

**THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) FOR THE ACADEMIC YEAR
(PERIOD) JUNE 1, 2019 TO MAY 31, 2020 SUBMITTED BY THE IQAC OF ST. JOSEPH'S
EVENING COLLEGE (AUTONOMOUS)**

Part – A

Data of the Institution

1. Name of the Institution: ST. JOSEPH'S EVENING COLLEGE (AUTONOMOUS)

- Name of the Head of the institution: Dr. Albert Joseph Smith
- Designation: Principal
- Does the institution function from own campus: Yes
- Phone no./Alternate phone no. : 080 -22297274
- Mobile no. : 9448878573/8310011988
- Registered Email : mail@sjec.edu.in
- Alternate Email : principal@sjec.edu.in
- Address : No. 35, Museum Road, Bengaluru - 560 025
- City/Town : Bengaluru
- State/UT : Karnataka
- Pin Code : 560 025

2. Institutional status:

- Autonomous Status : Autonomous status was conferred on 7-10-2004
- Type of Institution: Co-education
- Location : Urban
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing
- Name of the IQAC Co-ordinator/Director: Dr. Kanishka K
- Phone no. /Alternate phone no. : 22211911
- Mobile: 9916855880
- IQAC e-mail address: kkanishka1976@gmail.com
- Alternate Email address: mail@sjec.edu.in

3. Website address: <http://www.sjec.edu.in>

4. Whether Academic Calendar prepared during the year: Yes

Whether it is uploaded in the Institutional website: Yes

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	3 star level	2	February 2002	From:12/2/2002 To: 28/3/2010
2 nd	B Grade	2.82	March 2010	From: 28/3/2010 To: 27/03/2015
3 rd	B++	2.89	2016	From: 16/09/2016 To: 15/09/2021

6. Date of Establishment of IQAC: 06/06/1997

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
National Conference on ‘Innovations in Higher Education’ organized in collaboration with Loyola College, Manvi, Raichur	20th January, 2020 (One Day)	300 participants /beneficiaries
TEDxSJEC College - <i>“Where ideas emerge and grow”</i> was organised by SJEC IQAC initiative with the theme “ROOTS	Sunday, 12 th January 2020 at St Joseph’s Boys High School Auditorium between 9:00 am to 5:00 pm.	11 key speakers, 100 participants, 25 sponsors, 50 organizing committee members actively participated in the proceedings of the event and contributed towards the success of program.
Three days faculty enrichment program was organized in GOA, Divine Retreat Center (SWOC, Ignatian pedagogy, Spiritual conversation methodology, Universal Apostolic Preferences, visited to Xavier Research Center and Team building activities)	From 4 th to 7 th November, 2019 (3 Days)	35 Staff members participated
Annual IQAC Internal Audit for the academic year 2019-2020	Tuesday 2 June, 2020 (One day)	45 staff members participated

8. Provide the list of Special Status conferred by Central/ State Government-UGC.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes, composition of IQAC as per latest NAAC guidelines

10. No. of IQAC meetings held during the year:

Eight IQAC meetings were held during the AY year 2019-2020. The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No, IQAC has not received any funding from any of the funding agency to support its activities during the year

12. Significant contributions made by IQAC during the current year

Some of significant contributions undertaken successfully during the AY 2019-2020 are:

- Three days intensive training program was organized by IQAC in collaboration with BJES to all the newly inducted staff members of institution who have joined during the academic year (2017-18 and 2018-19) at Yercaud, Salem, Tamil Nadu from 25-28 May 2019. The objectives of organising this program are to inculcate Jesuit education philosophy, Vision, Mission, Objectives, Ignatian pedagogy and relevance of working in teams. The program was facilitated by Fr. Brian Pereira SJ - Vice-president of BJES.
- Induction Program was organized by IQAC on Friday, 31 May 2019 in conference room. The key topics focused during the program - Institution history, Autonomy, Examination System and about Departments.
- One-day faculty development program was organized by IQAC on Saturday, 1st June 2019 in AV hall. The intent of the program is to sensitize various criterion of NAAC, road map for 4th Cycle NAAC Accreditation and functionality of Autonomy.
- Three days integrated faculty enrichment program comprising of retreat, training and recreation was organized by IQAC from 4-7 November, 2019 at Divine Retreat Center, Goa. The major items deliberated during the program was SWOC analysis of the Institution, Ignatian pedagogy, Spiritual conversation methodology, Universal Apostolic Preferences, Visit to Xavier Research Center and Team building activities
- One-day faculty enrichment, exposure and sporting activities were organized by IQAC on 4th January 2020 at Mount. St. Joseph's Bannerghatta Road, Bengaluru

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Sl No	Action Plan	Outcomes achieved by end of the year
1.	<p>Admission Aspects</p> <p>a) Admitting students from socio-economically marginalized in alignment with Institution Vision</p> <p>b) Institute E admission process</p> <p>c) Proposed to strengthen admission committee based on the principle of greater and equal participation of all departments</p>	<p>-Admitted students from socio-economically marginalized students in alignment with institution vision and roaster policy prescribed by government of Karnataka i.e., SC 15%, ST 7%, OBC 33%, and other categories 45%.</p> <p>- The admission for all streams in first year has been impressive. The total students enrolled for the first year in all streams stood as 569 as against 517 last academic year (2018-19). 226 students enrolled to B.Com, 125 BA, 73 BBA, 70 BCA, 48 M.Com, 19 MA (English) and 8 for MA (Journalism).</p>

	<p>d)Strict adherence to roaster guidelines while admission process</p> <p>e) Plan to enhance overall enrolment of students in all streams</p> <p>f)Strengthen diploma programs</p>	<p>- 41 students admitted to Diploma in Human Rights, 20 students to Diploma in Hardware and Networking, 32 students to ITES (UGC) and 25 students to Banking and Finance</p> <p>-E Admission process was strengthened and successfully implemented. Online application was instituted and other admission related details were uploaded on the website to ensure overall quality, access, transparency and accountability</p> <p>-Admission committees were constituted with equal representation from all departments to ensure optimum outcome. Admission committee worked tirelessly to ensure promotion, orientation and admission is done effectively</p> <p>- Enhanced total enrolment of students: UG and PG programs enrollment was enhanced to 1347 as against 1166 last year.</p> <p>- UG Segment: 19% general merit, 21% SC, 2% ST, 58% OBC and 35% girls students were admitted</p> <p>- PG Segment: 12% general merit, 20% SC, 1% ST, 67% OBC and 67% girls students were admitted</p>
2	<p>Staff Quality and Diversity</p> <p>-Appoint qualified, experienced and committed staff members as the UGC guidelines and Higher education standards</p>	<p>- 06 teaching staff and 2 non-teaching staff were appointed, out of which four were full time and two part-time faculties.</p> <p>- 26% of faculty members completed Ph.D, 50% completed NET/SLET with over 80% of staff members have severed in the institution for over 5 years</p> <p>-Staff caste diversity profile: Out of 77 staff, 6% of staff are recruited from general category, 8% from SC, 21% from OBE and 65% are from minority</p>
3	<p>Curricular Aspects</p> <p>a) Orientation on teaching plan and incorporation of OBE components and process</p> <p>b) Orientation on reviewing, revising and aligning Vision, Mission, Program Educational Objectives, Program outcomes, Course outcomes of department</p>	<p>- All the departments initiated the process of OBE and implemented the process of Program Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs)</p> <p>-Each department have systematically planned and implemented course content through teaching plan, timetable and periodical evaluation</p> <p>-16 pre BOS preparation at department level and conduct of BOS meeting was from 1st to</p>

	<p>offered programs in alignment with OBE mandate</p> <p>c)Initiated the process of curriculum design, development, delivery in alignment with OBE mandate</p> <p>d) FDP on NAAC and Autonomy</p> <p>e)Bridge course for first year students</p> <p>f)FEP on Institution Vision, Mission, Objectives, SWOC, Team building, reflecting on Ignatian pedagogy</p> <p>g)Introduction of inter-disciplinary courses as part of CBCS</p> <p>h)Training and Developing internal faculty members for conduct of personality development program under the banner of Ignitors – Integral formation program</p> <p>J)Involvement of stakeholders in curriculum formation process</p>	<p>22ndDecember 2019 with all stakeholders leading to enhancement of Curriculum Design and Development.</p> <p>-IQAC organized one day program on strategy for NAAC 4th Cycle preparation and Concept, Scope and Relevance of Autonomy on Saturday, 1st June 2019 in the AV hall</p> <p>-Bridge course was organized to all final year students form 10-19 June 2019</p> <p>-Soft skill personality development program under the banner of Ignitors integral formation program is organized to all students for holistic development on 12-13, July, 2019</p> <p>-Faculty enrichment program was organized by IQAC from 4 -7 November 2019 at Divine Retreat Center, Goa. The major items deliberated during the program was SWOC analysis of the Institution, Ignatian pedagogy, Spiritual conversation methodology, Universal Apostolic Preferences, Visit to Xavier Research Center and Team building activities</p> <p>-Under choice based credit system the inter disciplinary courses were offered by all departments</p> <p>- Under CBCS scheme 16 inter-disciplinary courses with horizontal mobility is offered to all 5th semester students</p> <p>- Diploma program on Human rights, banking, ITES, Hardware & Networking is organized as per the NSQF for accelerating employability skills</p> <p>-Feedback on curriculum content and delivery is sought from Alumnus representative, Industry and University expert during the BOS meeting</p>
4	<p>Quality teaching - Learning Process with intent of ensuring enhanced learning outcomes</p> <p>-Teaching days as per the UG mandate</p> <p>-Department teaching-learning-evaluation plan</p>	<p>- During the odd semester 113 days and even semester 121 days were used for teaching-learning-evaluation process.</p> <p>- During the AY 2019-2020, 234 days were used for teaching-learning-evaluation process</p> <p>- Every department prepared, implemented and validated teaching plan</p>

	<ul style="list-style-type: none"> - Student centric teaching-learning-evaluation process -Learning Management Systems (LMSs) and E governance -Department wise teaching methodology and aids - Orientation, training and support to use ICT for teaching-learning-evaluation process 	<ul style="list-style-type: none"> -To facilitate enhanced learning outcomes learner centric teaching-learning-evaluation process is practiced. -Teaching methodologies and learning aids like participative learning, interactive method, experiential, collaborative learning, LMS, PPT's, Videos, Case studies, flip class storytelling etc., are practiced for effective learning. -All the faculty members are familiarized with the blended Teaching and learning approaches. - Linways- Learning Management Systems (LMSs) is instituted for E Academic Administration - All the faculty members are trained in ICT methodology and every class room were given for option for PPT, Screen, AV facility and Lap top
5	<p>Examination, Evaluation and Results</p> <ul style="list-style-type: none"> a.-Bridge course for newly inducted students b.-Promotion policy - Conduct of examination for UG and PG students who have exhausted the time limit (UG:3+2 and PG:2+2 years) for course completion as a one-time measure c.-Review the curriculum design, development and delivery. d. Preparing learner friendly question paper pattern e.Special classes and improvement for better academic outcomes f. Remedial classes and academic mentoring Orientation on teaching-learning-evaluation method g.Student performance and learning Outcomes h.Examination, evaluation and declaration of timely results 	<ul style="list-style-type: none"> -Exam dates are announced in the 1st week of semester -Test question papers were set by internal staff. -ESE time table was announced 4 weeks before the examination -End Semester Examination question papers are set by internal and external paper setters -Proper seating arrangement is made for the student and the same is announced to the students through college website and notice board -Hall tickets for the ESE is issued one week prior to the examination -Valuators are expected to complete the valuation within 10 days from the last exam -UG ESE answer papers are subjected to internal valuation and 15% of the total papers are subjected to review -PG ESE answer papers are subjected to double valuation(One internal and One External) -Third valuator is appointed to value the PG papers if the difference between 1st and 2nd valuation is more than 16

		<p>-Results are announced within 3 weeks of the last exam. It is done through Learning Management System</p> <p>UG and PG Student Result analyses stream wise</p> <p>The April and October 2019 examinations result analyses are as follows:</p> <p>PG segment:</p> <p>-M.Com: II Semester secured 95% and IV Semester secured 91%</p> <p>-MA English: II Semester secured 94% and IV Semester secured 100%</p> <p>-MA Mass Communication and Journalism: II Semester 100% and IV Semester secured 100%</p> <p>UG segment:</p> <p>-B.Com: II Semester secured 70%, IV Semester 74% and VI Semester 78%</p> <p>-BA: II Semester 49%, IV Semester 63% and VI Semester 90%</p> <p>-BBA: II Semester 69%, IV Semester 85% and VI Semester 93%</p> <p>-BCA: II Semester 57%, IV Semester 67% and VI Semester 76%</p> <p>Results analyses of UGC community college diploma programs :</p> <p>-ITES: 45 students appeared for ITES program, out of which 35 passed and 10 failed</p> <p>-Banking & Finance: 24 students appeared for Banking and finance, out of which 19 passes and 5 failed</p> <p>-Retail Management: 30 students appeared for Retail Management, out of which 19 passes and 11 failed</p> <p>-ITES secured 78%, Banking & Finance secured 79% and Retail Management secured 63%</p>
6	<p>Faculty and Student research output</p> <p>a) Research orientation for faculty and students</p> <p>b) Faculty research publications</p> <p>c) Student research publications</p>	<p>- Over 40 publications were done by faculties from various departments at UGC care journals and other reputed journals. Apart from publications, 42 faculty members attended, presented papers, delivered talks and presided over as resource persons at various state / national / international conferences and seminars.</p> <p>-UG segment: 44 BBA students presented research papers and 58 students attended state/ National / International seminars/ conferences</p>

		<p>PG segment: 12 students presented papers, 16 published papers, and 24 attended seminars. 2 students were honored with best paper presentation and one student for best reporter award</p>
7	<p>Collaboration, Extension and Innovations</p>	<ul style="list-style-type: none"> -Department of Commerce organised a Seminar & Conference in collaboration with ICAI (The Institute of Chartered Accountants of India) -Department of Business Administration organized a Seminar in collaboration with SBI -ED Cell collaboration with Wadhvani Foundation (National Entrepreneurship Network) -Humanities Department collaborated with IISc in organised seminar on Contemplating Water -Placement Cell conducted employability skills programme in collaboration with Whirlpool(GTT) & Capgemini -TEDxSJEC College - “Where ideas emerge and grow”: Department of BBA, SJEC organized one day TED talks with the theme “ROOTS” on Sunday, 12th January 2020 at St Joseph’s Boys High School Auditorium between 9:00 am to 5:00 pm. 11 key speakers, 100 participants, 25 sponsors, 50 organizing committee members actively participated in the proceedings of the event and contributed towards the success of program. - SJEC IQAC organized, faculty enrichment program on the theme “Relevance of Quality in Higher Education” from 25th to 26th March 2019 to staff of Loyola College, Manvi, Raichur - IQAC organized National Seminar on the theme ‘Innovations in Higher Education’ on 20th January, 2020 in collaboration with Loyola College, Manvi, Raichur - Over 12 programs were organized by SJEC Outreach team to sensitize the students & community, ameliorate the needy, support the downtrodden, and educate the uneducated on various issues concerning the society. The students also regularly created opportunity to interact with general public, NGO’s, orphanages, old age homes, hospitals, laborers and leprosy and extend support.

