerce	3	-			
	BCA	1	-			
3.4.3 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year						
Department			No. of publication			
Commerce			6			
3.4.4 Patents published/awarded during the year						
Patent Details		Patent status Published/ Filed		Patent Number		Date of Award
NIL		NIL		NIL		NIL
3.4.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self-citations
Mr. Diwa	Multilinguism in English	International Journal of English	Volume 6, Issue 12.			

kar	Language Teaching: Perceptions of Students and Teachers of Bengaluru on Regional Languages in ELT2018. IJELLH	Language, Literature in Humanities	ISSN: 2321-7065. UGC SL No. 43979			
Mr. Diwa kar	A Study on Developing Reading, Literary Competence and the Communicative Approach	National Journal of Research in Humanities and Social Sciences	Volume 6, Issue 12. ISSN: 2321-9467. UGC SL No. 41262.			
Mr. Diwa kar	A Study Competency Based Value Oriented Teaching-Learning English Language for.” 2018	Interdisciplinary Research Journal	Volume 09 Jan Issue 01. Pg no 357-363. ISSN: 2249-9598. UGC SL No. 46964.			
Mr. Diwa kar	Factors Affecting the Students Speaking English as a Second Language in Schools	Interdisciplinary Research Journal	Volume 09, Feb Issue 01. Pg No. 27-35. ISSN: 2249-9598. UGC SL No. 46964.			
Mr. Diwa kar	A Study on Reading and Portrayal in Different English Versions: Misinterpretation and Its Problems	Scopus Indexed Journal on International Journal of Applied Linguistics and English Literature Misinterpretation and Its Problems	2018 Volume 2 Issue 2, October Issue			
Sr. Saly Joseph	A Study on Cultural Marginality leads to Cross Cultural	International Journal of English : Literature, Language and Skills	Volume 7, Issue 3, ISSN - 2278 – 0742 – October			

	Adaptation		2018			
Mr. Rang anath a. B	A study on employee retention issues at MetLife India insurance co. ltd	Issues pertaining to talent acquisition with generational diversity in developing economies	19th September, 2018, ISBN – 978-93-5321-105-9			
Mr. Balaji M	Impact of Lean and Green management on Environment – A Study	Emperor International Journal of Finance and Management Research	ISSN 2395-5929, 2018.			
Mr. Balaji M	Impact of Lean management implementation on organizational operational performance in India – A Study	Review of Research International Multidisciplinary Journal	ISSN 2249-894X, 2018			
Mr. Balaji M	A Study on the Employee retention issues at MET life India Insurance Company	Issues pertaining to talent acquisition with generational diversity in developing Economies	ISBN 97/8-93-5321-105-9, 2018.			
Mr. Pawan Kumar D B	A Study on Consumers Perception towards LPG Based Automobiles in India	Emperor International Journal of Finance and Management Research	ISSN 2395-5929, 2018			
Mr. Pawan Kumar D B	A Study on Pricing Strategies of LPG in India	Impact: International Journal of Research in Humanities, Arts and Literature	ISSN 2347-4564, 2018.			
Mr. Pawa	A Study on the Employee	Issues pertaining to talent	ISBN 97/8-93-5321-			

n Kum ar D B	retention issues at MET life India Insurance company	acquisition with generational diversity in developing Economies	105-9, 2018.			
Ms. Laks hmi S	Effect of FDI on GDP and the Relationship that exists between Inflation Rate and FDI in India'	AJANTA: An International Multidisciplinary quarterly research Journal	Vol-7/ Issue- 4 October - December 2018, ISSN- 2277 - 5730 (Peer Reviewed Referred and UGC Listed Journal No. 40776) Impact factor 5.5.			
Mrs. Annie Syrie n	Sentiment Analysis of Tweets Using Naïve Bayes Algorithm through R Programming	International Journal of Computer Sciences and Engineering	Vol-6/ Issue- 11 November 2018, ISSN- 23472693 (UGC Approved Journal No. 63193)			

3.4.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil

3.4.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State Level	Local Level
Attended Seminars/ Workshops	10	22	24	15
Presented papers	14	23	-	-
Resource Persons		1	7	-

3.5 Consultancy

3.5.1 Revenue generated from Consultancy during the year			
Name of the Consultant(s) department	Name of Consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
BA BBA & Commerce	NATIONAL SEMINAR	Sponsoring & Registration Fee	80006
Tamil and BCA	FEST	Sponsoring & Registration Fee	3500

3.5.2 Revenue generated from Corporate Training by the institution during the year

Name of the Consultant(s) & Department	Title of the	Agency seeking training	Revenue generated (amount in rupees)	Number of trainees
Political Science	Human Rights Studies	SICHEM	116150	100
Commerce	Soft Skills	Career Ready Consultants	38352	48
BA/B.Com./B BA/BCA	Tally	NICT	19225	42

3.6 Extension Activities

3.6.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year (ANNEXURE)

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers coordinated in such activities	Number of students participated in such activities
Campus Cleanliness Drive	AICUF, NSS , BBMP, Beautiful Bangalore	21	630
Charitable Home visits	NSS, AICUF, Home of Hope/Bosco Mane	18	300
Bembala Traffic Awareness	NSS, Traffic Awareness with Bangalore Traffic police	12	220
Rally for Rare Diseases	NSS, AICUF, IQVIA	8	400
Rally -Lake Awareness Programme	AICUF, NSS, Mahadevapura Lake with KR Puram Residents Association	3	40
Walkathon for World Cancer day	AICUF, NSS, Dr. Ashu Shah, Ashu Shah Cancer Foundation	6	300
Rural Exposure camp (Solur,Ramnagar)	NSS, AICUF, Rural Camp Team	6	110
Rural Exposure camp (Raichur, Manavi)	NSS, AICUF, Rural Camp Team	3	70
Namma Vision: Swacchate on Kasa gone'-Cleanliness Drive- Swacchate	District NSS, CSA, AICUF	12	320

ambassadors			
Blood donation camp	Sanjay Gandhi Institute of Trauma and Orthopedics and Bowring and Lady Curzon Hospital, Bangalore Medical College and Research Center	4	222
3.6.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year			
Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
Outreach- Bembala	Certificate and Mementos received in recognition for organizing socially relevant events to conscientize all the stakeholders and bringing significant social awareness, enrichment and empowerment among stakeholders	AICUF, NSS , BBMP, Beautiful Bangalore	630
		NSS, AICUF, Home of Hope/Bosco Mane	300
		NSS, Traffic Awareness with Bangalore Traffic police	220
		NSS, AICUF, IQVIA	400
		AICUF, NSS, Mahadevapura Lake with KR Puram Residents Association	40
		AICUF, NSS, Dr. Ashu Shah, Ashu Shah Cancer Foundation	300
		NSS, AICUF, Rural Camp Team	110
		NSS, AICUF, Rural Camp Team	70
		District NSS, CSA, AICUF	320
Blood Donation	In recognition of organising blood donation camp in which 198 students and 24 faculty members participated and 222 units of blood to Sanjay Gandhi Institute of Trauma and Orthopedics and Bowring and Lady Curzon Hospital, Bangalore Medical College and Research Centre	Letter of Appreciation -Sanjay Gandhi Institute of Trauma and Orthopedics and Bowring and Lady Curzon Hospital, Bangalore Medical College and Research Centre	222 students were issued certificates for donating blood

