

PLAN OF ACTION CHALKED OUT BY THE IQAC IN THE BEGINNING OF THE ACADEMIC YEAR (2019-2020) TOWARDS QUALITY ENHANCEMENT

1.	<p>Admission Aspects</p> <ul style="list-style-type: none"> a) Admitting students from socio-economically marginalized in alignment with Institution Vision b) Plan to streamline online admission process c) Proposed to strengthen admission committee d) Strict adherence to roaster guidelines during the admission process e) Plan to enhance overall enrolment of students in all streams f) Strengthen diploma programs
2	<p>Staff Quality and Diversity</p> <ul style="list-style-type: none"> - Appoint qualified, experienced and committed staff members as per the UGC Mandate
3	<p>Curricular Aspects</p> <ul style="list-style-type: none"> a) Orientation on teaching plan and incorporation of OBE components and process b) Orientation on reviewing, revising and aligning Vision, Mission, Program Educational Objectives, Program outcomes, Course outcomes of department offered programs in alignment with OBE mandate c) Initiated the process of curriculum design, development, delivery in alignment with OBE mandate d) FDP on NAAC and Autonomy e) Bridge course for first year students f) FEP on Institution Vision, Mission, Objectives, SWOC, Team building, reflecting on Ignatian pedagogy g) Introduction of inter-disciplinary courses as part of CBCS h) Training and Developing internal faculty members for conduct of personality development program under the banner of Ignitors – Integral formation program J) Involvement of stakeholders in curriculum formation process
4	<p>Quality teaching - Learning Process with intent of ensuring enhanced learning outcomes</p> <ul style="list-style-type: none"> - Teaching days as per the UG mandate - Department teaching-learning-evaluation plan - Student centric teaching-learning-evaluation process - Learning Management Systems (LMSs) and E governance - Department wise teaching methodology and aids - Orientation, training and support to use ICT for teaching-learning-evaluation process

5	<p>Examination, Evaluation and Results</p> <ul style="list-style-type: none"> a. -Bridge course for newly inducted students b. -Promotion policy - Conduct of examination for UG and PG students who have exhausted the time limit (UG:3+2 and PG:2+2 years) for course completion as a one-time measure c. -Review the curriculum design, development and delivery. d. Preparing learner friendly question paper pattern e. Special classes and improvement for better academic outcomes f. Remedial classes and academic mentoring Orientation on teaching-learning-evaluation method g. Student performance and learning Outcomes h. Examination, evaluation and declaration of timely results
6	<p>Faculty and Student research output</p> <ul style="list-style-type: none"> a) Research orientation for faculty and students b) Faculty research publications c) Student research publications
7	<p>Collaboration, Extension and Innovations</p>
8	<p>Continuous improvement in Infrastructure and Learning Resources was planned for up-gradation</p> <ul style="list-style-type: none"> a. Library resources and information Centre b. ICT Teaching aids for faculty c. Loyola auditorium up-gradation d. Refurnishing of new board room e. Upgradation of Director's office f. Renovation of College Office g. Construction of new staff rooms h. New broadcast studio i. New counseling room j. New elevator with ramp to access L Block k. Rest room facility adjacent to L Block l. New placement office m. Canteen expansion with exclusive facility for staff n. Shifting power transformer o. Loyola block corridor up-gradation
9	<p>Student Support, Development and Recognition</p> <ul style="list-style-type: none"> a. Mentoring support b. Remedial program for slow learners c. Career development programs d. Counseling sessions e. Scholarship for needy

	<ul style="list-style-type: none"> f. Financial aid to support college fees g. Financial aid for medical needy students h. Evening meals for needy i. Fee instalment option j. Student appreciation and awards for leadership, service, creativity and excellence
10	Plan to organise Conferences, Seminars, Workshops and Guest lectures in collaboration with organisation/industry to facilitate practical learning
11	Governance, Leadership and Management <ul style="list-style-type: none"> a. Annul Jesuit Lay Collaboration (JESCOL) program b. Annual Institution Day Program for all staff c. Annual Sports Meet d. Annual management meet and interaction with staff e. Financial assistance by the management to institution
13	Student Satisfaction Survey: Collection and analysis of feedback from all stakeholders on quality-related institutional processes
14	Alumni Engagement: Involve Alumnus in significant curricular, co-curricular and extra-circular activities organised by the departments and institution
15	<p>IQAC Internal Validation and Documentation of Departments</p> <p>IQAC continue to strengthen the process of internalization of quality and benchmarking of best practices in all academic and non-academic activities. In this context, IQAC formulates annual strategic plan and keeps track of the same by periodically validating the progress and conducting internal academic audit of departments.</p> <p>Core objectives of IQAC validation:</p> <ul style="list-style-type: none"> a)Align departments with the institution's philosophy, vision, mission and objectives b)Adhere to standards set by higher educational regulators (UGC, NAAC, AICTE and University) c)Establish systems, standards and processes relevant to autonomous institutions d)Benchmark our practices, processes, procedures, systems, standards to ensure stakeholders expectations <p>Expected outcome of Validation:</p> <ul style="list-style-type: none"> a)Realization of Institutions vision, mission and objectives b)Scope to sustain, grow and develop in higher education industry c)Enables quality, innovation and competitive advantage d)Leads to enhanced satisfaction of stakeholders <p>Criteria for evaluation, description and marks</p> <ul style="list-style-type: none"> a) Completeness (Ensuring that all the documents prescribed are keep sequentially and systematically) – 30 marks

	<p>b)Presentation (Methodology and Aids used) and E activities – 15 Marks</p> <p>c)Coordination and Team work (Whether all the members are participated in preparation and presentation – 15 Marks</p> <p>d)Departments activities and outcomes has aligned to institutional, regulators, accreditors and observers requirements -30 Marks</p> <p>e)Best practices, Innovation and creativity - 10 marks</p>
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