<p>8</p>	<p>Continuous improvement in Infrastructure and Learning Resources was planned for up-gradation</p> <ul style="list-style-type: none"> a. Library resources and information Centre b. ICT Teaching aids for faculty c. Loyola auditorium up-gradation d. Refurnishing of new board room e. Upgradation of Director's office f. Renovation of College Office g. Construction of new staff rooms h. New broadcast studio i. New counseling room j. New elevator with ramp to access L Block k. Rest room facility adjacent to L Block l. New placement office m. Canteen expansion with exclusive facility for staff n. Shifting power transformer o. Loyola block corridor up-gradation 	<p>During the AY 2019-2020 extensive infrastructural expansions with up-gradation was undertaken to cater growing needs of staff and students. A new annex was added to Xavier block adjacent to library. Some of the major infrastructural expansion undertaken during the year are has follows</p> <p>-Library resources and information Centre: Over 206 books have been added to library and all departments have upgraded their shelves in the library with new books, journals and magazines. The economically poor students are allowed to borrow books from Book Bank facility for one full semester.</p> <p>-Teaching aids: To give impetus to quality teaching-learning-evaluation process, LCD projectors, teaching aids like laptops, printers and other electronic gadgets were provided to all the departments</p> <p>-Loyola auditorium up-gradation: Loyola auditorium was given a dynamic facelift with the intent to provide multi-facility to organize various significant curricular, co-curricular and extra-curricular activities. The seating capacity is enhanced to 400 with extensive stage work , dynamic lighting , acoustic, power backup, attached rest rooms, designed interiors, wi-fi facility, console equipped with high definition projector and a wide screen with the sound system intact was upgraded.</p> <p>-Board Room: New board room housing 45 seating capacity was created adjacent to Loyola auditorium with centralized air conditioning facility, state-of-the-art audio, video, visual equipment and appropriate furnishings incorporated to suit the academic formal deliberations.</p> <p>-Director's office and College Office: Director's and college office was renovated with new interiors</p> <p>-New Staff rooms: New staff rooms with adequate infrastructural facilities to accommodate staff and students meetings were provided to Department of Languages, English, BCA and Humanities.</p> <p>-Broadcast studio: New studio for the department of journalism was set-up students to learn the key skills required to broadcast news and current affairs programs for a mainstream audience across both</p>
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		<p>television and radio. This includes how to gather audio/visual content, how to interview, how to write and edit content, how to present content in both live and pre-recorded modes and how to operate audio/visual studio equipment.</p> <p>-Counseling room: New counseling center was setup with the intent to offer access to counselors during the need. Counseling center plays a crucial role in the student's life by offering a wide range of emotional - psychological services to student's community. The core focus of counseling center is to ensure students wellbeing.</p> <p>-Elevator: New elevator was installed in Loyola block to access various programs organized in the Loyola auditorium</p> <p>-Rest room facility: 4 new rest rooms were added in the 2nd floor of Loyola block.</p> <p>-Loyola block corridor up-gradation: Loyola block main entrance passage leading to directors office, administrative wing, principal's office, vice-principal's office, COE office, IQAC cell, Research cell and staff rooms is undertaken renovation to add aesthetics with effective lighting</p> <p>-Placement office: To give professional face life, a new placement office was created in the fourth floor of Xavier Block to facilitate personalized meeting with the company representative and students aspirants</p> <p>-Canteen expansion and renovation: Canteen in the Loyola block was expanded and renovated with new faculty segment with seating, hand wash and faculty lounge</p>
9	<p>Student Support, Development and Recognition</p> <ul style="list-style-type: none"> a. Mentoring support b. Remedial program for slow learners c. Career development programs d. Counseling sessions e. Scholarship for needy f. Financial aid to support college fees 	<p>-Mentor's Day for odd semester was organized on 3rd August 2019</p> <p>-Remedial programs were offered by all the departments for the slow learners</p> <p>-Career development program for odd semester was organized on 3rd August 2019</p> <p>-Mentor's Day for even semester was organized on 24th January, 2020</p>

<p>g. Financial aid for medical needy students</p> <p>h. Evening meals for needy</p> <p>i. Fee installment option</p> <p>j. Student appreciation and awards for leadership, service, creativity and excellence</p>	<p>-Career development program for even semester was organized on 24th January, 2020</p> <p>-The Counseling sessions were offered to students with the objective ensuring overall wellbeing. Some of the major issues usually brought by the students to the counselors are: balancing work and college life, emotional regulation, relationship issues, financial struggles, academic issues, addictions, and depression. 117 students were offered counseling services and in addition screening of 500 students was also undertaken with the help of the interns.</p> <p>-Notable observation of commemorative days to raise awareness of an issue & to mark important aspects of human life & history was done</p> <p>-Financial assistance of Rs. 25,89,250/- for 340 Students in the form scholarship/ Fee Concession was given to deserving students</p> <p>-Medical aid for one student with financial support of Rs. 10000/- was offered</p> <p>-Evening meals scheme' with the objective of providing nutritious evening meals for financially poor students was given to 240 students. Rs. 5,16,356/- was spend on the evening meals scheme</p> <p>- Fee Installment to over 500 students were given flexibility to pay their annual fees in 2-3 installments.</p> <p>-The institution recognizes and gives opportunity for all students to excel and contribute towards various curricular, co-curricular and extra-curricular activities. Meritorious and student leaders are recognised with certificates and mementoes on Annual Day. This academic year, 7 students were awarded best outgoing, 5 students for excellence in leadership, 1 each for best talent, excellence in creativity and outstanding service for AICUF (AICUFER).</p> <p>- Placement cell consistently strives to offer optimum placement opportunity to aspiring students in the form of ongoing and outgoing placement drive. In the ongoing placement segment, 95 students registered and 58 placed. Whereas, outgoing placement segment, 147 students registered and 78 placed</p>
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<p>10</p>	<p>Conferences, Seminars, Workshops and Guest lectures</p>	<p>-Department of Business Administration: BBA hosted its annual signature event TRIAD 3.0 - National Business Conclave on Saturday, 7th March, 2020 with the theme “Digital Banking” in collaboration with SBI, SBI officers association (K) and RBI as knowledge and resource partners.</p> <p>-Department of English: Department of English organized one day National conference on 2nd March, 2020 with theme (ELT) English Language Teaching sponsored by University Grants Commission</p> <p>-Department of commerce: Department of Commerce organized one day National conference on 14th September, 2019 with the theme “Multidimensional Perspectives to Business Mergers and Acquisitions – Opportunities and Challenges” in association with Bengaluru Branch of The Institute of Chartered Accountants of India (ICAI</p> <p>-Department of humanities: Department of humanities organized one day national conference on March 7, 2020 in collaboration with Energy and Wetlands Research Group, Indian Institute of Science (IISC) with the theme, ‘Contemplating Water: Survival, Security and Peace’</p> <p>-National Conference: SJEC IQAC and SJCC IQAC partnered with Loyola College, IQAC organized one day National Seminar on 20th January, 2020 with the theme “Innovations in Higher Education at Loyola College, Manvi, Raichur. Over 300 students, research scholars, faculty members, resources persons across country actively participated</p> <p>-Over 37 guest lecturers were organized to augment “Curricular, Career and Competently (Skills) dynamics</p>
<p>11</p>	<p>Governance, Leadership and Management</p> <p>a. Annual Jesuit Lay Collaboration (JESCOL) program</p> <p>b. Annual Institution Day Program for all staff</p> <p>c. Annual Sports Meet</p> <p>d. Annual management meet and interaction with staff</p>	<p>Leadership:</p> <p>-Jesuit Lay Collaboration annual seminar by management is organized to understand Jesuit (Institution) history, founder, philosophy, vision, mission, objectives, and culture</p> <p>-Institution day is organized annually during January to appreciation and acknowledge the contribution of staff</p>

	e. Financial assistance by the management to institution	<p>-Institution sports day is organized annually during the month of January to foster togetherness and synergy among staff.</p> <p>-Annual management meet and interaction with staff to understand the staff needs and aspirations</p> <p>-Management representative organize and conduct various leadership programs</p> <p>-Financial assistance by the management to enhance and support learning resources, faculty skills/capacity, infrastructure, faculty financial needs,</p>
12	<p>Institutional Values and Best Practices</p> <p>a. Institutional Values and Social Responsibilities</p> <p>b. Best Practices</p> <p>c. Institutional Distinctiveness</p>	<p>Institutional values</p> <p>- Faith and Toil</p> <p>-Accompaniment of students</p> <p>- Empowerment of youth</p> <p>-Social concern and character formation</p> <p>-Ecological sensitization</p> <p>Best practices</p> <p>-Admissions preference is given to students belonging to socio-economically backward</p> <p>-Co-curricular activities with focus on holistic skills</p> <p>-Free evening meals provided for needy students</p> <p>-Comprehensive outreach program with focus on community service</p>
13	Student Satisfaction Survey	-All the students were administered Student Satisfaction Survey to understand the perception of students pertaining to academic, administration, assessment and other facilities.
14	Alumni Engagement	<p>-On 6th July 2019 the College JECAA (Alumni Association) conducted annual Alumni General meeting around 50 Alumni students participated. The Principal and Vice Principal presided over the programme.</p> <p>-6th Alumni home coming was held on Sunday, 4th August 2019 on the theme 'Rewind and Rejoice'.</p>

		<p>-All the departments invited alumnus to deliver talks and share experiences</p> <p>-All the departments invited alumnus to BOS meeting</p>
15	<p>IQAC Internal Validation and Documentation of Departments</p> <p>IQAC continue to strengthen the process of internalization of quality and benchmarking of best practices in all academic and non-academic activities. In this context, IQAC formulates annual strategic plan and keeps track of the same by periodically validating the progress and conducting internal academic audit of departments.</p> <p>Core objectives of IQAC validation:</p> <p>a)Align departments with the institution's philosophy, vision, mission and objectives</p> <p>b)Adhere to standards set by higher educational regulators (UGC, NAAC, AICTE and University)</p> <p>c)Establish systems, standards and processes relevant to autonomous institutions</p> <p>d)Benchmark our practices, processes, procedures, systems, standards to ensure stakeholders expectations</p> <p>Expected outcome of Validation:</p> <p>a)Realization of Institutions vision, mission and objectives</p> <p>b)Scope to sustain, grow and develop in higher education industry</p>	<p>-Annual department audit for the academic year 2019-2020 was conducted on 2nd June, 2020. The entire process of validation was coordinated by IQAC coordinator. The audit team comprised of Director, Principal, IQAC Coordinator and Vice Principal. The major areas validated were - curricular, co-curricular and extra-curricular activities, annual action plan, and timetable, teaching plan, BOS documents and other department related activities. The key components presented during the validation:</p> <ul style="list-style-type: none"> • <i>About Department, Vision, Mission, Objectives and Best Practices</i> • <i>Staff profile: Photo, Name, Qualification, Experience (Corporate/teaching), Teaching eligibility test cleared</i> • <i>Student profile: Name, Reg. No, Age, Employed, Name of the company</i> • <i>Action Plan of the academic year 2019-2020 with specifications</i> • <i>Academic performance of students (Result Analyses – April 2019 & Oct 2019)</i> • <i>BOS documents (Program Course Matrix etc)</i> • <i>Significant academic activities undertaken during the academic year</i> • <i>Department Association and various activities undertaken during the AY</i> • <i>Dept. News Letter and guest Lecturers organized during the academic year</i> • <i>Report on the Dept. Conference / Seminars / workshops etc.</i> • <i>Industrial tours / Field Visits undertaken during AY</i> • <i>Any certificate courses organized during the academic year</i> • <i>Faculty professional achievements (hard and soft docs. for verification)</i> • <i>Significant student achievements during the academic year</i> • <i>Documents related students support services offered by department</i> • <i>Departmental work load and Time Table for 2019-2020</i>

	<p>c)Enables quality, innovation and competitive advantage</p> <p>d)Leads to enhanced satisfaction of stakeholders</p> <p>Criteria for evaluation, description and marks</p> <p>a) Completeness (Ensuring that all the documents prescribed are kept sequentially and systematically) – 30 marks</p> <p>b)Presentation (Methodology and Aids used) and E activities – 15 Marks</p> <p>c)Coordination and Team work (Whether all the members are participated in preparation and presentation – 15 Marks</p> <p>d)Departments activities and outcomes has aligned to institutional, regulators, accreditors and observers requirements -30 Marks</p> <p>e)Best practices, Innovation and creativity - 10 marks</p>	<ul style="list-style-type: none"> • <i>Major events and key events for last academic year</i> • <i>Any event / program / activities not conducted as per the plan last year</i> • <i>Any change/enhancement in the activities/program for this academic year</i> • <i>Action Plan of the academic year 2020-2021 with Budget</i> • <i>Time table, Teaching Plan and E Resources</i> <p>After the presentation, the validation committee clarified, questioned and made certain pertinent observation. After which, the floor was open for questions from other members of staff. The key questions, suggestions and appreciation given by the validation committee and staff members are were recorded for improvement</p>
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14. Whether the AQAR was placed before statutory body?