3.6.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
Bembala-Extension programs	<ol style="list-style-type: none"> 1. Outreach with AICUF, NSS, St. Joseph's Evening College 2. NSS, AICUF, St. Joseph's Evening College, Home of Hope/Bosco Mane 3. NSS, St. Joseph's Evening College - Traffic Awareness with Bangalore Traffic police 4. NSS, AICUF, St. Joseph's Evening College with IQVIA 5. AICUF, NSS, St. Joseph's Evening College at Mahadevapura Lake with KR Puram Residents Association 6. AICUF, NSS, St. Joseph's Evening College, Dr. Ashu Shah, Ashu Shah Cancer Foundation 7. NSS, AICUF, St. Joseph's Evening College, Rural camp - Solur and Harobebe Villages Ramanagra District, Karnataka 8. NSS, AICUF, St. Joseph's Evening College, Rural camp - Raichur/Manvi 	<ol style="list-style-type: none"> 1. Campus Cleanliness Drive 2. Charitable Home visits 3. Bembala Traffic Awareness 4. Rally for Rare Diseases 5. Rally -Lake Awareness Programme 6. Walkathon for World Cancer day 7. Rural Exposure camp 8. Namma Vision: Swacchate on Kasa gone'- Cleanliness Drive- Swacchate ambassador 9. Traffic guidelines/ cleanliness drive awareness/ Lake festival/ Gender sensitization/ Swachh Bharat/ Aids Awareness/ Environment sustenance drive 	15	1250

	9. NSS, AICUF, St. Joseph's Evening College, The Good Quest Foundation 10. Organization for Rare Disease India (ORDI)/ BBMP/City Police Commissioner			
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3.7 Collaborations

3.7.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
Human Rights Studies Certificate program in collaboration with South India Cell for Human Rights Education and Monitoring (SICHREM),	100 students from local, state, national and international level participated in the program	Self-financed	One year
Sampurna Mountfort College	Counselling	Self-financed	9 Months
Student research activity	43 BBA students participated in preparing research project report in collaboration with companies	Self-financed	3 months
Student research activity	Final Year M.com students have undertaken research projects	Self-financed	3 Months

3.7.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration	Participants
Research Project (Dept. of BBA)	Research Project	SJEC	3 Months	45

Term Research Paper (Dept. of B.COM)	Term Research Paper	SJEC	3 Months	54
BCA internship/Project	BCA internship/Project	SJEC	3 Months	54
Term Research Paper (Dept. of Humanities HEP/JPS/EJP)	Term Research Paper	SJEC	3 Months	42
Dissertation (M.COM)	Dissertation	SJEC	3 Months	33
M.Com Teaching Practice	Teaching Practice	SJEC	16 Hours	32
MA English Teaching Practice	Teaching Practice	SJEC	35 Hours	24
Dissertation (MA English)	Dissertation	SJEC	3 Months	23
Field Visits (II and III Sem. of all Streams) Organised by Bembala-outreach	Field Visits	BJES-BEMBALA	30 Hours	737
Rural Exposure (IV Sem. of all Streams)	Rural Exposure	BJES-BEMBALA	4 Days	361
Field Visits-JVS Electronics (Dept. of Commerce)	Field Visits	JVS Electronics	1 Day	35
Field Visits – St. Aloysius Community Radio Mangalore (Dept. Journalism-II year BA JPS)	Field Visits	St. Aloysius Community Radio Mangalore	1 Day	25
Field Visits – Melkote, Mysore, Belur and Halebidu (Dept. of History)	Field Visits	Field Melkote, Mysore, Belur and Halebidu	2 Days	51

3.7.3 MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
SICHREM	14/2/2018	Human Rights Course	100 students/ 2 Teachers
Sampurna Montfort College	2018-2019	Counselling	6 Counselling interns /200 students

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
500000	527972

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	3,75,472 sq.ft.,	Nil
Class rooms	35	Nil
Laboratories	5	Nil
Seminar Halls	2	Nil
Classrooms with LCD facilities	35	Nil

Classrooms with Wi-Fi/ LAN	35	Nil
Seminar halls with ICT facilities	2	Nil
Video Centre	Nil	Nil
No. of important equipment's purchased (\geq 1-0 lakh) during the current year.	17 Computers	Nil
Value of the equipment purchased during the year (Rs. in Lakhs)	4,58,401	Nil
Others	1 Printer Rs. 9,086/-	Nil

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Environment LIBSOFT	Partially	9.8.0	2008

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	22240	3138967	437	153788.6	22677	3292756
Reference Books	1096	194462	10	2593.4	1106	197055.4
e-Books	Inflibnet (Nlist)	5900	-	-	Inflibnet (Nlist)	5900
Journals	-	-	10	28000	10	28000
e-Journals	Inflibnet (Nlist)	5900	-	-	Inflibnet (Nlist)	5900
Digital Database	1	-	-	-	1	-
CD & Video	66	15664	-	-	66	15664
Library automation	-	-	-	-	-	-
Weeding (Hard & Soft)	5057	175253	-	-	5057	175253
Others (specify)	-	-	-	-	-	-

4.2.2 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content
<ol style="list-style-type: none"> 1. Dr. Mathew K M 2. Dr. Paul Newman 3. Dr. Albert Joseph Smith 4. Mr. Diwakar P 5. Mrs. Nargees Fathima 6. Mr. Jerrin Chandan S 7. Ms. Shruti Jain 8. Ms. Shilpa Nataraj 9. Mr. J Jeffin Lijo 10. Prof. Gracelet Stanly 11. Dr. Cheriyan Alexander 12. Dr. R. Rajaram 13. Mr. Thyagaraj 14. Mrs. Emelia Therese 15. Ms. Hepzibah Yamini Raj 16. Mr. Mahesha D K 17. Mr. Prashanth Kumar 18. Dr. Christopher Hoskins 19. Fr. Maxim Dias S.J. 20. Sr. Saly Joseph 	<p>As a part of learning management system all the teaching faculty members were given autonomy to conceptualize, design, develop and implement e learning content in the form of PPT / Videos/ Word/PDF and same was also uploaded in LMS platform of our institution to make teaching-learning student centric</p>	<p>LMS - Linways</p>	<p>2018-19 Academic Year</p>