Yes

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

No

16. Whether institutional data submitted to AISHE: Yes

Year: 2019-2020

Date of Submission: 15/02/2020

17. Does the Institution have Management Information System?

Institution has well established Management Information System and IT ERP –Linways to ensure overall academic and non-academic administration is managed effectively. Some of the components covered are:

- Admission – The Institution’s MIS admission modules helps in admission process of all UG and PG. The students of the institute are required to complete the admission formality by filling up online admission forms with all the academic and other information on the online form. The module helps in collecting the information of the academic admissions program wise and also helps in making merit list as per the institute norms.
- Fees Payment – Students can pay their annual tuition fee, exam fee and other fees using online mode.
- Administration – The data related to attendance of regular and temporary faculty are a part of this module which helps in monthly salary calculations.
- This module helps in vendor registration, tender procedure used for procurement of consumables and equipment’s, preparing comparative statements, preparing and placing orders and the necessary administrative approvals of the procurement.
- Academic Activities –The information related to the students roll numbers their course details and their other academic information are a part of this module.
- Time Table – Preparation and display of academic calendar and timetable.
- Attendance –Attendance module helps in recording online attendance of all lectures conducted for all programs. It enables to create the attendance shortage list of students who do not qualify minimum attendance requirement of the institution’s
- Examinations – This module takes care of the exam activities in the form of seating arrangements of students with student registration numbers, numbering of answer scripts, bar coding and decoding of answer scripts collection and compilation of continuous evaluation marks, end semester marks and declaration of results using CGPA system.
- Leave Management – All faculty members of the institution apply for different types of leaves and information goes for necessary approval using MIS. It keeps a record of total number of leaves taken by the faculty throughout the year and the balance leave available.
- Accounts and Finance – Institution’s accounts and finance conducts all its functions using accounts and finance modules.

Part-B

CRITERION I – CURRICULAR ASPECTS		
1.1 Curriculum Design and Development		
1.1.1 Programmes for which syllabus revision was carried out during the Academic year		
Name of programmes	Programme Code	Dates of revision
Bachelor of Arts in History, Economics and Political Science	BA 172	Jan 2019
Bachelor of Arts in Journalism, Political Science and Sociology	BA 202	Jan 2019
Bachelor of Arts in English, Journalism and Psychology	BA 316	Jan 2019
Bachelors of Commerce	BC0172	Jan 2019

Bachelors of Business Administration	BBA109	Jan 2019
Bachelors of Computer Applications	BCA113	Jan 2019
Masters on Commerce	MCOM114	Jan 2019
Masters in English	MAENG115	Jan 2019
Master in Mass Communication and Journalism	MAMCJ116	Jan 2019

1.1.2 Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
Bachelor of Arts in History, Economics and Political Science –BA172	2019-2020	-	2019-2020
Bachelor of Arts in Journalism, Political Science and Sociology –BA 202	2019-2020	-	2019-2020
Bachelor of Arts in English, Journalism and Psychology –BA 316	2019-2020	-	2019-2020
Bachelors of Commerce- BC0172	2019-2020	-	2019-2020
Bachelors of Business Administration - BBA109	2019-2020	-	2019-2020
Bachelors of Computer Applications - BCA113	2019-2020	-	2019-2020
Masters of Commerce - MCOM114	2019-2020	-	2019-2020
Masters of English - MAENG115	2019-2020	-	2019-2020
Master in Mass Communication and Journalism- MAMCJ116	2019-2020	-	2019-2020
Information Technology and Enabled Services -CCDITES14	Academic year 2019-2020	CCDITES14	Academic year 2019-2020
Banking and Finance - CCDBAF17	Academic year 2019-2020	CCDBAF17	Academic year 2019-2020
Human Rights -DHR09	Academic year 2019-2020	DHR09	Academic year 2019-2020
Hardware and Networking -DHAN09	Academic year 2019-2020	DHAN09	Academic year 2019-2020

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

Programme/Course	Date of introduction
-------------------------	-----------------------------

Developmental Psychology (Dept. of Psychology)	AY 2019-2020
Health Psychology (Dept. of Psychology)	AY 2019-2020
Industrial and Consumer Psychology (Dept. of Psychology)	AY 2019-2020
Personality Development (III Sem B.Com)	AY 2019-2020
Business Economics (II Sem B.Com)	AY 2019-2020
International Business (II Sem B.Com)	AY 2019-2020
Business Research Methods (IV / I Sem B.Com)	AY 2019-2020
Event Management (VI Sem BBA)	AY 2019-2020
CBCS Digital marketing (Dept. of BBA)	AY 2019-2020
Electives : Multimedia Technology, design and analysis of algorithms (V Semester BCA)	AY 2019-2020
Electives : E – Commerce , Accounting and financial management (VI Sem BCA)	AY 2019-2020
Macro Economics (I Semester M.Com)	AY 2019-2020
International Financial Management (IV Semester M.Com)	AY 2019-2020
Dalit Literature(III Semester MA Eng.)	AY 2019-2020
Film Studies (III Semester MA Eng.)	AY 2019-2020
CBCS- Broadcasting (MA Journalism & Mass Communication)	AY 2019-2020
Developmental Psychology (Dept. of Psychology)	AY 2019-2020

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

CBCS courses was strengthened during the academic year by updating the course content, adding relevant employability topics, promoting innovative pedagogy, practicing participative, collaborative, experiential and student centric approach. The salient features of this CBCS was to ensure that each course carry a specific number of credits which are a weightage of a course, all programs should have subjects that include foundation, core and skill development courses and scope for horizontal mobility.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG

1.BA - History, Economics and Political Science 2.BA - Journalism, Psychology and Political Science 3.BA - English, Journalism and Political Science	6 Programs	3 Programs	June 2019-2020 AY	Political Science: 1.Peace and Conflict Economics: 1.Economics of Hospitality Industry Sociology: 1. Life skills History: 1. Tourism in Karnataka 2. Tourism Management Psychology: 1. Positive psychology Journalism: Photography	
4. B.Com				Commerce: Social Media Marketing	
5.BBA				BBA: Digital Marketing	
6.BCA				BCA: <ul style="list-style-type: none"> • Web Designing • Adobe Illustrator • Web Designing • Adobe Video Pro • Cloud Computing 	
7.M.Com					1. HRM
8.MA in English					1. Communicative English
9. MA in Mass Communication and Journalism					1. Broadcasting

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled		
Ignitors – Integral formation program and life skills	June/Aug 2019	1350		
1.3.2 Field Projects / Internships under taken during the year				
Project/Programme Title				No. of students enrolled for Field Projects / Internships
Research Project (Dept. of BBA)				44
Term Research Paper (Dept. of B.COM)				159
BCA internship/Project				45
Term Research Paper (Dept. of Humanities HEP/JPS/EJP)				61
Dissertation (M.COM)				36
Dissertation (MA English)				15
Dissertation (MA Journalism)				5
Field Visits (II and III Sem of all Streams) Organised by Bembala-outreach				874
Rural Exposure (IV Sem of all Streams)				380
Field Visits-SEBI Bangalore, Mysore Silk Factory, Hindustan Aeronautics Limited (Dept. of Commerce)				120
Field Visits – Chitra Durga and Hampi (Dept. Humanities)				50
Field Visits – Venkatappa Art Gallery, Bengaluru (Dept. of History)				30
Visit to VV Puram Food Street for Photography Shoot (PG Journalism Students)				30
Field Visits to Chennai (Dept. Journalism-EJP and MA English				43
1.4 Feedback System				
1.4.1 Whether structured feedback received from all the stakeholders.				
1) Students	2) Teachers	3) Employers	4) Alumni	5)Parents
Yes	Yes	Yes	Yes	Yes
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution?				
<p>The College is constantly in dialogue with all its stake holders and seeks advice from senior faculties, University subject matter experts, Alumni, industry experts, in order to enhance quality of curriculum, teaching-learning and evaluation. Feedback on curricular aspects, quality classroom teaching-learning-evaluation, class room management, student teacher rapport, subject expertise, mentoring are taken in order to validate the quality inputs of the faculty on subjects taught during the AY and their learners perception & satisfaction on the same is analysed. Besides, Student satisfaction survey and stake holders opinion survey is administered on various aspects of institution such as curricular aspects, quality of teachers, teaching methodology, student support services, infrastructure facilities, placement activities, skill development programs, assessment system, examination, evaluation mechanism, announcement of results, overall institution environment.</p> <p>Parent’s feedback of undergraduate students’ performance is obtained once a year in the parent’s teacher association meeting. The placement department undertakes the obtainment of the feedback from the</p>				

corporate industry partners of their view of the students placed with them. The faculty feedback obtained from the students are collated and forwarded to the principal. He gives constructive review of the feedback to each staff member personally. The College obtains student feedback twice in an academic year at the end of the semester. The data generated from these various feedback platforms are compiled by the Principal office and the action taken report is shared with the concerned stakeholders. Based on the stakeholder's feedback, following action were taken to improve overall performance :

- Enhancement of student enrolment: Various committees pertaining to admissions and promotion were formed to enhance student enrolment
- Initiated various quality measures towards infrastructural and learning resources enhancement
- Internalization of quality culture and institutionalization of best practices with reference to student support and development programs
- Conceptualized, developed , implemented and monitored the annual action plan and validated its outcome during the academic year
- Financial support in the form of fee concession, instalment, scholarship and evening meals scheme was provided to the needy
- Facilitated the process of organizing various conferences, seminars, workshops, training and development programme
- Periodically oriented and promoted research culture among students and staff
- Collection and analysis of feedback from all stakeholders on quality-related institutional processes
- Periodical conduct of academic and administrative audit and its follow-up
- Remedial session were conducted for slow learners
- Mentoring sessions and career guidance program was organised for all the students
- Counselling sessions on mental health and overall well-being was organised
- Special classes was conducted for practical classes
- Special one week yoga – self-care training for faculty organized
- Various important days of National and International relevance was observed and conducted various activities pertaining to the same
- Awareness regarding revised NAAC Assessment and Accreditation workshop was organised

Criterion II -Teaching-Learning and Evaluation

2.1 Student Enrolment and Profile

2.1. 1 Demand Ratio during the year

Name of the Programmes	Number of seats available	Number of applications received	Students Enrolled
1.BA - History, Economics and Political Science	160	78	59
2.BA - Journalism, Political Science and Sociology	50	38	27
3.BA - English, Journalism and Psychology	60	73	39
4. B.Com	240	402	226

5.BBA	80	100	73
6.BCA	75	109	70
7.M.Com	50	75	48
8.MA in English	30	36	19
9.MA in mass communication and Journalism	60	20	8

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
AY 2019-2020	1211	136	43	6	9

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT (LMS, e-Resources)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
55	55	LINWAYS (LMS), Internet, E Lab, PPT, Laptop	35	Nil	INFLIBNET /N-LIST

2.3.2 Students mentoring system available in the institution? Give details.

The institution has well established mentoring system in place. The core mission of Jesuit Education is to create a healthy, creative and vibrant ambience where every learner gets an opportunity to develop his/her personality holistically - thinking (head), emotional (heart) and kinaesthetic (hand) skills. Mentoring system draws its inspiration from Ignatian pedagogy, Cura personalis-learners accompaniment to realise his/her aspirations and "care for the entire person." The College makes all necessary arrangements to make mentoring process enriching, empowering and joyful experience.

Mentoring at our institution is organized with intent to foster professional relationship in which an experienced person (Mentor/Teacher) assists a less experienced person (Mentee/Student) in developing specific skills and knowledge that will enhance his/her professional and personal development. The mentoring relationship is built on mutual trust, respect, and communication, and involves both parties meeting regularly to exchange ideas, discuss progress and set goals for further development. A mentor does not need to know or to provide all the answers; instead the mentor encourages the mentee to use his/her available resources to excel solutions.

The objectives of mentoring is to:

- *Create an conducive learning environment*
- *Help in achieving the institutional motto, vision, mission and objectives*
- *Foster healthy relationship/collaboration between all the stakeholders*
- *Understand the learners profile, ability and needs for extending appropriate support and decision making*
- *Inspire and facilitate mentees to realise their academic, career and personal aspirations*

Programs organised during the AY 2019-2020: IQAC organized one day mentoring sessions along with Counselling department on Friday 29 August, 2019 with the intent of mentoring all mentees by the respective mentors on building academic excellence and balancing social-professional-educational-personal life. Parents were also invited to attend sessions for better understanding of their wards academic and non-academic outcomes. Over 40 faculty members, 12 resource persons, 1000 students and 300 parents actively participating in this event. Mentoring process during the AY 2019-2020 ensured that all the mentees are engaged in all academic and non-academic activities to realise their aspirations. IQAC organized one day mentoring sessions along with Counseling and placement cell inviting various corporate executives and trainers to unravel the career pathways to students on Friday 29 August, 2019. The resource persons and topics covered during the program are as follows:

- Mr. John Baptist Vinod Royan delivered a activity based talk on “Personal branding and its importance for a focused career”
- Mr. S Lakshmi Narayan delivered a activity based talk on “Tips to enhance entrepreneurial & intra-preneurial skills in financial sector”
- Mr. Mark John delivered a activity based talk on “ 21st Century skills for building competitive career:
- Dr. S R Joseph delivered a activity based talk on “Crafting your life and purpose, career guidance & leadership”
- Ms. Christina T and Ms. Geethu Baweja, delivered talk on “Entrepreneurship”
- Mr. Abhishek Shetty delivered a activity based talk on “Entrepreneurship and job opportunities in India”
- Ms. Prachi B delivered a activity based talk on “Aviation as a career”
- Ms. Maria Shalini D delivered a activity based talk on “ Finance skills for effective career”
- Sr. Libania delivered a activity based talk on Anger management and its impact on Life Skills”
- Ms. Aishwarya delivered a activity based talk on “ Concept, Scope and Relevance of Time Management”
- Ms. Vincent Vinitha delivered a activity based talk on “Campus to Corporate dynamics”
- Mr. Nandakumar, delivered a talk on various “Career opportunities, challenges and skills sets to add competitive advantage” .