21. Ms. Indumathi S			
22. Ms. Mala Gurbani Jadwani			
23. Mr. Dav Fod			
24. Mr. John Paul			
25. Mr. Ashlon Antony Noronha			
26. Ms. Maryanne Antoinette Pais			
27. Dr.Priya S			
28. Mr.John Bosco			
29. Mr. Joswin Prince Rodrigues			
30. Mr. Ranganatha B			
31. Mr. Balaji M			
32. Mr. Pawan Kumar D B			
33. Mrs. Vidhya B			
34. Ms. S Dorothy Deepa			
35. Ms. Varsha Madhavan			
36. Mr. Murthy R M			
37. Ms. Lakshmi			
38. Dr.K. Kanishka			
39. Mr. Leo Gladwin			
40. Ms Thara T			
41. Mr. Ebenezar K			
42. Mr. Dayalan			
43. Mrs. Annie Syrien			

44. Mr. Amal Raj X 45. Mr. Prakash 46. Mr. Prasad C N 47. Mr. John Paul 48. Ms. Megha S R 49. Ms. Maria swetha J 50. Mr. Tejpaul Purohit			
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4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computer s	Com puter Labs	Internet	Browsi ng Centre s	Compute r Centres	Office	Departmen ts	Available band width (MGBPS)	Others
Exist ing	180	160	500 MBPS – BSNL	1	4	14	6	500 MBPS	
Add ed	30								
Tota l	210	160	500 MBPS – BSNL	1	4	14	6	500 MBPS	

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

BSNL 500 MBPS - MBPS /GBPS

4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media center and recording facility
Nil	Nil

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
7555000	6958903.80	1180000	598448

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The institution has a well-defined policy to establish, maintain and enhance various infrastructure

procedures and process for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms to facilitate effective teaching-learning-evaluation ambience. It strictly adheres to the policies, norms and procedures laid down by the UGC and the affiliated University (Bangalore City University). On these lines College management strives to upkeep and upgrades the existing infrastructure to achieve academic and administrative excellence. Regular maintenance of infrastructure has been undertaken for the optimal usage of resources and facilities. The college has a spacious campus facilitating intellectual, emotional and physical well-being of students. The campus is spread across a total area of 3,75,472 sq.ft, with separate buildings for administration and academics. Other facilities are spread over 7 acres, and shared with sister institutions.

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	Sneha Fund – Medical Support for needy	9	65,590/-
	Free snacks scheme (Rector’s Evening Snacks Scheme)	207	6,54,720/-
	Government Scholarship	16	1,38,838/-
	Fee concession, merit scholarship and private sponsorship	396	27,81,974
Financial support from other sources			
a) National (Post Matric Scholarship)	Nil	Nil	Nil
b) International	Nil	Nil	Nil

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Counselling	First week of June to March 31, 2018	200	Counselling/Mountfort counselling interns
Mentoring	2018-19 (Throughout the year)	1250 students	Mentors
Bridge courses	First and Second week of June 2018	450 students (All the first years)	Faculty members teaching respective subjects monitored by coordinator
leadership training program	1st July 2018,	60	Solur, Bangalore Rural
Ignitors – Integral life	July 2018	1250	Karnataka Jesuit Educational Society

skills integral formation program			
Retreat (Reflection)	22nd July 2018	300 Catholic students and 20 staff members participated in the annual retreat	Retreat and faith formation committee
Holistic development	2018-19	1100 students (Entire College gets an opportunity to participate in over 16 clubs and association)	Student council
TEJAS – Intra-Collegiate fest	28th July and 29th July 2018.	450 students	53 events (literary, stage, art, music, debating skills etc) were organized every day between 4 pm and 5 pm and the major events happed on 28th July and 29th July 2018.
YOGA and Meditation	21st June, 2018	350 students	4th International Yoga Day was organized on 21st June

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2018-19	Career Guidance	Final year students were trained on Interview skills by placement office	250	Career guidance with interview skills	186 placed through on-going and outgoing placement

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
NIL	NIL	NIL

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus		Off Campus	
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
EY Concentrix AXIS Bank Unysis	262	68	114

Yes Bank JIO					
5.2.2 Student progression to higher education in percentage during the year: 35/362= 10%					
Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2018-19	35	BA (HEP)	Humanities	B.ED M.A (Eng)	Pragathi College of Education Symbiosis College
		BA (EJP)		B.ED Theological	Charan's College Goa University
		B.Com	Commerce	M.Com, MA (Eng) MBA, Character Accountant Theological	St. Joseph's Evening College Christ University Pondicherry University NIIT Goa University
		BBA	Business Administration	Banking and Finance CS M.Com. Master in International Business MBA MBA MBA Tally Course	St. Joseph's Community College Sura Academy St. Joseph's Evening College London Bhraton University Jain University Pondicherry University G Mat
		BCA	Computer Application	MCA	Cambridge
		M.Com.	M.Com.	Banking Training B.ED B.ED	Career Power Pune Bangalore City College
5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)					
Items	No. of Students selected/ qualifying	Registration number/roll number for the exam			
NET	2	16SJEM002 - ASHA JOSE - NET 16SJEM008- LAKSHMI S -NET			
SET	1	16SJEM018- ROBIN VIVIAN FRANK -SLET			

KSLET	1	16SJEM031 SANTOSH N -KSLET
GATE	NIL	NIL
GMAT	NIL	NIL
CAT	NIL	NIL
GRE	NIL	NIL
TOFEL	NIL	NIL
Civil Services	NIL	NIL
State Government Services	NIL	NIL
Any Other	NIL	NIL

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Intra-Collegiate Fest - TEJAS	College Level	500 Participants
Inter-Collegiate Adonai/Magnefesista	Inter-College	300 Participants
Intra-College Competition	College Level	300 Participants
Annul Sports Meet	College Level	1000 students

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
NIL	NIL	NIL	NIL	NIL	NIL	NIL

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution

Student council plays a pivotal role in realizing vision, mission and objectives of institution. The objective of constituting student council is to involve student body in the curricular, co-curricular and extra-curricular activities. Student council comprises of class representatives, secretaries of various clubs/associations and office bearers. These members are elected and nominated by the institution for the period of one year. The student council is managed by a band of competent faculty members under the leadership of student council governor (SCG). The student council activity commences with the oath taking ceremony during the beginning of the AY (June) and ends with symbolic handing over ceremony during the end of the AY (March). Student's council is engaged in offering leadership and service at Class level, Department level, Inter-department level, College level and Inter-collegiate level adding value to all activities.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association?

YES

5.3.2 No. of registered Alumni:

4045

5.3.3 Alumni contribution during the year (in Rupees) :

36300(Thirty-six thousand three hundred only)

5.3.4 Meetings/activities organized by Alumni Association : 2
<p>Alumni Association has played a significant role towards the growth and development of the college. During the academic year Alumnus played pivotal roles, such as helping to build and grow an institution's brand by engaging in many activities. To name a few, during this academic year alumnus supported in admissions campaigning & promotion, delivering guest lecturers, orienting and training students, facilitated various college activities like annual athletic meet, annual intra and inter-collegiate fests, activities of clubs/associations, outreach programmes, Ignitors Programme, presiding over as resource persons, guests, members of IQAC external team, BOS, Academic Council and Governing Body. Besides, it has facilitated placement activities for the employment seekers and also extended financial support to the students.</p> <p>On 27th May 2018 JECAA (Alumni Association) elections was conducted, Prof. Gracelet Stanly, former Principal of St. Joseph's Evening College was the chief election officer who conducted the elections for the post of president, vice-president, executive secretary, joint secretary, treasurer and executive members.</p> <p>On 5th August 2018 St. Joseph's Evening College – JECAA day (Alumni Association) was celebrated as a part of 5th year alumni home coming day. Over 100 old students participated actively in various activities. Director, Principal, Vice-principal and office bearers inaugurated the program. Director and principal delivered a talk on relevance and role of alumni in building the institution. The program concluded with fellowship lunch followed by entertainment activities.</p>
CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT
6.1 Institutional Vision and Leadership
6.1.1 Mention two practices of decentralization and participative management during the last year
<p>Staff collaboration: The institution is blessed with hardworking, quality and dedicated staff. Every department is managed by the HOD's and all the other committees and associations are managed by the coordinators. All the staff members are involved in various statutory and non-statutory committees - Planning and Evaluation Committee, Admission Committee, Student Welfare Committee, Examination Committee, Examination Grievance Redressal Committee and Library Committee for carrying out the various tasks of the institution through formulation of policies and implementation. This is to ensure that all staff members participate in academic and non-academic administration contributing to the overall wellbeing of the institution</p> <p>Alumni collaboration: Alumni Association had played a significant role towards the growth and development of the college. Periodic Alumnus meeting was conducted by the office bearers and the core committee members to discuss the action plan for the academic year. Facilitated various college activities like annual athletic meet, annual intra and inter-collegiate fests, activities of clubs/associations, outreach programmes, Ignitors Programme etc. Besides, it has facilitated placement activities for the employment seekers and also extended financial support to the students. On 27th May 2018 JECAA (Alumni Association) elections was conducted, Prof. Gracelet Stanly, former Principal of St. Joseph's Evening College was the chief election officer who conducted the elections for the post of president, vice-president, executive secretary, joint secretary, treasurer and executive members. On 5th August 2018 St. Joseph's Evening College – JECAA day (Alumni Association) was celebrated as a part of 5th year alumni home coming day. Over 100 old students participated actively in various activities. Director, Principal, Vice-principal and office bearers inaugurated the program. The program concluded with fellowship lunch followed by entertainment activities.</p>
6.1.2 Does the institution have a Management Information System (MIS)?
Yes, institution have established a new multi-featured management Information System (MIS) LINWAYS for facilitating admissions, academic inputs, attendance, examination, evaluation and results
6.2 Strategy Development and Deployment
6.2.1 Quality improvement strategies adopted by the institution for each of the following

Curriculum Development: The curriculum design and structure is reviewed regularly at three levels - Departmental, Board of Studies and Academic Council. While the department concerned decides on the broad content and syllabi structure, the Board of Studies approves the syllabi with changes, if any. Every Board of Studies consists of subject experts chosen/nominated from other Colleges/University, and the co-opted members are nominated from corporate / alumni. The Board also decides on the content and structure of the syllabi, pattern of question papers, panel of examiners, method of valuation etc. The Academic Council gives broad guidelines in these areas and approves the decisions of the Board of Studies. Regular feedback mechanism is in place in the College to get the opinion of the stake holders namely, students, faculty, parents, alumni and in some cases the employers as well. Every department reviews the content of the syllabus vis-à-vis the developments in the area concerned. The CBCS is offering students a greater choice of courses tailored to their interests and career goals. The salient features of this system are - each course shall carry a specific number of credits which are a weightage of a course, all courses have subjects that include Foundation, Core and Skill development courses and the system allows horizontal mobility.

Teaching and Learning: The College is endowed with a band of qualified, experienced, dedicated, competent and motivated teachers, who are passionate about their profession, and take special care of students who enter the classroom directly from their office. Hence, teaching is more a vocation than a profession. The management is keen on recruiting quality staff. Though much of the teaching takes place through conventional methods, the teachers use modern technology to supplement and complement the teaching-learning process. Almost every class is equipped with a LCD projector, and every department is provided with a laptop. This audiovisual teaching makes the class more vibrant and productive. The teachers also use case studies, role-play, group discussions, management games, presentations etc. Some departments, particularly Languages and History, screen subject-related documentaries which complement their teaching. Students of Journalism and Management have to undergo internship to acquire hands-on experience. Students are also given assignments, individual and group presentations, problem-solving, etc. to make learning more effective. Teaching methods are tailored/customized to suit the needs of the students. The learning outcome is monitored through Continuous Internal Assessment (CIA) – tests, examinations, attendance, quizzes, assignments, projects, term papers etc. Students' academic progress and attendance is regularly monitored by subject teachers and mentors, and the same is displayed on the College notice-board. Every class teacher monitors the academic and nonacademic progression of students through mentoring, remedial coaching and bridge courses. Peer group learning is organized with the help of meritorious students to enhance the performance of slow learners. Higher achievers are motivated to take up competitive programmes like the Civil Service examinations, CA, ICWA, CS, CFA, Law, B.Ed, NET, NSECMP, MBA, M.Com etc.

Examination and Evaluation: Institution has a well-established examination system created on the lines of autonomy mandate and standard. Examination structure comprises of Chief Superintendent, Controller of examination office, board of examiners, panel of examiners, examination malpractice and grievance committee. Each academic year consists of two semesters of 90 days of classes including tests and preparation for end semester exams. Academic calendar showing dates of commencement and end of teaching, internal assessment tests and term end examination shall be duly notified before commencement of each semester. For each semester, there will be both continuous internal assessment (CIA) and end semester examination (ESE), with equal weightage in the ratio of 30:70. Evaluation process is designed to meet the expectation of autonomy, UGC and University mandate. CIA and ESE are systematically organized to validate the learners understanding and application capability. The assessment pattern, evaluation process, results and grievances are kept to adhere to transparency and accountability norms. The COE and examination Committee has consistently oriented and trained staff on examination system. Constant up-gradation were done by the COE office to suit the autonomy standards and also to adhere to the higher education policies and dynamics. The examination system is more transparent with students being given facility of photo copy of the answer script. Aggrieved students are provided with the following options- Photocopy of answer paper, Re-totaling of answer paper and Revaluation of Answer paper

Research and Development: The Management considers research to be an integral part of education and is committed to provide best possible facilities to create an environment that promotes the smooth progress and implementation of research work and projects by faculty members. To promote and facilitate research culture, it allows faculty to take sabbatical if necessary to complete their research projects at the Ph.D. or M. Phil. level. It also encourages teachers to attend research workshops, seminars etc. The College invites research experts from Industry, NGOs, Legal, Quasi-legal, Government and Academic institutions to develop research perspectives among faculty and students. To promote and facilitate research culture, the College management has put the following policies in place.