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
1347	49	1347/ 55= 24 students /mentees allotted to one mentor

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	8	NIL	8	15

2.4.2 Honours and recognitions received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019-2020	Dr. K. M. Mathew	Head-Associate Professor – Dept.of Kananda	“Shikshana Rathna State Level Award ICIRI 2020” from Belaku Education, Literary and Cultural Trust

- Dr. K. M. Mathew received “Shikshana Rathna State Level Award ICIRI 2020” from Belaku Education, Literary and Cultural Trust, Bengaluru on 20th February 2020

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
BA (HEP, JPS,EJP)	BA 172 BA 202 BA 316	I	15.10.2019	12.11.2019
B.COM	BC0172	I	18.10.2019	12.11.2019
BBA	BBA109	I	17.10.2019	12.11.2019
BCA	BCA113	I	17.10.2019	12.11.2019
M.COM	MCOM114	I	17.10.2019	12.11.2019
MA - English	MAENG115	I	12.10.2019	12.11.2019
MA - Journalism	MAMCJ116	I	15.10.2019	12.11.2019
BA (HEP, JPS,EJP)	BA 172 BA 202 BA 316	III	17.10.2019	12.11.2019

B.COM	BC0172	III	17.10.2019	12.11.2019
BBA	BBA109	III	17.10.2019	12.11.2019
BCA	BCA113	III	18.10.2019	12.11.2019
M.COM	MCOM114	III	15.10.2019	12.11.2019
MA - English	MAENG115	III	14.10.2019	12.11.2019
MA - Journalism	MAMCJ116	III	15.10.2019	12.11.2019
BA (HEP, JPS,EJP)	BA 172 BA 202 BA 316	V	17.10.2019	12.11.2019
B.COM	BC0172	V	17.10.2019	12.11.2019
BBA	BBA109	V	17.10.2019	12.11.2019
BCA	BCA113	V	17.10.2019	12.11.2019
BA	BA 172 BA 202 BA 316	II	-	04.12.2020
B.COM	BC0172	II	-	04.12.2020
BBA	BBA109	II	-	04.12.2020
BCA	BCA113	II	-	04.12.2020
M.COM	MCOM114	II	-	04.12.2020
MA - English	MAENG115	II	-	11.12.2020
MA - Journalism	MAMCJ116	II	-	11.12.2020
BA	BA 172 BA 202 BA 316	IV	-	04.12.2020
B.COM	BC0172	IV	-	04.12.2020

BBA	BBA109	IV	-	04.12.2020
BCA	BCA113	IV	-	04.12.2020
M.COM	MCOM114	IV	-	04.12.2020
MA - English	MAENG115	IV	26.08.2020	25.09.2020
MA - Journalism	MAMCJ116	IV	26.08.2020	25.09.2020

BA	BA 172 BA 202 BA 316	VI	29.09.2020	19.10.2020
B.COM	BC0172	VI	29.09.2020	19.10.2020
BBA	BBA109	VI	29.09.2020	19.10.2020
BCA	BCA113	VI	29.09.2020	19.10.2020

2.5.2 Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year****Do not include re-evaluation/ re-totalling***

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
NIL	1491	NIL

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution

Yes, program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final Semester /year examination	Pass Percentage
BA 172	BA	31	18	58
BA 202	BA	25	20	80
BC0172	B.COM	144	110	76
BBA109	BBA	42	29	69
BCA113	BCA	43	29	67

MCOM114	M.COM	34	34	100
MAENG115	M.A.	11	11	100

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance

Students satisfaction survey (SSS) covering curricular, faculty profile, teaching methodology, learning resources, examination, evaluation, infrastructure, student support services and all aspects pertaining to institutional was administered and feedback for the same is elicited. Feedback of the students was systematically analysed and the key recommendations were considered and pursued as per the guidelines

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Promotion of Research and Facilities

3.1.1 The institution provides seed money to its teachers for research

Institution provides seed money to its teachers for research. During the Academic Year 2019-2020, none of the faculty members have utilized the allotted fund

Yes

Name of the teacher getting seed money	The amount of seed money	Year of receiving grant	Duration of the grant
Nil	Nil	Nil	Nil

3.1.2 Teachers awarded National/International fellowship for advanced studies/ research during the year

	Name of the teacher awarded the fellowship	Name of the Award	Date of Award	Awarding Agency
National	Nil	Nil	Nil	Nil
International	Nil	Nil	Nil	Nil

3.2 Resource Mobilization for Research

3.2.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the year
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored Projects	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil

Students Research Projects (other than compulsory by the College)	Nil	Nil	Nil	Nil
International Projects	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

3.2.2 Number of ongoing research projects per teacher funded by government and non-government agencies during the years

Nil

3.3 Innovation Ecosystem

3.3.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
National conference was organised in collaboration with Energy and Wetlands Research Group, Indian Institute of Science (IISC) with the theme, 'Contemplating Water: Survival, Security and Peace'	Department of Humanities	March 7, 2020
National conference was organised on the theme "Multidimensional Perspectives to Business Mergers and Acquisitions – Opportunities and Challenges" in association with Bengaluru Branch of The Institute of Chartered Accountants of India (ICAI)	Department of Commerce	14 th September, 2019
National conference was organised the theme (ELT) English Language Teaching sponsored by University Grants Commission	Department of English	2 nd March, 2020
National Business Conclave was organised with the theme "Digital Banking" in collaboration with SBI, SBI officers association (K) and RBI as knowledge and resource partners	Department of Business Administration	Saturday, 7 th March, 2020
TEDxSJECCollege - "Where ideas emerge and grow" was organised by SJECIQAC initiative with the theme "ROOTS"- 11 key speakers, 100 participants, 25 sponsors, 50 volunteers participated in the event	SJEC IQAC initiative coordinated by Department of Business Administration	Sunday, 12 th January 2020.

National Seminar on the theme Innovations in Higher Education	SJEC IQAC collaborated with IQAC Loyola College, Manvi, Raichur	20th January, 2020
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3.3.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
Contribution towards Kannada literature and culture	Dr. K. M. Mathew	Literary and Cultural Trust, Bengaluru	20 th February 2020	Education Excellence and Scholarly activities (“Shikshana Rathna State Level Award)

Dr. K. M. Mathew received “Shikshana Rathna State Level Award ICIRI 2020” from Belaku Education, Literary and Cultural Trust, Bengaluru on 20th February 2020

3.3.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by
Nil	Nil	Nil

Name of the Start-up	Nature of Start-up	Date of commencement
Nil	Nil	Nil

3.4 Research Publications and Awards

3.4.1 Ph. Ds awarded during the year

Name of the Department	No. of Ph. Ds Awarded
Department of Commerce	Mr. Balaji M was awarded Ph.D (Doctor of Philosophy) by Bangalore University on the topic “ Impact of Lean Management on Corporate Performance – A study with Reference to Select Automobile MNCs in India” under the guidance of Dr. M Muniraju on 9 th March 2020

3.4.2 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
National / International	Kannada	1	-
	English	8	-
	Political Science	5	-
	Journalism	6	-
	Psychology	2	-
	Commerce	13	-
	BBA	2	-

3.4.3 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year						
Department		No. of publication				
Political Science		2				
English		2				
Journalism		4				
Commerce		3				
3.4.4 Patents published/awarded during the year						
Patent Details	Patent status Published/ Filed	Patent Number	Date of Award			
NIL	NIL	NIL	NIL			
3.4.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
Kittels contribution towards Kannada Literature	Dr.K.M.Mathe w	Samajamuhki	2019-2020		Volume 2 April 2019 page no. 86 . ISSN 2581-7299	
Relevance of Technology Integrated Phonological and Phonetic Intervention for Proficiency in English Pronunciation	Mr. Diwakar P	Edu Tech E-Journal,	2019-2020		Issue: 1201, August-2019 ISSN 0975-5004	
“A Course in English Pronunciation”,	Mr. Diwakar P	X Publications, Singapore,	2019-2020		2017-18. (ISBN: 978-93-5268-886-9)	
A Course in English Language Teaching and Learning (2019),	Mr. Diwakar P	Sapna Book House, Bengaluru.	2019-2020		(ISBN: 978-93-8287-784-4)	
Contemporary Musings on Green Banking: Emerging Challenges and Opportunities in India	Mr. Jeffin Lijo J	Think India Journal	2019-2020		Murthy, Jeffin, “Contemporary Musings on Green Banking: Emerging Challenges	

					and Opportunities in India”.Think India Journal, ISSN:0971-1260 Vol-22- Issue-14-December-2019.`	
A Discourse on Digital Natives and Digital Immigrants and the emerging technological breakthrough in Academia.	Mr. Jeffin Lijo J	“Contemporary Musings on Green Banking: Emerging Challenges and Opportunities in India”.Think India Journal, ISSN:0971-1260 Vol-22- Issue-14-December-2019.`	2019-2020		E-journal	
The Ministry of Utmost Happiness: (Re)centering the Capital	Ms. Shruti Jain	Accepted for publication.	2019-2020		International Journal of Reseain Social Sciences	
Unyielding Women and Ecologies in the Ministry of Utmost Happiness	Ms. Shruti Jain	Volume 9, Issue 5(Special Issue) May 2019 ISSN: 2249-2249	2019-2020		Navajyoti Journal	
Matrix of Love and Passion in the poetry of Manas Bakshi published in an edited volume Envisioning the Indian Muse- Essays on Contemporary Indian Poets Writing in English	Dr. Alisha Vandana Lakra	August 2019	2019-2020		Transcendent Zero Press, Houston, Texas	

“Assets of Christian Community for Nation Building”	Fr. Maxim Dias, S.J.	Published by Omega Book World and Indian Social Institute, Bangalore India, 2019. (Co-Authored)	2019-2020		pp179-194, ISBN 9789389069082	
Analyzing the corollary of Delhi Assembly Elections-2020	Dr. Albert Joseph Smith	International Journal of Creative Research Thoughts	2019-2020		Volume 8, Issue 3, March 2020 ISSN: 2320-2882	
1 Theoretical Framework of Inclusiveness at Workplace	Dr. Albert Joseph Smith	International Journal of Research and Analytical Reviews (IJRAR)	2019-2020		Volume 7, Issue 1, February 2020 ISSN 23495138	
Scope of Blinded Learning in Higher Education – A Conceptual Perspective	Dr. Albert Joseph Smith	International Journal of Science & Research	2019-2020		Volume 9, Issue 1, 1st January 2020 ISSN:2319-7064	
A Study on Cultural Marginality Leads to Cross Cultural Adaptation	Sr. Saly Joseph	Emerald Publishers	2019-2020		ISBN 978-93-89080-18-6	
Indian Electronic Media and Globalization (BOOK)	Dr. Radhika C A	Empyrean Publishing House	2019-2020		ISBN : 978-81-943209-0-6	
Social and Economic Status of Women Domestic Workers in Karnataka State : An Evaluation	Dr. Radhika C A	Empyrean Publishing House	2019-2020		Women Empowerment – Awakening of a New Era, 2020, ISBN: 978-81-944813-5-5	
Curious Case: The Legend of the Egyptian Queen Tiye	Ms. Indumathi S		2019-2020		2019, ISBN No :978-93-5351-999-5	
Article – A desperate tree- hug	Ms. Indumathi S	Deccan Herald	2019-2020		Opinion published in Deccan Herald, Page2, February 8, 2020	

Article – A desperate tree- hug	Ms. Indumathi S	Deccan Herald	2019- 2020		Opinion published in Deccan Herald, Page2, February 8, 2020	
Getting to know the person behind the illness: interviews in health settings	Dr. Rekha R Ahuja	Wolters Kluwer (Medknow)	2019- 2020		Indian Journal of Continuing Nursing Education, vol 20, 2, 2020, pg 40-46, ISSN 2230-7354	
Life after treatment for breast cancer survivors	Dr. Rekha R Ahuja	The Week (online) magazine	2019- 2020		October 2019	
An overview of indexing agencies: A special reference to WOS and Scopus	Mr. Joswin Prince Rodrigues	Asia Pacific Journal of Research	2019- 2020		ISSN (o) : 2347-4793 ISSN (p) : 2320-5504	
A Study on Publication Ethics: Special reference to Committee on Publication Ethics (COPE)	Mr. Joswin Prince Rodrigues	Our Heritage Journal	2019- 2020		Vol-68-Issue-1- January 2020 ISSN. 0474 9030	
A study Challenges and Opportunities of Rural Marketing-	Mr. Ranganatha B	Erudite Multidisciplin ary National Conference 2019	2019- 2020		ISBN-978-93- 5382-464-8	
An Analytical Study of Institutional Finance and Entrepreneurial Development	Mr. Ranganatha B	SRF National & International Research Journal & Book Publication House	2019- 2020		Vol. -6, No. -1, February 2020 I.J.S.S.M.S. & Impact factor – 3.9, ISSN-2454- 4655	
An Analytical study on Perception of Consumers of pharmaceutical products towards GST in Bengaluru	Mr. Ranganatha B	National Level Conference Revolution in Commerce, Management & Technology	2019- 2020		ISBN No. 978- 93-5406-186-8	

A study Challenges and Opportunities of Rural Marketing-	Mr. Balaji M	Erudite Multidisciplinary National Conference 2019	2019-2020		ISBN-978-93-5382-464-8	
Currency rate and Gold Price	Mr. Balaji M		2019-2020		UGC care list Journal Our Heritage ISSN-2320-866x	
An Analytical Study of Institutional Finance and Entrepreneurial Development	Mr. Balaji M	SRF National & International Research Journal & Book Publication House	2019-2020		Vol. -6, No. -1, February 2020 I.J.S.S.M.S. & Impact factor – 3.9, ISSN-2454-4655	
A study Challenges and Opportunities of Rural Marketing-	Mr. Pawan Kumar D B	Erudite Multidisciplinary National Conference 2019	2019-2020		ISBN-978-93-5382-464-8	
Lean Accounting System: A Necessary Tool for Lean Companies”	Mr. Pawan Kumar D B	Journal of Exclusive Management Science	2019-2020		UGC care list Journal Our Heritage ISSN-2320-866x	
An Analytical Study of Institutional Finance and Entrepreneurial Development	Mr. Pawan Kumar D B	SRF National & International Research Journal & Book Publication House	2019-2020		Vol. -6, No. -1, February 2020 I.J.S.S.M.S. & Impact factor – 3.9, ISSN-2454-4655	
CSR in India Post Companies Act 2013	Mrs. Vidhya B	International Journal for Research in Engineering Application & Management	2019-2020		Volume 5, Issue 09, Dec 2019, ISSN 2454-9150	
A study on impact on search engine promotion on buying behavior of consumers in Bangalore	Mr. Murthy R M	International conference at Jain Group of Institutions,	2019-2020		ISSN::2394-3114	

Jesus as a Teacher	Mr. Leo Gladwin L	Forerunner	2019-2020		5th, September 2019, September 2019	
A study on Relationship between INR-USD currency patterns and its impact on gold prices	Mr. Ebenezer K	Our Heritage Journal	2019-2020		Vol-68-Issue-1- January 2020 ISSN. 0474 9030	

3.4.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
	Nil	Nil	Nil	Nil	Nil	Nil

3.4.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	3	17	30	5
Presented papers	9	15	1	1
Resource Persons	1	3	7	-

3.5 Consultancy

3.5.1 Revenue generated from Consultancy during the year

Name of the Consultant(s) department	Name of Consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Nil	Nil	Nil	Nil

3.5.2 Revenue generated from Corporate Training by the institution during the year

Name of the Consultant(s) & Department	Title of the Programme	Agency seeking training	Revenue generated (amount in rupees)	Number of trainees
Political Science	Human Rights Studies	South India Cell for Human Rights Education and Monitoring (SICHREM)	1,55, 060	41

3.6 Extension Activities

3.6.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated in such activities	Number of students participated in such activities
Rural Exposure camp	NSS, AICUF, Rural camp - Solur - Ramanagara District, Sisters of Charity	9	120
Bembala Traffic Awareness	NSS - Traffic Awareness with Bangalore Traffic police	9	90
Neerathon-Save the Water Program	NSS	6	70
Charitable Home visits	NSS, AICUF, Home of Hope/Bosco Mane	15	400
Seed Ball Making	NSS, AICUF, BHOS and Green Troopers	9	90
Govt School Visit	AICUF, NSS - Teaching at Govt school- Bangalore in collaboration with Quest Foundation, Asia Book of Records and Limca Book of Records	12	310
Slum Visit-Awareness Program	AICUF, NSS at Siddapura Slum in collaboration with BBMP, Beautiful Bangalore	12	220
Crime Awareness Program	AICUF, NSS with Shanthinagar Police Station	3	80
Rallies organised on rights of students in JNU	AICUF, NSS	3	500

Candle light vigil organised for the martyrs of Pulwama attack	AICUF, NSS	3	500
Walkathon for World Cancer day	AICUF, NSS, Dr. Ashu Shah, Ashu Shah Cancer Foundation	3	300
Rally for Rare Diseases	NSS, AICUF with IQVIA	3	350
Lake Awareness Prog	AICUF, NSS at Mahadevapura Lake with KR Puram Residents Association	3	60

3.6.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
Marathon for creating awareness on rare diseases	Certificate of appreciation	Organisation for rare diseases in India	65
Staff and Students of SJEC were actively involved in COVID Relief Activities - Packing food kits, Ration Kits and distributing them to the people in need.	Letter of appreciation	BBMP, GOK	250
Rural Exposure camp	NSS, AICUF, Rural camp - Solur - Ramanagara District,	Sisters of Charity	120
Bembala Traffic Awareness	NSS - Traffic Awareness with Sisters of Charity	Sisters of Charity	90
Charitable Home visits	NSS, AICUF, Home of Hope/Bosco Mane	Home of Hope/Bosco Mane	400
Seed Ball Making	NSS, AICUF, BHOS and Green Troopers	Green Troopers	90

Govt School Visit	AICUF, NSS - Teaching at Govt school- Bangalore in collaboration with Quest Foundation	Asia Book of Records and Limca Book of Records	310
Slum Visit-Awareness Program	AICUF, NSS at Siddapura Slum in collaboration with BBMP	BBMP and Beautiful Bangalore	220
Crime Awareness Program	AICUF, NSS with Shanthinagar Police Station	Bangalore City Police	80
Walkathon for World Cancer day	AICUF, NSS, Dr. Ashu Shah, Ashu Shah Cancer Foundation	Ashu Shah Cancer Foundation	300
Rally for Rare Diseases	NSS, AICUF with IQVIA	Organisation for Rare Diseases	350

3.6.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers co-ordinated such activities	Number of students participated in such activities
<ul style="list-style-type: none"> • Visit to Charitable Institutions - Charitable Institutions (Old Age Homes, Children's Homes, Home of Hope, Cancer Hospices). • Tuition Classes- Tuition 	Outreach with Organization for Rare Disease India (ORDI)/ BBMP/City Police Commissioner	<p>Extension programs</p> <p>Rural Exposure Camps - Activities</p> <ul style="list-style-type: none"> • Shramadhan • Interactions with Dalits, Devadasis • Tuition Classes for children • Street Plays on Social Issues • Inter-religious Prayers / programs • Survey • Talks by Experts on Social Issues <p>Rallies and Campaigns</p>	30	1250

<p>Classes for Children in Government Schools, Slums And Graveyards</p> <ul style="list-style-type: none"> Traffic guidelines/cleanliness drive awareness/Lake festival/Gender sensitization / Swachh Bharat/ Aids Awareness/ Environment sustenance drive- 		<ul style="list-style-type: none"> Regular Rallies, marches Protests, and candle light vigils <p>Awareness Drives & Other Programmes</p> <ul style="list-style-type: none"> Marathon on Rare Diseases Making and Planting Seed balls Save Water Blind Walk <p>COVID Relief Work: SJEC Management, Staff, Students Step up to help</p> <p>Staff and Students of SJEC were actively involved in COVID Relief Activities - Packing food kits, Ration Kits and distributing them to the people in need.</p>		
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3.7 Collaborations

3.7.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
Human Rights Studies Certificate program in collaboration with South India Cell for Human Rights Education and Monitoring (SICHREM),	41 students from local, state, national and international level participated in the program	Self-financed	One year
Department of humanities organized one day national conference on March 7, 2020 in	250 Students	Self-financed	

collaboration with Energy and Wetlands Research Group, Indian Institute of Science (IISC) with the theme, 'Contemplating Water: Survival, Security and Peace'			One Day
Department of Commerce organized one day National conference on 14 th September, 2019 with the theme "Multidimensional Perspectives to Business Mergers and Acquisitions – Opportunities and Challenges" in association with Bengaluru Branch of The Institute of Chartered Accountants of India (ICAI	200 Students	Self-financed	One day
Department of English organized one day National conference on 2 nd March, 2020 with theme (ELT) English Language Teaching sponsored by University Grants Commission	350 delegates	Sponsored by UGC	One Day
IQAC organized one National Seminar on the theme Innovations in Higher Education on 20th January, 2020 in	350 delegates	Sponsored twinning institutes	One day

Colloboration with IQAC, Loyola College at Manvi, Raichur			
TEDxSJEC College - "Where ideas emerge and grow": Under the banner SJEC IQAC initiative, Department of BBA organized one day TED talks with the theme " ROOTS " on Sunday, 12 th January 2020 at St Joseph's Boys High School Auditorium between 9:00 am to 5:00 pm.	175	Sponsored	One day

3.7.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration	Participant
Research Project (Dept. of BBA)	Research Project	SJEC	3 Months	44
Term Research Paper (Dept. of B.COM)	Term Research Paper	SJEC	3 Months	159
BCA internship/Project	Internship/Project	SJEC	3 Months	45
Term Research Paper (Dept. of Humanities HEP/JPS/EJP)	Term Research Paper	SJEC	3 Months	61
Dissertation (M.COM)	Dissertation	SJEC	3 Months	36
Teaching practice (M.Com)	Teaching practice	SJEC	16 Hours	36
Teaching practice (MA English)	Teaching practice	SJEC	35 Hours	15
Dissertation (MA English)	Dissertation	SJEC	3 Months	15
Dissertation (MA Journalism)	Dissertation	SJEC	3 Months	5
Field Visits (II and III Sem. of all Streams) Organized by Bembala-outreach	Field Visits	BJES	30 Hours	874
Rural Exposure (IV Sem. of all Streams)	Rural Exposure	BJES	4 Days	380

Field Visits-SEBI Bangalore, Mysore Silk Factory, Hindustan Aeronautics Limited (Dept. of Commerce)	Field Visits-	SEBI Bangalore, Mysore Silk Factory, Hindustan Aeronautics Limited	1 Day	120
Field Visits – Chitra Durga and Hampi (Dept. Humanities)	Field Visits	Chitra Durga and Hampi – Field Visit	3 days	50
Field Visits – Venkatappa Art Gallery, Bengaluru (Dept. of History)	Field Visits)	Venkatappa Art Gallery, Bengaluru	1 Day	30
Visit to VV Puram Food Street for Photography Shoot (PG Journalism Students)	Field Visit	SJEC	1 Day	30
Field Visits to Chennai (Dept. Journalism-EJP and MA English)	Field Visit	SJEC	2 day	43

3.7.3 MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
SICHREM	14/2/2018	Human Rights Course	37 students and 3 faculty members
Montfort Sampurna College	June 2019	Counselling	1000/5 Interns

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1250000	442527

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	3,75,472 sq.ft.,	Nil
Class rooms	34	Nil
Laboratories	5	Nil
Seminar Halls	2	Nil

Classrooms with LCD facilities	34	Nil
Classrooms with Wi-Fi/ LAN	34	Nil
Seminar halls with ICT facilities	2	Nil
Video Centre	Nil	Nil
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Nil	Nil
Value of the equipment purchased during the year (Rs. in Lakhs)	Rs. 1,25,760/-	Nil
Others	11 Projector Screen and 1 Projector	Nil

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBSOFT	PATIALLY	9.8.0	2008

4.2.2 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	22677	3292756	189	93466	22866	3386222
Reference Books	1106	197055	-	-	1106	197055
e-Books	Inflibnet (Nlist)	5900	-	-	Inflibnet (Nlist)	5900
Journals	10	28000	-	-	10	28000
e-Journals	Inflibnet (Nlist)	5900	-	-	Inflibnet (Nlist)	5900
Digital Database	1	-	-	-	1	-
CD & Video	66	15664	-	-	66	15664
Library automation	-	-	-	-	-	-
Weeding (Hard & Soft)	5057	175253	-	-	5057	175253
Others (specify)	-	-	-	-	-	-

4.2.3 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc			
Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content
<ol style="list-style-type: none"> 1. Dr. Mathew K M 2. Dr. Paul Newman 3. Dr. Albert Joseph Smith 4. Mr. Diwakar P 5. Mr. Jerrin Chandan S 6. Ms. Shruti Jain 7. Ms. Shilpa Nataraj 8. Mr. J Jeffin Lijo 9. Dr. Alisha Vandana Lakra 10. Mr. Antic Santhosh P 11. Dr. R. Rajaram 12. Mr. Thyagaraj 13. Mrs. Emelia Therese 14. Mr. Mahesha D K 15. Mr. Prashanth Kumar 16. Fr. Arun Prashanth D'souza S.J. 17. Dr. Christopher Hoskins 18. Fr. Maxim Dias S.J. 19. Sr. Saly Joseph 20. Ms. Indumathi S 21. Dr. Radhika C A 22. Ms. Mala Gurbani Jadwani 23. Mr. Dav Fod 24. Mr. John Paul 25. Dr. Rekha R Ahuja 26. Ms. Maryanne Antoinette Pais 27. Dr. Priya S 28. Mr. John Bosco 29. Mr. Joswin Prince Rodrigues 30. Mr. Ranganatha B 31. Dr. Balaji M 32. Mr. Pawan Kumar D B 33. Mrs. Vidhya B 34. Ms. S Dorothy Deepa 35. Ms. Varsha Madhavan 36. Mr. Murthy R M 37. Ms. Lakshmi 38. Dr. K. Kanishka 39. Mr. Leo Gladwin 40. Ms Thara T 41. Mr. Ebenezar K 	<p>As a part of learning management system all the teaching faculty members were given autonomy to conceptualize, design, develop and implement e learning content in the form of PPT / Videos/ Word/PDF and same was also uploaded in LMS platform of our institution to make teaching-learning student centric</p>	LMS - Linways	2019-20 Academic Year

42. Mr. Dayalan 43. Mrs. Annie Syrien 44. Mr. Amal Raj X 45. Mr.Prakash 46. Mr. Prasad C N 47. Mr. John Paul 48. Ms. Megha S R 49. Ms.Maria swetha J 50. Mr.Charles Domnick			
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4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	180	160	500 MBPS – BSNL	1	4	14	6	500 MBPS	
Added	30								
Total	180	160	500 MBPS – BSNL	1	4	14	6	500 MBPS	

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

BSNL500 MBPS - MBPS /GBPS

4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academi	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities

c facilities			
8513000	6680522.06	4,90,000	2284145

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words)

The institution has a well-defined policy to establish, maintain and enhance various infrastructure procedures and process for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms to facilitate effective teaching-learning-evaluation ambience. It strictly adheres to the policies, norms and procedures laid down by the UGC and the affiliated University (Bangalore City University). On these lines College management strives to upkeep and upgrades the existing infrastructure to achieve academic and administrative excellence.

The college has a spacious campus facilitating intellectual, emotional and physical well-being of students. The campus is spread across a total area of 3,75,472 sq.ft., with separate buildings for administration and academics. Other facilities are spread over 7 acres, and shared with sister institutions. The key facilities offered to students are: 7 acres of land, Academic & Administrative Office, Auditoriums, Board Room, Rain Water Harvesting Systems, Solar energy panels for electricity generation, Sports facilities, 34 ICT class rooms, CCTV surveillance, Wifi – Enabled Campus, Wellness and first aid room, Centre for Life Skill Learning, Multi Faith Prayer Hall, Canteen, Elevator and Skywalk, LABS etc. Regular maintenance of infrastructure has been undertaken for the optimal usage of resources and facilities: acres of land, Academic & Administrative Office, Auditoriums, Board Room, Rain Water Harvesting Systems, Solar energy panels for electricity generation, Sports built-in area is 3,75,472 sq.ft, 34 ICT class rooms, CCTV surveillance, Wifi – Enabled Campus, Wellness and first aid room, Centre for Life Skill Learning, Canteen, Elevator and Skywalk and LABS

During the AY 2019-2020 extensive infrastructural expansions with up-gradation was undertaken to cater growing needs of staff and students. A new annex was added to Xavier block adjacent to library. Some of the major infrastructural expansion undertaken during the year are has follows

- **Library resources and information Centre:** Over 206 books have been added to library and all departments have upgraded their shelves in the library with new books, journals and magazines. The economically poor students are allowed to borrow books from Book Bank facility for one full semester.
- **Teaching aids:** To give impetus to quality teaching-learning-evaluation process, LCD projectors, teaching aids like laptops, printers and other electronic gadgets were provided to all the departments
- **Loyola auditorium up-gradation:** Loyola auditorium was given a dynamic facelift with the intent to provide multi-facility to organize various significant curricular, co-curricular and extra-curricular activities. The seating capacity is enhanced to 400 with extensive stage work, dynamic lighting, acoustic, power backup, attached rest rooms, designed interiors, wi-fi facility, console equipped with high definition projector and a wide screen with the sound system intact was upgraded.
- **Board Room:** New board room housing 45 seating capacity was created adjacent to Loyola auditorium with centralized air conditioning facility, state-of-the-art audio, video, visual equipment and appropriate furnishings incorporated to suit the academic formal deliberations.
- **Director's office and College Office:** Director's and college office was renovated with new interiors with ply wood wall paneling, plaster of paris ceiling, paintings, light fittings and furniture up-gradation to ensure quality work environment

- **New Staff rooms:** New staff rooms with adequate infrastructural facilities to accommodate staff and students meetings were provided to Department of Languages, English, BCA and Humanities.
- **Broadcast studio:** New studio for the department of journalism was set-up students to learn the key skills required to broadcast news and current affairs programs for a mainstream audience across both television and radio. This includes how to gather audio/visual content, how to interview, how to write and edit content, how to present content in both live and pre-recorded modes and how to operate audio/visual studio equipment.
- **Counseling room:** New counseling center was setup with the intent to offer access to counselors during the need. Counseling center plays a crucial role in the student's life by offering a wide range of emotional - psychological services to student's community. The core focus of counseling center is to ensure students wellbeing.
- **Elevator:** New elevator was embedded to Loyola block to quickly access various programs organized in the Loyola auditorium
- **Rest room facility:** 4 new rest rooms were added in the 2nd floor of Loyola block.
- **Loyola block corridor up-gradation:** Loyola block main entrance passage leading to directors office, administrative wing, principal's office, vice-principal's office, COE office, IQAC cell, Research cell and staff rooms is undertaken renovation to add aesthetics with effective lighting
- **Placement office:** To give professional face life, a new placement office was created in the fourth floor of Xavier Block to facilitate personalized meeting with the company representative and students aspirants
- **Canteen expansion and renovation:** Canteen in the Loyola block was expanded and renovated with new faculty segment with seating, hand wash and faculty lounge
- **Shifting of transformer:** To provide safety and occupy prime place, transformer was shifted from the passage leading to Gonzaga block and shifted behind the Loyola block

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	Sneha Fund – Medical support for needy	3	Rs. 10,000/-
	Free snacks scheme (Rector's Evening Snacks Scheme)	240	5,16,356/-
	Fee concession, merit scholarship and private sponsorship	340	25,71,050/-
	Management		1,07,498/-
Financial support from other sources			
a) National/State government	Government Scholarship (Social Welfare Dept.)	25	3,01, 250/-

b) International	Nil	Nil	Nil
5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,			
Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Counselling	First week of June to March 31, 2020	117 students were offered counseling services and in addition screening of 500 students was also undertaken with the help of the interns	Counselling
Bridge courses	First and Second week of June 2019	450 students (All the first years)	Faculty members teaching respective subjects monitored by coordinator
Ignitors – Integral life skills formation program	From 18-20th July 2019	1350	Karnataka Jesuit Educational Society
Leadership capacity building program	30 th June 2019, at Solur, Rural Bangalore	45 students and five staff members participated.	Ms. Vineetha , team leader at Headstreams and Alumnus (SJEC)
Faith formation – Retreat	December 2019	300 students	AICUF , Faith formation and Retreat
Yoga Day (Asanas and Breathing exercise)	20th June 2019	250 students	AICUF association and NSS unit
Handwriting Skills	8th July 2019	240 students	Department of English invited handwriting expert and analyst, Mr. R Bhaskar
Holistic development (Nurturing multiple intelligence)	2019-20 Throughout the academic year)	1300 students	Student council and Clubs/Association
5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year			

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2019 - 2020	NET /SLET Training Program	40 students	40	2	78 (58+78=136) On-going and Outgoing placement
2019 - 2020	Career guidance program	1000	1000 students	-	

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
Nil	Nil	NII

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus		Off Campus	
Name of Organizations Visited	Number of Students Participated/registered	Number of Students Placed	Number of Students Placed
1. Get Simpl technologies 2. Tatva 3. Global siksha 4. Orchids International School 5. SR Associates 6. Start Career 7. G7CR - Flipkart 8. Wealth Lab 9. U & I 10. BNA Technology Consultant 11. Palana Bhavan 12. AVIVA LIFEINSURANCE 13. G Tec(Job Fair) 14. Bangalore Clicks 15. Smart Neta 16. Infinity Research	242	58	78 (58+78=136)

17. 24/7 18. Toyota 19. Aditya Birla 20. Café Coffee Day 21. Capgemini 22. Team Macthes 23. Vee Technologies			
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5.2.2 Student progression to higher education in percentage during the year: 22/398=18%

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2019 - 2020	22	BA (HEP)	Humanities	KLE College	B.Ed
		BA (JPS)	Humanities	KLE College	B.Ed
		BA (EJP)	Humanities	St. Joseph's College (Bangalore)	MA (English)
		B.Com	Commerce	St. Joseph's College of Commerce	M.Com
		BBA	Business Administration	Cambridge Jain University	MBA
		BCA	Computer Application	Dr. Ambedkar College	MCA
		M.Com	Commerce	Bangalore City College NICT	B.ED CA

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	One	18SJEE066 (SUKRUTH ANANTH)
SET	NIL	NIL
KSLET	One	18SJEM037(VINISHA GUPTA)
GATE	NIL	NIL
GMAT	NIL	NIL
CAT	NIL	NIL
GRE	NIL	NIL
TOFEL	NIL	NIL
Civil Services	NIL	NIL

State Government Services	NIL	NIL
Any Other	NIL	NIL

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Intra-Collegiate Fest - TEJAS	College Level	550 Participants (30 Events)
Inter-Collegiate (Adonai and Megnafiesta)	Inter-College	350 Participants
Intra-College Sports /games Competition	College Level	300 Participants
Annul Sports Meet	College Level	1000 students

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
Nil	Nil	Nil	Nil	Nil	Nil	Nil

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution

Student council plays a pivotal role in realizing vision, mission and objectives of institution. The objective of constituting student council is to involve student body in the curricular, co-curricular and extra-curricular activities. Student council comprises of class representatives, secretaries of various clubs/associations and office bearers. These members are elected and nominated by the institution for the period of one year. The student council is managed by a band of competent faculty members under the leadership of student council governor (SCG). The student council activity commences with the oath taking ceremony during the beginning of the AY (June) and ends with symbolic handing over ceremony during the end of the AY (March). Student's council is engaged in offering leadership and service at Class level, Department level, Inter-department level, College level and Inter-collegiate level adding value to all activities.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association?

Yes

5.3.2 No. of registered Alumni:

4673

5.3.3 Alumni contribution during the year (in Rupees) :

314000 (Three lakh fourteen thousand only)

5.3.4 Meetings/activities organized by Alumni Association :

During the academic year Alumnus played pivotal roles, such as helping to build and grow an institution's brand by engaging in many activities. To name a few, during this academic year alumnus supported in admissions campaigning & promotion, delivering guest lecturers, orienting and training

students, presiding over as resource persons, guests, members of IQAC external team, BOS, Academic Council and Governing Body.

During this AY, 6th Alumni home coming was organised on Sunday, 4th August 2019 on the theme 'Rewind and Rejoice' wherein alumnus from 1972 to 2020 batch members participated in different activities and on 6th July 2019 annual Alumni General meeting was organised to assess the contributions and prepare the action plan for the upcoming events

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Management collaboration in employee welfare and governance:

The Management (BJES) extended leadership support in order to ensure quality health, welfare, safety and security for the staff .Some of the major initiatives taken during the ensuing academic year are:

- The Bangalore Jesuit Educational Society management visited the institution twice during the AY 2019-2020 as a part of "Jesuit Good Governance Philosophy" to understand the aspirations of staff in the process of institution building
- Over 2,00,000 lakhs financial assistance in the form of interest free loans were offered for staff to meet emergency
- Management offered star health insurance scheme to all the staff and also extended financial assistance towards the payment of monthly health insurance premium. 40% financial share to faculty and 60% of share to administrative staff was paid by the management.
- Children education support was extended in the form partial fees reimbursement to staff based on grade pay. Four faculty members were the beneficiaries of this scheme.
- Staff members children's seeking admissions at various institutions managed by BJES or KJES were given preference irrespective of their rank, file and socio-economic status
- Over three recreational tours to Yecad, Goa and Mount Saint Joseph were organized to enthuse, motivate and rejuvenate their synergy.
- Annual family get-together was organized during the Christmas season to acknowledge staff and offered gifts with fellowship dinner
- Over four staff get-together programs were organized to acknowledge the contribution of staff towards the growth and development of institution culminated with fellowship meal

Empowering staff to engage in institutional governance

- HOD meetings: IQAC chairperson-principal along with IQAC coordinator convenes periodic meetings with the heads of various departments to set standard bench marking and ensure inclusion of best practices in key academic and administrative processes. The four major bench marking articulated during the meeting are: The Performance benchmarking involves gathering and comparing quantitative data (i.e., measures or key performance indicators) to identify performance gaps, Practice benchmarking involves gathering and comparing qualitative information about how an activity is conducted through people, processes, and technology, Internal benchmarking compares metrics (performance benchmarking) and/or practices (practice benchmarking) from different departments, programs, etc., within the organization and external benchmarking compares metrics and/or practices of one organization to one or many others.
- Monthly general staff meetings: Monthly staff meetings were organized to stock of various curricular, co-curricular and extra-curricular activities

- Statutory meetings: Governing body, Academic Council, Finance committee and Board of studies meetings has been conducted and proceedings of the same are judiciously documented as mandated by the UGC autonomous directives and guidelines
- Non-statutory meetings: Academic committees, clubs and association committees meetings were periodically conducted to validate the action plan and its outcome

6.1.2 Does the institution have a Management Information System (MIS)?

Yes, Institution has a well-established multi-featured IT ERP /LMS - LINWAYS which ensures overall admission process, academics, administrative activities, examination and other activities are carried out efficiently and effectively.

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following

Curriculum Development: The curriculum design and structure is reviewed regularly at three levels - Departmental, Board of Studies and Academic Council. While the department concerned decides on the broad content and syllabi structure, the Board of Studies approves the syllabi with changes, if any. Every Board of Studies consists of subject experts chosen/nominated from other Colleges/University, and the co-opted members are nominated from corporate / alumni. The Board also decides on the content and structure of the syllabi, pattern of question papers, panel of examiners, method of valuation etc. The Academic Council gives broad guidelines in these areas and approves the decisions of the Board of Studies. Regular feedback mechanism is in place in the College to get the opinion of the stake holders namely, students, faculty, parents, alumni and in some cases the employers as well. Every department reviews the content of the syllabus vis-à-vis the developments in the area concerned.

Teaching and Learning: The College is endowed with a band of qualified, experienced, dedicated, competent and motivated teachers, who are passionate about their profession, and take special care of students who enter the classroom directly from their office. Hence, teaching is more a vocation than a profession. The management is keen on recruiting quality staff. Though much of the teaching takes place through conventional methods, the teachers use modern technology to supplement and complement the teaching-learning process. Almost every class is equipped with a LCD projector, and every department is provided with a laptop. This audiovisual teaching makes the class more vibrant and productive. The teachers also use case studies, role-play, group discussions, management games, presentations etc. Some departments, particularly Languages and History, screen subject-related documentaries which complement their teaching. Students of Journalism and Management have to undergo internship to acquire hands-on experience. Students are also given assignments, individual and group presentations, problem-solving, etc. to make learning more effective. Teaching methods are tailored/customized to suit the needs of the students. The learning outcome is monitored through Continuous Internal Assessment (CIA) – tests, examinations, attendance, quizzes, assignments, projects, term papers etc. Students' academic progress and attendance is regularly monitored by subject teachers and mentors, and the same is displayed on the College notice-board. Every class teacher monitors the academic and nonacademic progression of students through mentoring, remedial coaching and bridge courses.

Examination and Evaluation: Institution has a well-established examination system created on the lines of autonomy mandate and standard. Examination structure comprises of Chief Superintendent, Controller of examination office, board of examiners, panel of examiners, examination malpractice and grievance committee. Each academic year consists of two semesters of 90 days of classes including tests and preparation for end semester exams. Academic calendar showing dates of commencement and end

of teaching, internal assessment tests and term end examination shall be duly notified before commencement of each semester. For each semester, there will be both continuous internal assessment (CIA) and end semester examination (ESE), with equal weightage in the ratio of 30:70. Evaluation process is designed to meet the expectation of autonomy, UGC and University mandate.

Examination process

CIA and ESE are systematically organized with competitive best practices. Question paper setting, BOE and POE composition, Securitization, validation and approval of question papers, conduct of examination, invigilation standards, security of documents and answer scripts and issues pertaining to malpractice are administered as per the SOP incorporated in the EM

Evaluation Process

Evaluation process is designed to meet the expectation of autonomy, UGC and University mandate. CIA and ESE are systematically organized to validate the learners understanding and application capability. The assessment pattern, evaluation process, results and grievances are kept to adhere to transparency and accountability norms

Examination reforms

The COE and examination Committee has consistently oriented and trained staff on examination system. Constant up-gradation were done by the COE office to suit the autonomy standards and also to adhere to the higher education policies and dynamics.

The examination system is more transparent with students being given facility of photo copy of the answer script. Aggrieved students are provided with the following options- Photocopy of answer paper, Re-totaling of answer paper and Revaluation of Answer paper

Research and Development: The Management considers research to be an integral part of education and is committed to provide best possible facilities to create an environment that promotes the smooth progress and implementation of research work and projects by faculty members. To promote and facilitate research culture, It allows faculty to take sabbatical if necessary to complete their research projects at the Ph.D. or M. Phil. level. It also encourages teachers to attend research workshops, seminars etc. The College invites research experts from Industry, NGOs, Legal, Quasi-legal, Government and Academic institutions to develop research perspectives among faculty and students. To promote and facilitate research culture, the College management has put the following policies in place.

Faculty members are encouraged to pursue M.Phil. , Ph.D. or other research programs, Research committee is empowered to facilitate research activities for staff and students, faculty members are encouraged to attend state, national and international seminars, workshops, conferences etc., to enhance research skills, faculty members who have registered for research are given flexibility in the time table to carry our research work, faculty members are supported with infrastructure, human resources, financial assistance to purchase books, information technology enabled services (LCD, INFLIBNET, LAN, Wi-Fi, Laptops, Personal Computers, Audio-Video Aids) to carry out research activities, time-off, reduced teaching load, special leave etc. are granted to teachers who attend state, national and international seminars, workshops, conferences, viva voce etc. Financial assistance is given to organize state, national and international seminars, workshops, conferences etc. Administrative and financial assistance is given to organize interface meetings/lectures/symposium/conference with eminent intellectuals, scientists of national and international repute, All the final year students are expected to compulsorily undergo research methodology course and prepare research paper.

Library, ICT and Physical Infrastructure / Instrumentation: The College has a centralized library which is accessible to the staff as well as the students during the College hours. The library has 26,000 reference books. The College also subscribes to journals, magazines and newspapers. The Department wise budget is allotted semester wise to make additions to the Library depending on the requirements of the

Departments. The library has been computerized with Inlibnet software. There is also a Book bank facility for the needy students.

Human Resource Management: The management has well established Human Resource Management department which takes care of process of recruiting, selecting, inducting employees, providing orientation, imparting training and development, appraising the performance of employees, deciding compensation and providing benefits, motivating employees, maintaining proper relations with employees and ensuring employees safety, welfare, security, health is taken care in compliance with UGC and HECK. This Academic year total number of teaching and non-teaching human resources on payroll stood at 81. Out of which 55 were from teaching segment and remaining 24 belong to non-teaching segment. During the AY 2019-2020, 6 new teaching staff and 2 non-teaching Staff were appointed, out of which four were appointed for full time and two to the part-time.

Industry Interaction / Collaboration: Institution strengthened its interaction and collaboration with industry, research bodies, alumni and civil society in the curriculum design and development process through the BOS and Academic Council. The Academic Council which meets once every year, keeps on record the valuable suggestions and feedbacks given by the experts and the same is passed on to the respective Boards of Studies for their perusal and guidance in framing the syllabus. The opinion and recommendations of the stakeholders have played a formative role in development of the institution after autonomy. To enhance academic excellence, College has empowered the departments and coordinators of various clubs to invite the experts and people of eminence to provide guest lectures, conduct training / workshop / conference etc. Over 30 guest lectures, 05 field/industrial visits and 5 conference / seminars / workshops focusing on various subjects, career, soft skills have been conducted for in collaboration with various organisations

Admission of Students: The College provides admission to students purely based on their socio-economic background. Thus, all students belonging to economically weaker sections of the society will get admission to College. Special preference is given to girls, differently abled and students who come under SC/ST and OBC category during the admission process. By adopting the above mentioned strategy, the College ensures that admission is not denied to any student who is in need. The college has total 1347 students studying in various under-graduate and post-graduate programmes for this academic year 2019 -20. The admission procedure is as follows:

- Applications with prospectus are issued after the announcement of II PUC/12th standard results
- The duly filled in applications are categorized according to the economic and social background of the candidates based on merit.
- The list of applicants short-listed is displayed on the notice-board along with the date and time of the interview
- The interview committee consisting of the Principal, Vice-principal and HOD's and senior faculty
- Preliminary interview is conducted by the respective departments. The committee briefs the candidates and parents about the College, syllabus, campus culture etc.
- Final interview is conducted by the principal as per the stipulated date and time.
- Student meeting the eligible compliance are offered admissions and given time to pay their fees and get enrolled

6.2.2 : Implementation of e-governance in areas of operations:

Planning and Development: The College has a planning committee which prepares the calendar of events for the academic year to chalk-out different activities and schedules. In this process the suggestions of Controller of examination and the staff coordinators of various cultural and academic associations are taken into confidence with regard to intra-College and inter-collegiate activities. By and large, this academic calendar is strictly adhered to and monitored through IT ERP - LINWAYS

Administration: Institution has well-structured administration process. The administration team comprises of Director, Principal, Vice-principal, Finance officer, Controller of examination, IQAC, Heads of department, teaching staff, administrative staff, statutory committees, non-statutory committees, student council and alumni. Institution has established multi-featured IT ERP - LINWAYS for facilitating admissions, academic inputs, attendance, examination, evaluation and results

Finance and Accounts: Advance Tally (ERP 9) accounting software is installed to record and process accounting transactions within functional modules such as accounts payable, accounts receivable, journal, general ledger, payroll, and trial balance. It functions as an accounting information system. Finance and accounts process is periodically audited by internal and external auditors

Student Admission and Support: Students admission and support process is monitored through online IT ERP - LINWAYS

Examination: Examination administration process is monitored through online IT ERP – LINWAYS

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019-2020	Mrs. Vidhya	“Redefining Human resource and Marketing management Perspectives” organised by Jain (Deemed to be University)	Registration Fee	500.00
2019-2020	Ms. Dorothy Deepa S	“Redefining Human resource and Marketing management Perspectives” organised by Jain (Deemed to be University)	Registration Fee	500.00
2019-2020	Ms Eshani	Two Day National Level Workshop on Academic identity, Enhancing Research Visibility and improving Citations organised by the Department of Library, PSG College of arts & Science, Coimbatore	Registration Fee	3000.00
2019-2020	Mr. Ranganatha B	Challenges and opportunities of rural marketing – a study	Registration Fee	1750.00
2019-2020	Dr. Albert Joseph Smith	St. Xavier College, Mumbai	Registration Fee	15908.00
2019-2020	Mr. Diwakar	3rd National Seminar on “New Methodology of Assessment & Accreditation by NAAC- Issues and Challenges” held on at Ramaiah College of Arts, Science & Commerce, Bengaluru.	Registration Fee	2000.00

2019-2020	Mr. Jeffin and Mr. Charles	National Conference on “Digital innovation, Happiness and Resilience: Stimulants for transformation- Perspectives and Prospects” organized by IQAC, St. Anne’s Degree College for Women, Bengaluru	Registration Fee	2000.00
2019-2020	Mr. Balaji	Challenges and opportunities or rural marketing – a study	Registration Fee	
2019-2020	Mr. Pawan Kumar	Challenges and opportunities or rural marketing – a study	Registration Fee	8415.00
2019-2020	Dr. Albert Joseph Smith	On Day National Seminar Innovations in Higher Education Loyola College, Manvi in Collaboration with St. Joseph’s Evening College (Autonomous), Bengaluru	Registration Fee	
2019-2020	Fr. Maxim Dias,S.J.	National Conference jointly organized by CHRIST (Deemed to be University), Bangalore in association with Centre for the Study of World Religions (DVK), Bangalore and National Foundation for Communal Harmony Ministry of Home Affairs, Govt. of India, New Delhi	Registration Fee	
2019-2020	Mr. Diwakar	National Conference jointly organized by CHRIST (Deemed to be University), Bangalore in association with Centre for the Study of World Religions (DVK), Bangalore and National Foundation for Communal Harmony Ministry of Home Affairs, Govt. of India, New Delhi	Registration Fee	
2019-2020	Dr. Kaniskha	National Conference jointly organized by CHRIST (Deemed to be University), Bangalore in association with Centre for the Study of World Religions (DVK), Bangalore and National Foundation for Communal Harmony Ministry of Home Affairs, Govt. of India, New Delhi	Registration Fee	
2019-2020	Dr. Radhika	National Conference jointly organized by CHRIST (Deemed to be University), Bangalore in association with Centre for the Study of World Religions (DVK), Bangalore and National Foundation for Communal Harmony Ministry of Home Affairs, Govt. of India, New Delhi	Registration Fee	17000

2019-2020	Mrs. Vidhya	“Redefining Human resource and Marketing management Perspectives” organised by Jain (Deemed to be University)	Registration Fee	500.00
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6.3.2 Number of professional development / administrative training programmes organized by the Colleges for teaching and non-teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
2019-2020	Three days intensive training program was organized by IQAC in collaboration with BJES to all the newly inducted staff members	-	25-28 May 2019	8	Nil
2019-2020	Three days integrated Staff enrichment program	Three days integrated Staff enrichment program	4-7 November, 2019	30	8

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
Three days intensive orientation and training program was organized BJEC in Collaboration with IQAC	8	25-28 May 2019.
Induction Program	8	Friday, 31 May 2019
4th Cycle NAAC Accreditation and functionality of Autonomy.	45	Saturday, 1 st June 2019

Three days integrated faculty enrichment program	35	4-7 November, 2019 at Divine Retreat Center, Goa
Two Day National Level Workshop on Academic identity, Enhancing Research Visibility and improving Citations organised by the Department of Library, PSG College of arts & Science, Coimbatore	1	2019-2020
One-day faculty enrichment	38	4 th January 2020 at Mount. St. Joseph's Bannerghatta Road, Bengaluru

6.3.4 Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime
6	37	11	08

6.3.5 Welfare schemes for

Teaching	<p>Major programs instituted in order to ensure quality health, welfare, safety and security for the staff are:</p> <ul style="list-style-type: none"> • Medical insurance, gratuity, provident fund, maternity leave, OOD facility provided to attend seminars/conference/workshops, paid leave to pursue doctoral studies is offered • Over 2,00,000 lakhs financial assistance in the form of interest free loans were offered for staff to meet emergency • Management offered star health insurance scheme to all the staff and also extended financial assistance towards the payment of monthly health insurance premium. 40% financial share to faculty and 60% of share to administrative staff was paid by the management. • Children education support was extended in the form partial fees reimbursement to staff based on grade pay. Four faculty members were the beneficiaries of this scheme. • Staff members children's seeking admissions at various institutions managed by BJES or KJES were given preference irrespective of their rank, file and socio-economic status • Over three enrichment and recreational programs were organized to Yercaud, Goa and Mount Saint Joseph. • Annual family get-together was organized during the Christmas season to acknowledge staff and offered gifts with fellowship dinner
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	<ul style="list-style-type: none"> Over four staff get-together programs were organized to acknowledge the contribution of staff towards the growth and development of institution culminated with fellowship meal
<p>Non-teaching</p>	<ul style="list-style-type: none"> Medical insurance, gratuity, provident fund, maternity leave, OOD facility provided to attend training programs Financial assistance is extended to all support staff in form of education loan to their children, medical assistance to their families, salary advance in case of personal emergencies etc. Financial assistance up to 60% on each Insurance Policy for all the non-teaching staff is offered by the college management towards Star Insurance scheme. Enrichment and recreational trips are organised annually to enthuse synergy among the staff. Periodic interactional meetings are conducted to understand the concerns of staff.
<p>Students</p>	<ul style="list-style-type: none"> Orientation and Refresher program: All the newly joined UG and PG students were offered comprehensive orientation program on about the history, vision. Mission objectives, policies, rules, clubs, associations, autonomy, examination system etc. Similarly, all the second and final year students were offered refresher program on the same line. Bridge course: All the first year students are offered one week bridge course to align to the new curriculum and autonomous dynamics Scholarship: Scholarship worth of Rs. 25, 81,650/- (Twenty five lakh, eighty one thousand, six hundred and fifty rupees) was extended to 340 students belonging to UG and PG programs Learning resource support: As a part of learning resource support, students can avail the facility of book bank for one full semester Infrastructure facilities: Library, conference room, audio-visual hall, teaching aids, computer lab, language lab, research lab, stationery cum book stall, photocopying, auditorium facilities etc., are provided for students to conduct various academic activities Student wellbeing: The counseling department and center with professional counselors are appointed to take care over all well-being of students. The Counseling Cell is committed to helping students deal with day to day issues in their personal, interpersonal, academic, and social lives. Over 117 students were offered counseling services and in addition screening of 500 students was also undertaken with the help of the interns. Student mentoring: Every student is allotted with a mentor to support, guide and accompany throughout their stay in the program. Medical support: Special provision of extending financial support to the affected student is provided during medical emergency Remedial program: Slow learners are offered additional academic support by mentors and subject teachers through simplified, customized and personalized teaching Peer mentoring: Committed student leaders with academic excellence are identified to groom slow learners.

	<ul style="list-style-type: none"> • Employment for the needy: Over 58 students were offered need based employment as a part of ongoing placement drive • Fee Concession for needy: Financial support of Rs. 23,38,400/- (Two lakh, thirty eight thousand, four hundred rupees) was provided to 321 students in the form of fees concession by the management to needy students • Evening meals Scheme: Financial support of Rs. 5,16,356/- (Five lakh, sixteen thousand, three hundred and fifty six) was provided to 240 students to have their evening meals arranged in college canteen • Fee Instalment: Over 500 students were given flexibility to pay their annual fees in 2-3 instalments
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6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

The Budget for the financial year is prepared by the Director and the Principal of the College in consultation with the Finance Committee, which is to be approved by the Governing Body. The Budget is drafted annually in the month of February for the following year. This is drafted keeping in mind the increasing need of fund allocation in various areas of the institution. A monthly budget is also prepared to have a track of the annual budget prepared and a comparative study is made to see the variance in the budgeted amount and the amount actually spent.

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non-government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
Amount received though registration from participants	37,900/-	National seminar
Amount received though registration from participants	17,900/-	Income generated from fest
Amount received though registration from participants and sponsors	1,90,000/-	National seminar and TEDxSJEC

6.4.2 Total corpus fund generated : 245,800/-

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC
Administrative	Yes	KJES	Yes	IQAC

6.5.2 Activities and support from the Parent – Teacher Association

Institution have not formally established any parent – teacher association due to model constraints. However, parents are involved during admission process, orientation, mentoring, graduation and college day.

6.5.3 Development programmes for support staff

- Financial assistance is extended to all support staff in form of education loan to their children, medical assistance to their families, salary advance in case of personal emergencies etc.
- Financial assistance up to 60% on each Insurance Policy for all the non-teaching staff is offered by the college management towards Star Insurance scheme.
- Recreational trips are organised annually to enthuse synergy among the staff.
- Periodic interactional meetings are conducted to understand the concerns of staff.
- Regular orientation and development activities are conducted.

6.5.4 Post Accreditation initiative(s) (mention at least three)

- All departments organized Conferences/Seminars in their respective domains
- Networking and Collaboration with Industry / Organizations/ Institutions were done for industry exposure
- Upgraded the Physical and ICT infrastructural facilities to enhance academic, administrative and examination standards and efficacy

6.5.5

- a. Submission of Data for AISHE portal : Yes
b. Participation in NIRF : Yes
c. ISO Certification : No
d. NBA or any other quality audit : No

6.5.6 Number of Quality Initiatives undertaken during the year

The Internal Quality Assurance Cell has played a significant role in adopting and implementing various qualitative measures to further excellence in teaching, learning and evaluation process and it has also constantly endeavored to make teaching and learning a more meaningful and joyful experience. Some of the important initiatives/contributions made by the IQAC to monitor and evaluate the teaching and learning processes are as follows:

Year	Name of quality initiative by IQAC	Date of conducting activity	Duration	Number of participants
2019-2020	National Conference on 'Innovations in Higher Education' organized collaboration with Loyola College, Manvi, Raichur	20th January, 2020 (One Day)	One Day	300 participants /beneficiaries
	Three days faculty enrichment program was organized in GOA , Divine Retreat Center (SWOC, Ignatian pedagogy, Spiritual conversation methodology, Universal Apostolic Preferences, Visited to Xavier Research Center	From 4 th to 7 th November, 2019 (3 Days)		35 Staff members participated

	and Team building activities)			
2019-2020	IQAC Meetings	June to May 2020	8 Days	110
2019-2020	IQAC internal audit /validation of departments	May 2020	Three Days	45
2019-2020	TEDxSJECollege - “Where ideas emerge and grow” : one day TED talks with the theme “ROOTS”	Sunday, 12 th January 2020	One day	150 participated

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants
One Day Workshop on “ Women Empowerment and Equity with special focus on Domestic Violence and Sexual Harassment on Women	8th July 2019	I year UG students
International day for the elimination of violence against women organised by Women’s forum	November 25, 2019	All the students of College
Pro Life “ Women empowerment in all facets of Life” organised by Women’s forum	08/07/2019	250 students
International Women’s Day was celebrated with the Theme “ Contribution of Women to Society” by Women’s forum	08/03/2020	300

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources

The College has been continuously striving towards creating eco-consciousness among the stake-holders of the College through various clubs/association activities. Some of the key initiatives undertaken during the academic year to inculcate environmental consciousness and sustainability are rainwater harvesting, plantation of sapling, no plastic campus, waste management and eco-talks promoting eco-awareness

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	-*Yes/No	No. of Beneficiaries
Physical facilities	Yes	01

Provision for lift	Yes	01
Ramp/ Rails	Yes	01
Braille Software/facilities	Nil	Nil
Rest Rooms	Yes	01
Scribes for examination	Yes	12
Special skill development for differently abled students	Nil	Nil
Any other similar facility	Nil	Nil

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2019 - 2020	12	12	2019-2020	<ol style="list-style-type: none"> 1. Bembala Traffic Awareness 2. Neerathon-Save the Water Program 3. Charitable Home visits 4. Seed Ball Making 5. Govt School Visit 6. Slum Visit-Awareness Program 7. Crime Awareness Program 8. Rallies organised on rights of students in JNU 9. Candle light vigil organised for the martyrs of Pulwama attack 10. Walkathon for World Cancer day 11. Rally for Rare Diseases 12. Lake Awareness Program 	<ul style="list-style-type: none"> • Traffic Awareness • Save the Water Program • Charitable Home visits • Seed Ball Making • Govt School Visit • Slum Visit-Awareness Program • Crime Awareness Program • Rallies organised on rights of students in JNU • Candle light vigil organised for the martyrs of Pulwama attack 13. Awareness World Cancer day 	1250

					14. Rally for Rare Diseases 15. Lake Awareness Program	
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7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
Nil	Nil	Nil

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity: Observing important days of global relevance and conducting activities which contributes promotion of universal Values and Ethics	Duration	Number of participants
1. - National Youth Day or Birthday of Swami Vivekananda	January 12	
2. Republic Day of India	January 26	
3. National Martyr's Day or Sarvodaya Day, World Leprosy Eradication Day	January 30	
4. National women's day	February 13	
5. World Peace and Understanding Day	February 23	
6. International Womens' Day	March 8	
7. World Water Day	March 22	
8. B.R. Ambedkar Remembrance Day	April 14	
9. World Labour Day or May Day or Workers Day, Maharashtra Day	May 01	
10. World Red Cross Day or Red Crescent Day, Remembrance and Reconciliation for Lost Lives of Second World War	May 08	
11. World Environment Day	June 5	
12. World Day Against Child Labor	June 12	
13. International Day against Drug abuse and Illicit Trafficking, International Day in support of Victims of torture	June 26	
14. Kargil Vijay Diwas or Kargil Memorial Day or Kargil Victory Day	July 26	
15. World Nature Conservation Day	July 28	
16. International Youth Day	August 12	
17. India's Independence Day, International Mourning Day	August 15	

18. National Teacher's Day or Dr. Radhakrishnan's Birth Day, Sanskrit Day	September 5
19. World Literacy Day	September 8
20. National Law Day or National constitution Day	November 26
21. World AIDS Day	December 1
22. World Human Rights Day, International Children's Day of Broadcasting	December 10
23. Christmas Day	December 25
24. June - International Day of Yoga	Monday, 21

7.1.7 Initiatives taken by the institution to make the campus eco-friendly

- Rainwater harvesting
- Plantation of sapling
- No plastic Campus
- Waste management
- Eco-talks promoting eco-awareness

7.2 Best Practices

Describe at least two institutional best practices

Best Practice 1

Evening Meals Scheme by Bangalore Jesuit Education Society: The management (BJES) under the banner of 'Rector's Evening Meals Scheme' provide evening meals for the poor and the needy who can afford to purchase meals/snack during the evening break. The objective of this initiative is to offer free nutritious evening meal for needy students to sustain energy. During the academic year 2019-2020, Rs. 5,16,356/- was spent and 240 students have benefited from the evening meals scheme .

Core objective: To provide nutritious evening meal for needy students to sustain energy level

Outcome: This academic year, 240 needy students have benefited from having evening meals every working day

Best Practice 2

Holistic Development: The core mission of Jesuit Education is to create an ambience where every student gets an opportunity to develop his personality holistically. The College makes all the necessary arrangements to induce participative spirit among students. It ensures that every student nurtures his attitude, knowledge, skills and values. The curricular, co-curricular and extra-curricular activity gives opportunity for every student to get the indented exposure. Therefore, the objective is to strengthen and enhance thinking (head), emotional (heart) and kinesthetic (hand) skills. The College has over 20 Clubs and Associations. These include, the Students' Council, All India Catholic University Federation, Schedule Caste and Schedule Tribe Forum, Women's Cell, Legal Literacy Cell, St. Joseph's Evening College Alumni Association, Outstation Association, Harmony Club, Literary and Debating Cell, Kannada Sangha, Hindi Parishad, Tamil Sangam, Les Franc – Adventurists, French Association, La-Storia (History Association), Social Science Association(Economics Association), Lead Club (Journalism Association), Commerce Forum, Vision Association (BBA Association), Entrepreneur Cell and Tecno-Freakies (BCA Association) The objective of these clubs and associations are to nurture sets

of skills such as - leadership, organizing, managerial, technical, spiritual, interpersonal, communication and team building etc. All the activities are organized to enhance overall capacity of students. Some of the important skill sets focused in building the students competency are: Confidence building, self-esteem, communication, interpersonal skills, team building, critical thinking, organizing, leadership, crisis management, financial management, society mindedness, selfness, research skills, reading, writing, presentation, artistic skills, decision making, music, technical skills, creative skills etc. The College has over 20 Clubs and Associations to build learners knowledge, skills, attitude and values. The objective of conducting various curricular, co-curricular and extracurricular activities is to provide exposure to students to participate and excel. Activities are organised at class, department, inter-department, college and beyond college level

Core objective: To foster mental, physical, social, emotional and spiritual growth among all students

Outcome: All the students are expected to demonstrate skills leading to larger social change

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust

Mentoring and counselling:

The core mission of Jesuit Education is to create a healthy, creative and vibrant ambience where every learner gets an opportunity to develop his/her personality holistically - thinking (head), emotional (heart) and kinaesthetic (hand) skills. Mentoring system draws its inspiration from Ignatian pedagogy, Cura personalis-learners accompaniment to realise his/her aspirations and "care for the entire person." The College makes all necessary arrangements to make mentoring process enriching, empowering and joyful experience. Mentoring at our institution is organized with intent to foster professional relationship in which an experienced person (Mentor/Teacher) assists a less experienced person (Mentee/Student) in developing specific skills and knowledge that will enhance his/her professional and personal development. The mentoring relationship is built on mutual trust, respect, and communication, and involves both parties meeting regularly to exchange ideas, discuss progress and set goals for further development. A mentor does not need to know or to provide all the answers; instead the mentor encourages the mentee to use his/her available resources to excel solutions.

The objectives of mentoring is to:

- Create an conducive learning environment
- Help in achieving the institutional motto, vision, mission and objectives
- Foster healthy relationship/collaboration between all the stakeholders
- Understand the learners profile, ability and needs for extending appropriate support and decision making
- Inspire and facilitate mentees to realise their academic, career and personal aspirations

Programs organised during the AY 2019-2020: IQAC organized one day mentoring sessions along with Counselling department on Friday 29 August, 2019 with the intent of mentoring all mentees by the respective mentors on building academic excellence and balancing social-professional-educational-personal life. Parents were also invited to attend sessions for better understanding of their wards academic and non-academic outcomes. Over 40 faculty members, 12 resource persons, 1000 students and 300 parents actively participating in this event. Mentoring process during the AY 2019-2020 ensured that all the mentees are engaged in all academic and non-academic activities to realise their aspirations. IQAC organized one day mentoring sessions along with Counselling and placement cell inviting various corporate executives and trainers to unravel the career pathways to students on Friday 29 August, 2019.

8. Future Plans of action for next academic year (500 words)

After understanding and analysing the ethos of Institution, need cum diversity of learners, emerging higher education trends and dynamics of industry demand. Following future plans of action for next academic year has been planned:

- To enhance admissions for UG, PG and Diploma Programs
- Strengthen staff quality and diversity profile
- Training and development of human resources on life skills
- Organise faculty enrichment programs based on outcome based education
- Enhance Infrastructural and learning facilities
- Promote blended form teaching-learning-evaluation process
- Initiate the process of curriculum design, development, delivery
- Faculty feedback of teaching-Learning Process
- Promotion Faculty and Student research output
- Student Support, Development and Recognition activities
- Conferences, Seminars, Workshops and Guest lectures
- Understanding and analysing students feedback and satisfaction
- Alumni engagement in different curricular, co-curricular and extra-curricular activities
- Strengthen on-going and outgoing placement

Name: Dr. Kanishka K

Signature of the Coordinator, IQAC

Name: Dr. Albert Joseph Smith

Signature of the Chairperson, IQAC