Faculty members are encouraged to pursue M.Phil. , Ph.D. or other research programs, Research committee is empowered to facilitate research activities for staff and students, faculty members are encouraged to attend state, national and international seminars, workshops, conferences etc., to enhance research skills, faculty members who have registered for research are given flexibility in the time table to carry our research work, faculty members are supported with infrastructure, human resources, financial assistance to purchase books, information technology enabled services (LCD, INFLIBNET, LAN, Wi-Fi, Laptops, Personal Computers, Audio-Video Aids) to carry out research activities, time-off, reduced teaching load, special leave etc. are granted to teachers who attend state, national and international seminars, workshops, conferences, viva voce etc, Financial assistance is given to organize state, national and international seminars, workshops, conferences etc, Administrative and financial assistance is given to organize interface meetings/lectures/symposium/conference with eminent intellectuals, scientists of national and international repute, All the final year students are expected to compulsorily undergo research methodology course and prepare research paper and To foster collaboration with research organizations.

Library, ICT and Physical Infrastructure / Instrumentation: The College has a centralized library which is accessible to the staff as well as the students during the College hours. The library has 26,000 reference books. The College also subscribes to journals, Magazines and newspapers. The Department wise budget is allotted semester wise to make additions to the Library depending on the requirements of the Departments. The library has been computerized with Inflibnet software. There is also a Book bank facility for the needy students.

Human Resource Management: The management has well established Human Resource Management department which takes care of process of recruiting, selecting, inducting employees, providing orientation, imparting training and development, appraising the performance of employees, deciding compensation and providing benefits, motivating employees, maintaining proper relations with employees and ensuring employees safety, welfare and health measures in compliance with UGC and HECK

Industry Interaction / Collaboration: Institution to continue strengthen interaction and collaboration with industry, research bodies, alumni and civil society in the curriculum design and development process through the BOS and Academic Council. The Academic Council which meets once every year, keeps on record the valuable suggestions and feedbacks given by the experts and the same is passed on to the respective Boards of Studies for their perusal and guidance in framing the syllabus. The opinion and recommendations of the stakeholders have played a formative role in development of the institution after autonomy. To enhance academic excellence, College has empowered the departments and coordinators of various clubs to invite the experts and people of eminence to provide guest lectures, conduct training / workshop / conference etc. Over 30 guest lectures, 05 field/industrial visits and 5 conference / seminars / workshops focusing on various subjects, career, soft skills have been conducted in collaboration with various organisations

Admission of Students: The College provides admission to students purely based on their socio-economic background. Thus, all students belonging to economically weaker sections of the society will get admission to College. Special preference is given to girls, differently abled and students who come under SC/ST and OBC category during the admission process. By adopting the above mentioned strategy,

the College ensures that admission is not denied to any student who is in need. During this academic year 1241 were enrolled for various UG and OG Programs. The admission process followed are

- Applications with prospectus are issued after the announcement of II PUC/12th standard results
- The duly filled in applications are categorized according to the economic and social background of the candidates based on merit.
- The list of applicants short-listed is displayed on the notice-board along with the date and time of the interview
- The interview committee consisting of the Principal, Vice-principal and HOD's and senior faculty
- Preliminary interview is conducted by the respective departments. The committee briefs the candidates and parents about the College, syllabus, campus culture etc.
- Final interview is conducted by the principal as per the stipulated date and time.
- Student meeting the eligible compliance are offered admissions and given time to pay their fees and get enrolled

6.2.2 : Implementation of e-governance in areas of operations:

Planning and Development: The College has a planning committee which prepares the calendar of events for the academic year to chalk-out different activities and schedules. In this process the suggestions of Controller of examination and the staff coordinators of various cultural and academic associations are taken into confidence with regard to intra-College and inter-collegiate activities. By and large, this academic calendar is strictly adhered to and monitored through IT ERP - LIMWAYS

Administration: Institution has well-structured administration process. The administration team comprises of Director, Principal, Vice-principal, Finance officer, Controller of examination, IQAC, Heads of department, teaching staff, administrative staff, statutory committees, non-statutory committees, student council and alumni. Institution has established multi-featured IT ERP - Pupil pod for facilitating admissions, academic inputs, attendance, examination, evaluation and results

Finance and Accounts: Advance Tally (ERP 9) accounting software is installed to record and process accounting transactions within functional modules such as accounts payable, accounts receivable, journal, general ledger, payroll, and trial balance. It functions as an accounting information system. Finance and accounts process is periodically audited by internal and external auditors

Student Admission and Support: Students admission and support process is monitored through online IT ERP - linways

Examination: Examination administration process is monitored through IT ERP – Linways .

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018-20	Ms. Shruthi Jain	Participated in a three days “Regional Level Seminar on Ignatian Spirituality and Jesuit Collaboration organised by JESCOL at St. Joseph’s College (Autonomous), Bangalore.”	Registration Fee	820
	Mr. Jeffin Jijo	Participated in a three days “Regional Level Seminar on Ignatian Spirituality and Jesuit Collaboration organised by JESCOL at St. Joseph’s College (Autonomous), Bangalore.”	Registration Fee	820

Mr. Mahesha D K	Participated in a three days “Regional Level Seminar on Ignatian Spirituality and Jesuit Collaboration organised by JESCOL at St. Joseph’s College (Autonomous), Bangalore.”	Registration Fee	820
Ms. Indumathi S	Participated in a three days “Regional Level Seminar on Ignatian Spirituality and Jesuit Collaboration organised by JESCOL at St. Joseph’s College (Autonomous), Bangalore.”	Registration Fee	820
Mr. Ashlon Noronha	Participated in a three days “Regional Level Seminar on Ignatian Spirituality and Jesuit Collaboration organised by JESCOL at St. Joseph’s College (Autonomous), Bangalore.”	Registration Fee	820
Ms. Maryanne Pais	Participated in a three days “Regional Level Seminar on Ignatian Spirituality and Jesuit Collaboration organised by JESCOL at St. Joseph’s College (Autonomous), Bangalore.”	Registration Fee	820
Mr. Murthy R M	Participated in a three days “Regional Level Seminar on Ignatian Spirituality and Jesuit Collaboration organised by JESCOL at St. Joseph’s College (Autonomous), Bangalore.”	Registration Fee	820
Ms. Varsha Madhavan	Participated in a three days “Regional Level Seminar on Ignatian Spirituality and Jesuit Collaboration organised by JESCOL at St. Joseph’s College (Autonomous), Bangalore.”	Registration Fee	820
Ms. Lakshmi S	Participated in a three days “Regional Level Seminar on Ignatian Spirituality and Jesuit Collaboration organised by JESCOL at St. Joseph’s College (Autonomous), Bangalore.”	Registration Fee	820
Ms. Thara T	Participated in a three days “Regional Level Seminar on Ignatian Spirituality and Jesuit Collaboration organised by JESCOL at St. Joseph’s College (Autonomous), Bangalore.”	Registration Fee	820
Mr. Ebenezer Sam	Participated in a three days “Regional Level Seminar on Ignatian Spirituality and Jesuit Collaboration organised by JESCOL at St. Joseph’s College (Autonomous), Bangalore.”	Registration Fee	822
Dr. Albert Joseph Smith	JHEASE, Chennai	Registration Fee	3720
Mr. Ranganatha. B	Two day International Conference organized by SSMRV January 2019.	Registration Fee	1000

Ms. Vidhya	Participated in Faculty Development Programme on “ Case Writing & Analysis” on 28th November 2018 at CMS Business School , JAIN DEEMED TO BE UNIVERSITY	Registration Fee	1000
Ms. Thara T	Participated and Presented paper in one day international “3rd Annual Convention of ICBE and International Conference on “Global Entrepreneurship	Registration Fee	1500
Mr. Balaji M	International Conference on “Global Entrepreneurship: Emerging Opportunities and Challenges” organized by Indian Council for Business Education, January 2019	Registration Fee	1700
r. Pawan Kumar D B	International Conference on “Global Entrepreneurship: Emerging Opportunities and Challenges” organized by Indian Council for Business Education, January 2019	Registration Fee	1200
Mr. Mahesha D K	Participated in a workshop on “Teaching and Learning of the Constitution of India: The spirit, the letter and the law” at St. Joseph’s College of Law on 30th January 2019.	Registration Fee	550
Ms. Indumathi	Participated in a workshop on “Teaching and Learning of the Constitution of India: The spirit, the letter and the law” at St. Joseph’s College of Law on 30th January 2019.	Registration Fee	550
Mr. Jeffin Lijo	Participated in a workshop on “Teaching and Learning of the Constitution of India: The spirit, the letter and the law” at St. Joseph’s College of Law on 30th January 2019.	Registration Fee	550
Mr. Murthy	Participated in a workshop on “Teaching and Learning of the Constitution of India: The spirit, the letter and the law” at St. Joseph’s College of Law on 30th January 2019.	Registration Fee	550
Mr. Leo	Participated in a National Level Seminar” at St. Joseph’s College Hassan	Registration Fee	800

Ms. Vidhya	Participated in a National Level Seminar” at St. Joseph’s College Hassan	Registration Fee	800
Ms. Varsha	Participated in a National Level Seminar” at St. Joseph’s College Hassan	Registration Fee	800
Ms. Lakshmi	Participated in a National Level Seminar” at St. Joseph’s College Hassan	Registration Fee	800
Mr Murthy	Participated in a National Level Seminar” at St. Joseph’s College Hassan	Registration Fee	800
Mr. Ashlon	Participated in the “National Level IQAC Conference on Quality Initiatives for Teaching, Learning, and Evaluation Processes in Higher Educational Institutions” organized by the IQAC Cell at St. Joseph’s College of Commerce, Bangalore, on 24th August 2018.	Registration Fee	1400
Ms. Shruthi Jain	Participated in a National level workshop titled “Languages of Caste: Assertion, Denial, Resistance” on the 12th of September, 2019, at the National Institute of Advanced Studies, Indian Institute of Science Campus, Bengaluru	Registration Fee	3125
Ms. Shruthi Jain	Ministry of Utmost Happiness: Ethics of Representation” at the National Conference titled “Extending Postcolonialism: Living in an age of Precariousness and Precarity”, held on 04-02-2019 and 05-02-2019, at Christ University	Registration Fee	2000
Mr. Jeffin Jijo	St. Anne’s Women’s College	Registration Fee	800
Mr. Ranganatha. B	International conference on “Global entrepreneurship – Emerging opportunities and challenges ” held on 28th and 29th of January 2019.	Registration Fee	1000
Mr. Ranganatha. B	National Conference on “Issues pertaining to talent acquisition with generational diversity in developing Economies” organized by Seshadripuram Institute of Commerce and Management, September 2018	Registration Fee	400
. Pawan Kumar D B	National Conference on “Issues pertaining to talent acquisition with	Registration Fee	400

		generational diversity in developing Economies” organized by Seshadripuram Institute of Commerce and Management, September 2018		
	. Pawan Kumar D B	International Conference on “Global Entrepreneurship: Emerging Opportunities and Challenges” organized by Indian Council for Business Education, January 2019	Registration Fee	600
	Mr. Balaji M	National Conference on “Issues pertaining to talent acquisition with generational diversity in developing Economies” organized by Seshadripuram Institute of Commerce and Management, September 2018	Registration Fee	400
	Mr. Balaji M	One day National Conference on Contemporary issues in Commerce and Management, organized by Surana College, Peenya and won best paper award for the same paper September 2018.	Registration Fee	300
	Ms. Thara T	Participated in “UGC Sponsored Seven-days National Level Workshop on “Research Methodology for Women Scholars” organised by St. Joseph’s College of Commerce Research Centre” Bangalore.	Registration Fee	2000
	Ms. Vidhya B	Participated in “UGC Sponsored Seven-days National Level Workshop on “Research Methodology for Women Scholars” organised by St. Joseph’s College of Commerce Research Centre” Bangalore.	Registration Fee	1500
	Sr. Saly Joseph	International Conference on Cultural Literature organised by Thirvallur University	Registration Fee	1000
	Ms. Nargees Fathima	St. Anne’s Women’s College	Registration Fee	800
	Mr. Ranganatha. B	One day national conference on “Innovation, Entrepreneurship and start-ups for economic transformation- trends opportunities and challenges” held on 13st April, 2018.	Registration Fee	1000

6.3.2 Number of professional development / administrative training programmes organized by the Colleges for teaching and non-teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
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2018-19	Staff development program	Staff development program	30th and 31st May, 2018	35	5
2018-19	Teaching plan/Learning outcomes/ Research Aptitude	Nil	30th and 31st May, 2018	35	Nil
2018-19	Workshop on Concept, Scope, Relevance and Context of SWOC Analysis with special reference to SJEC	Nil	25 th September 2018	35	Nil

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
Jesuit Lay Collaboration on Ignatian Pedagogy	11	2018-19
Faculty development Program on Case Writing and Analysis	1	28 th November 2018
Teaching and Learning of the Constitution of India	1	30 th January 2019
Quality initiatives for teaching-learning-evaluation process in Higher education institutions	1	24 th August 2018

6.3.4 Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime
5	31	8	16

6.3.5 Welfare schemes for

Teaching	<ul style="list-style-type: none"> • Medical insurance, gratuity, provident fund, maternity leave, OOD facility provided to attend seminars/conference/workshops, paid leave to pursue doctoral studies is offered • Financial assistance is extended to all support staff in form of education loan to their children, medical assistance to their families, salary advance in case of personal emergencies etc. • Financial assistance up to 40% on each Insurance Policy for all the non-teaching staff is offered by the college management towards Star Insurance scheme.
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	<ul style="list-style-type: none"> Recreational trips are organised annually to enthuse synergy among the staff. Periodic interactional meetings are conducted to understand the concerns of staff.
Non-teaching	<ul style="list-style-type: none"> Medical insurance, gratuity, provident fund, maternity leave, OOD facility provided to training programs. Financial assistance is extended to all support staff in form of education loan to their children, medical assistance to their families, salary advance in case of personal emergencies etc. Financial assistance up to 60% on each Insurance Policy for all the non-teaching staff is offered by the college management towards Star Insurance scheme. Recreational trips are organised annually to enthuse synergy among the staff. Periodic interactional meetings are conducted to understand the concerns of staff.
Students	<ul style="list-style-type: none"> Financial assistance: Financial assistance in the form of full or part study scholarship is extended to deserving students among socio-economically backward categories, women, differently abled, SC, ST, OBC, Minorities and slow learning students who are facing financial crisis. The objective of this scheme is to ensure no student discontinues the course for the want finance. During the ensuing academic year 2018-19, Rs. 27,81,974/- was spent and 397 students have benefited from this facility. Medical financial assistance (Sneha Fund): The College has introduced a novel idea of creating a corpus fund named, 'Sneha Fund' with the objective of 'Poor helping the Poor'. The students and teachers are encouraged to contribute to this fund. This fund is used to pay the medical expenses in full or part to ailing student or their family members during distress. The objective of this scheme is to ensure ailing student or their family members get timely financial assistance. During this academic year 2018 – 19, 65,590/- was spent and 9 students have benefited from this facility. Rector evening meals scheme: The College provides meals for the poor and the needy under 'Rector's Evening Meals Scheme'. During the academic year 2018-19, Rs. 6,54,720/- was spent and 207 students have benefited from the evening meals scheme. The core objective of this scheme is to provide nutritious evening meal for needy students to sustain energy level.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

The Budget for the financial year is prepared by the Director and the Principal of the College in consultation with the Finance Committee, which is to be approved by the Governing Body. The Budget is drafted annually in the month of February for the following year. This is drafted keeping in mind the increasing need of fund allocation in various areas of the institution. □ A monthly budget is also prepared to have a track of the annual budget prepared and a comparative study is made to see the variance in the budgeted amount and the amount actually spent.

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non-government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
DUMB BOX COLLECTION FROM STUDENTS	165030.00	SNEHA FUND MEDICAL AID

REGN FEE RECEIVED FROM STUDENTS FOR SEMINAR	80006	NATIONAL SEMINAR		
REGN FEE RECEIVED FROM STUDENTS FOR FEST	3500	Fest Income		
6.4.2 Total corpus fund generated : Nil				
6.5 Internal Quality Assurance System				
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?				
Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC
Administrative	Yes	KJES	Yes	IQAC
6.5.2 Activities and support from the Parent – Teacher Association				
Institution does not have parents-teacher association as most of the students are working and independent in managing their academic life. However, parents / guardians are involved during admission process, parents-teacher interface, parent’s orientation, student mentoring and during important college level functions.				
6.5.3 Development programmes for support staff				
<ul style="list-style-type: none"> • Financial assistance is extended to all support staff in form of education loan to their children, medical assistance to their families, salary advance in case of personal emergencies etc. • Financial assistance up to 60% on each Insurance Policy for all the non-teaching staff is offered by the college management towards Star Insurance scheme. • Recreational trips are organised annually to enthuse synergy among the staff. • Periodic interactional meetings are conducted to understand the concerns of staff. • Regular orientation and development activities are conducted. 				
6.5.4 Post Accreditation initiative(s) (mention at least three)				
<ul style="list-style-type: none"> • Started post-graduation in journalism and mass communication • Focus on enhancing the student enrolment in humanities • Strengthening research skills among final year students by organizing research skills orientation, preparing and presentation of compulsory research paper 				
6.5.5				
a. Submission of Data for AISHE portal : Yes				
b. Participation in NIRF : Yes				
c. ISO Certification : No				
d. NBA or any other quality audit : No				
6.5.6 Number of Quality Initiatives undertaken during the year				
The Internal Quality Assurance Cell has played a significant role in adopting and implementing various qualitative measures to further excellence in teaching, learning and evaluation process and it has also constantly endeavored to make teaching and learning a more meaningful and joyful experience. Some of the important initiatives/contributions made by the IQAC to monitor and evaluate the teaching and learning processes are as follows:				
Year	Name of quality initiative by IQAC	Date of conducting activity	Number of participants	
2018-19	Workshop on SWOC analyses with special focus on Institution and Department	- 25th September 2018	45	

		- Dr. Subhashini Muthukrishnan, Dean of humanities Jain University.	
2018-19	Mentoring	June to March	1241
2018-19	Faculty enrichment programs	May (2018) to March (2019) (* One day was utilized on FEP spread for the AY)	45
2018-19	IQAC internal audit /validation of departments	March 2019	50
2018-19	IQAC Meetings	June – May 2018-19	100

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants
Public awareness on Gender equity and human trafficking organised by NSS/Mandala	27/11/2018	145
Sensitization of Health and Hygiene organised by Women's forum	18/8/2018	100
Relevance of Health and Wellbeing organised by Women's forum	22/06/2018	150
Quality of balancing Health, Education and Work organised women's forum	18/08/2018	140
Gender sensitization organised by Women's Cell	8th March, 2019	300

On 8th March, 2019 the Women's Cell organised guest lectures from 6 pm to 8:45 pm in the AV room for all the girls of SJEC. Professor Gracelet Stanly, former Principal of SJEC, spoke on gender sensitization followed by ACP Narayana Swamy K N, City Special Branch of Bangalore, who spoke on violence against women and women's safety measures.

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources

The College has been continuously striving towards creating eco-consciousness among the stake-holders of the College through various club's/association activities. Some of the key initiatives undertaken during the academic year to inculcate environmental consciousness and sustainability are rainwater harvesting, plantation of sapling, no plastic campus, waste management and eco-talks promoting eco-awareness

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	Yes	1
Provision for lift	Yes	1
Ramp/ Rails	Yes	1
Braille Software/facilities	Nil	NIL
Rest Rooms	Yes	1
Scribes for examination	Yes	12
Special skill development for differently abled students	Nil	Nil
Any other similar facility	Nil	Nil

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year				
Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative
2018-19	1.Campus Cleanliness Drive 2.Charitable Home visits 3.Bembala Traffic Awareness 4.Rally for Rare Diseases 5.Rally -Lake Awareness Programme 6.Walkathon for World Cancer day 7.Rural Exposure camp 8.Namma Vision: Swacchate on Kasa gone'-Cleanliness Drive-Swacchate ambassador 9.Traffic guidelines/ cleanliness drive	9	2018-19	Bembala – Comprehensive outreach program

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders		
Title	Date of Publication	Follow up (maximum 100 words each)
NIL	NIL	NIL

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity: Observing important days of global relevance and conducting activities which contributes promotion of universal Values and Ethics	Duration	Number of participants
1. - National Youth Day or Birthday of Swami Vivekananda	January 12	1300 (All the staff and students participate in common activity)
2. Republic Day of India	January 26	
3. National Martyr’s Day or Sarvodaya Day, World Leprosy Eradication Day	January 30	
4. National women’s day	February 13	
5. World Peace and Understanding Day	February 23	
6. International Womens’ Day	March 8	
7. World Water Day	March 22	
8. B.R. Ambedkar Remembrance Day	April 14	
9. World Labour Day or May Day or Workers Day, Maharashtra Day	May 01	
10. World Red Cross Day or Red Crescent Day, Remembrance and Reconciliation for Lost Lives of Second World War	May 08	
11. World Environment Day	June 5	
12. World Day Against Child Labor	June 12	

13. International Day against Drug abuse and Illicit Trafficking, International Day in support of Victims of torture	June 26
14. Kargil Vijay Diwas or Kargil Memorial Day or Kargil Victory Day	July 26
15. World Nature Conservation Day	July 28
16. International Youth Day	August 12
17. India's Independence Day, International Mourning Day	August 15
18. National Teacher's Day or Dr. Radhakrishnan's Birth Day, Sanskrit Day	September 5
19. World Literacy Day	September 8
20. National Law Day or National constitution Day	November 26
21. World AIDS Day	December 1
22. World Human Rights Day, International Children's Day of Broadcasting	December 10
23. Christmas Day	December 25
24. June - International Day of Yoga	Monday, 21

7.1.7 Initiatives taken by the institution to make the campus eco-friendly
<ol style="list-style-type: none"> 1. Rainwater harvesting 2. Plantation of sapling 3. No plastic Campus 4. Waste management 5. Eco-talks promoting eco-awareness
7.2 Best Practices
Describe at least two institutional best practices
<p>Holistic Development: The core mission of Jesuit Education is to create an ambience where every student gets an opportunity to develop his personality holistically. The College makes all the necessary arrangements to induce participative spirit among students. It ensures that every student nurtures his attitude, knowledge, skills and values. The curricular, co-curricular and extra-curricular activity gives opportunity for every student to get the indented exposure. Therefore, the objective is to strengthen and enhance thinking (head), emotional (heart) and kinesthetic (hand) skills.</p> <p>The College has over 20 Clubs and Associations. These include, the Students' Council, All India Catholic University Federation, Schedule Caste and Schedule Tribe Forum, Women's Cell, Legal Literacy Cell, St. Joseph's Evening College Alumni Association, Outstation Association, Harmony Club, Literary and Debating Cell, Kannada Sangha, Hindi Parishad, Tamil Sangam, Les Franc – Adventurists, French Association, La-Storia (History Association), Social Science Association (Economics Association), Lead Club (Journalism Association), Commerce Forum, Vision Association (BBA Association), Entrepreneur Cell and Tecno-Freakies (BCA Association) The objective of these clubs and associations are to nurture sets of skills such as - leadership, organizing, managerial, technical, spiritual, interpersonal, communication and team building etc. All the activities are organized to enhance overall capacity of students. Some of the important skill sets focused in building the students competency are: Confidence building, self-esteem, communication, interpersonal skills, team building, critical thinking, organizing, leadership, crisis management, financial management, society mindedness, selfness, research skills,</p>

reading, writing, presentation, artistic skills, decision making, music, technical skills, creative skills etc. The College has over 20 Clubs and Associations to build learners knowledge, skills, attitude and values. The objective of conducting various curricular, co-curricular and extracurricular activities is to provide exposure to students to participate and excel. Activities are organised at class, department, inter-department, college and beyond college level

Core objective: To foster mental, physical, social, emotional and spiritual growth among all students

Outcome: All the students are expected to demonstrate skills leading to larger social change

Placement: The college has an active placement cell which is functional throughout the year to cater to the employment needs of the unemployed students. Most of our students have joined our institution with the intent to earn and learn simultaneously. The placement process is divided into two parts, - Ongoing and Outgoing. Through on going placement, 58 students were placed to following companies – Flipkart, Just Dial, Smartlytics, Agema Capital Services and BigBasket. Whereas, outgoing placement, 128 students were placed to HP, Concentrix, 24/7, ANZ , Unisys, EY, Thomson Reuters, IBM, Jain University and Wonderla

Core objective: To provide employment opportunity for the unemployed on and off campus

Outcome: For the academic year 2018-19, 20 companies have visited the campus and over 186 students have been placed with average pay package per student ranging from Rs.2.5 lakh per annum and highest pay package per student upto Rs 3.5 lakh per annum

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust

Admission policy

SJEC has a unique admission policy where preference is given to students belonging to socio-economically backward categories. Among these student's special preference is given to Women, differently abled, SC, ST, OBC, Minorities and slow learning students. Vulnerable Students from socially disturbed family are given admission. During the academic year 2018-19, 1241 students were enrolled, out of which 85% belonged to SC, ST and Minorities categories

Core objective: Provide opportunity for students to access quality, flexible, affordable, equity and inclusive higher education to socio-economically backward students

Outcome: Opportunity to provide quality education to 1241 students with the intent of forming men and women for others

1. Future Plans of action for next academic year (500 words)

The need to provide quality, affordable, flexible, accessible, inclusive, professional value based education with placement is an imperative of Jesuit education. After understanding and analyzing the aspirations of learners, higher education standards, emerging industry needs and 21st century skill sets. Following future plans of action for next academic year has been planned

- **Admission Strategy:** Strategy to enhance student enrolment, strengthening E admission process, admission committee based on the principle of greater and equal participation of all departments, adherence to roaster guidelines while admission process
- **Staff Quality and Diversity:** Appoint qualified, experienced and committed staff and retaining & developing performing staff

- **Curricular aspects:** Orientation on Vision, Mission, graduate attributes, Program Educational Objectives, Program outcomes, Course outcomes of department offered programs in alignment with OBE mandate, Curriculum review in alignment with OBE mandate,
- **Faculty development program:** Preparation for NAAC and Autonomy, OBE framework, Reflection on Institution Vision, Mission, Objectives, SWOC, Team building, Ignatian pedagogy, Training and Developing internal faculty members for conduct of personality development program under the banner of Ignitors – Integral formation program
- **Examination, Evaluation and Results:** Strengthened bridge course for newly inducted students, conduct of examination for UG and PG students who have exhausted the time limit (UG:3+2 and PG:2+2 years) for course completion as a one-time measure, review the curriculum design, development and delivery. Preparing learner friendly question paper pattern, make-up classes and improvement for better academic outcomes, conduct remedial classes and academic mentoring, focused more on teaching-learning-evaluation method, which is result oriented.
- **Faculty and Student research output:** Promotion of research facilities and guidelines for faculty and students, Enhance student and faculty research publications in UGC care journals
- **Student Support, Development and Recognition:** Mentoring support mechanism, remedial program for slow learners, career development programs, counselling sessions, scholarship for needy, financial support to needy, student appreciation and awards for leadership, service, creativity and excellence
- Infrastructure and learning Resources up gradation and Alumni networking collaboration
- IQAC internal auditing and documentation of all departments to ensure expected standards are maintained

Name: Dr. Kanishka K

Name: Dr. Albert Joseph Smith

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC
