

**Plan of action chalked out by the IQAC in the beginning of the Academic year (2019-2020) towards Quality Enhancement and the outcome achieved by the end of the Academic year**

SI No	Action Plan	Outcomes achieved by end of the year
1.	<p><b>Admission Aspects</b></p> <p>a) Admitting students from socio-economically marginalized in alignment with Institution Vision</p> <p>b) Institute E admission process</p> <p>c) Proposed to strengthen admission committee based on the principle of greater and equal participation of all departments</p> <p>d) Strict adherence to roaster guidelines while admission process</p> <p>e) Plan to enhance overall enrolment of students in all streams</p> <p>f) Strengthen diploma programs</p>	<p>- Admitted students from socio-economically marginalized students in alignment with institution vision and roaster policy prescribed by government of Karnataka i.e., SC 15%, ST 7%, OBC 33%, and other categories 45%.</p> <p>- The admission for all streams in first year has been impressive. The total students enrolled for the first year in all streams stood as 569 as against 517 last academic year (2018-19). 226 students enrolled to B.Com, 125 BA, 73 BBA, 70 BCA, 48 M.Com, 19 MA (English) and 8 for MA (Journalism).</p> <p>- 41 students admitted to Diploma in Human Rights, 20 students to Diploma in Hardware and Networking, 32 students to ITES (UGC) and 25 students to Banking and Finance</p> <p>- E Admission process was strengthened and successfully implemented. Online application was instituted and other admission related details were uploaded on the website to ensure overall quality, access, transparency and accountability</p> <p>- Admission committees were constituted with equal representation from all departments to ensure optimum outcome. Admission committee worked tirelessly to ensure promotion, orientation and admission is done effectively</p> <p>- Enhanced total enrolment of students: UG and PG programs enrollment was enhanced to 1347 as against 1166 last year.</p> <p>- UG Segment: 19% general merit, 21% SC, 2% ST, 58% OBC and 35% girls students were admitted</p> <p>- PG Segment: 12% general merit, 20% SC, 1%</p>

		ST, 67% OBC and 67% girls students were admitted
2	<p><b>Staff Quality and Diversity</b></p> <p>-Appoint qualified, experienced and committed staff members as per the UGC guidelines</p>	<p>- 06 teaching staff and 2 non-teaching staff were appointed, out of which four were full time and two part-time faculties.</p> <p>- 26% of faculty members completed Ph.D, 50% completed NET/SLET with over 80% of staff members have severed in the institution for over 5 years</p> <p>-Staff caste diversity profile: Out of 77 staff, 6% of staff are recruited from general category, 8% from SC, 21% from OBE and 65% are from minority</p>
3	<p><b>Curricular Aspects</b></p> <p>a)Orientation on teaching plan and incorporation of OBE components and process</p> <p>b)Orientation on reviewing, revising and aligning Vision, Mission, Program Educational Objectives, Program outcomes, Course outcomes of department offered programs in alignment with OBE mandate</p> <p>c)Initiated the process of curriculum design, development, delivery in alignment with OBE mandate</p> <p>d) FDP on NAAC and Autonomy</p> <p>e)Bridge course for first year students</p> <p>f)FEP on Institution Vision, Mission, Objectives, SWOC, Team building, reflecting on Ignatian pedagogy</p> <p>g)Introduction of inter-disciplinary courses as part of CBCS</p> <p>h)Training and Developing internal faculty members for</p>	<p>- All the departments initiated the process of OBE and implemented the process of Program Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs)</p> <p>-Each departments have systematically planned and implemented course content through teaching plan, timetable and periodical evaluation</p> <p>-16 pre BOS preparation at department level and conduct of BOS meeting was from 1<sup>st</sup> to 22<sup>nd</sup>December 2019 with all stakeholders leading to enhancement of Curriculum Design and Development.</p> <p>-IQAC organized one day program on strategy for NAAC 4<sup>th</sup> Cycle preparation and Concept, Scope and Relevance of Autonomy on Saturday, 1<sup>st</sup> June 2019 in the AV hall</p> <p>-Bridge course was organized to all final year students form 10-19 June 2019</p> <p>-Soft skill personality development program under the banner of Ignitors integral formation program is organized to all students for holistic development on 12-13, July, 2019</p> <p>-Faculty enrichment program was organized by IQAC from 4 -7 November 2019 at Divine Retreat Center, Goa. The major items</p>

	<p>conduct of personality development program under the banner of Ignitors – Integral formation program</p> <p>J)Involvement of stakeholders in curriculum formation process</p>	<p>deliberated during the program was SWOC analysis of the Institution, Ignatian pedagogy, Spiritual conversation methodology, Universal Apostolic Preferences, Visit to Xavier Research Center and Team building activities</p> <ul style="list-style-type: none"> <li>-Under choice based credit system the inter disciplinary courses were offered by all departments</li> <li>- Under CBCS scheme 16 inter-disciplinary courses with horizontal mobility is offered to all 5<sup>th</sup> semester students</li> <li>- Diploma program on Human rights, banking, ITES, Hardware &amp; Networking is organized as per the NSQF for accelerating employability skills</li> <li>-Feedback on curriculum content and delivery is sought from Alumnus representative, Industry and University expert during the BOS meeting</li> </ul>
4	<p><b>Quality teaching - Learning Process with intent of ensuring enhanced learning outcomes</b></p> <ul style="list-style-type: none"> <li>-Teaching days as per the UG mandate</li> <li>-Department teaching-learning-evaluation plan</li> <li>- Student centric teaching-learning-evaluation process</li> <li>-Learning Management Systems (LMSs) and E governance</li> <li>-Department wise teaching methodology and aids</li> <li>- Orientation, training and support to use ICT for teaching-learning-evaluation process</li> </ul>	<ul style="list-style-type: none"> <li>- During the odd semester 113 days and even semester 121 days were used for teaching-learning-evaluation process.</li> <li>- During the AY 2019-2020, 234 days were used for teaching-learning-evaluation process</li> <li>- Every department prepared, implemented and validated teaching plan</li> <li>-To facilitate enhanced learning outcomes learner centric teaching-learning-evaluation process is practiced.</li> <li>-Teaching methodologies and learning aids like participative learning, interactive method, experiential, collaborative learning, LMS, PPT's, Videos, Case studies, flip class storytelling etc., are practiced for effective learning.</li> <li>-All the faculty members are familiarized with the blended Teaching and learning approaches.</li> <li>- Linways- Learning Management Systems (LMSs) is instituted for E Academic</li> </ul>

		<p>Administration</p> <ul style="list-style-type: none"> <li>- All the faculty members are trained in ICT methodology and every class room were given for option for PPT, Screen, AV facility and Lap top</li> </ul>
5	<p><b>Examination, Evaluation and Results</b></p> <p>a.-Bridge course for newly inducted students</p> <p>b.-Promotion policy - Conduct of examination for UG and PG students who have exhausted the time limit (UG:3+2 and PG:2+2 years) for course completion as a one-time measure</p> <p>c.-Review the curriculum design, development and delivery.</p> <p>d. Preparing learner friendly question paper pattern</p> <p>e.Special classes and improvement for better academic outcomes</p> <p>f. Remedial classes and academic mentoring Orientation on teaching-learning-evaluation method</p> <p>g.Student performance and learning Outcomes</p> <p>h.Examination, evaluation and declaration of timely results</p>	<ul style="list-style-type: none"> <li>-Exam dates are announced in the 1st week of semester</li> <li>-Test question papers were set by internal staff.</li> <li>-ESE time table was announced 4 weeks before the examination</li> <li>-End Semester Examination question papers are set by internal and external paper setters</li> <li>-Proper seating arrangement is made for the student and the same is announced to the students through college website and notice board</li> <li>-Hall tickets for the ESE is issued one week prior to the examination</li> <li>-Valuators are expected to complete the valuation within 10 days from the last exam</li> <li>-UG ESE answer papers are subjected to internal valuation and 15% of the total papers are subjected to review</li> <li>-PG ESE answer papers are subjected to double valuation( One internal and One External)</li> <li>-Third valuator is appointed to value the PG papers if the difference between 1st and 2nd valuation is more than 16</li> <li>-Results are announced within 3 weeks of the last exam. It is done through Learning Management System</li> </ul> <p><b>UG and PG Student Result analyses stream wise</b></p> <p>The April and October 2019 examinations result analyses are as follows:</p> <p><b>PG segment:</b></p> <ul style="list-style-type: none"> <li>-M.Com: II Semester secured 95% and IV Semester secured 91%</li> <li>-MA English: II Semester secured 94% and IV Semester secured 100%</li> </ul>

		<p>-MA Mass Communication and Journalism: II Semester 100% and IV Semester secured 100%</p> <p><b>UG segment:</b></p> <p>-B.Com: II Semester secured 70%, IV Semester 74% and VI Semester 78%</p> <p>-BA: II Semester 49%, IV Semester 63% and VI Semester 90%</p> <p>-BBA: II Semester 69%, IV Semester 85% and VI Semester 93%</p> <p>-BCA: II Semester 57%, IV Semester 67% and VI Semester 76%</p> <p><b>Results analyses of UGC community college diploma programs :</b></p> <p>-ITES: 45 students appeared for ITES program, out of which 35 passed and 10 failed</p> <p>-Banking &amp; Finance: 24 students appeared for Banking and finance, out of which 19 passes and 5 failed</p> <p>-Retail Management: 30 students appeared for Retail Management, out of which 19 passes and 11 failed</p> <p>-ITES secured 78%, Banking &amp; Finance secured 79% and Retail Management secured 63%</p>
6	<p><b>Faculty and Student research output</b></p> <p>a) Research orientation for faculty and students</p> <p>b) Faculty research publications</p> <p>c) Student research publications</p>	<p>- Over 40 publications were done by faculties from various departments at UGC care journals and other reputed journals. Apart from publications, 42 faculty members attended, presented papers, delivered talks and presided over as resource persons at various state / national / international conferences and seminars.</p> <p><b>-UG segment:</b> 44 BBA students presented research papers and 58 students attended state/ National / International seminars/ conferences</p> <p><b>PG segment:</b> 12 students presented papers, 16 published papers, and 24 attended seminars. 2 students were honored with best paper presentation and one student for best reporter award</p>

7	<b>Collaboration, Extension and Innovations</b>	<ul style="list-style-type: none"> <li>-Department of Commerce organised a Seminar &amp; Conference in collaboration with ICAI (The Institute of Chartered Accountants of India)</li> <li>-Department of Business Administration organized a Seminar in collaboration with SBI</li> <li>-ED Cell collaboration with Wadhvani Foundation (National Entrepreneurship Network)</li> <li>-Humanities Department collaborated with IISc in organised seminar on Contemplating Water</li> <li>-Placement Cell conducted employability skills programme in collaboration with Whirlpool(GTT) &amp; Capgemini</li> <li>-<b>TEDxSJEC College - “Where ideas emerge and grow”</b>: Department of BBA, SJEC organized one day TED talks with the theme “<b>ROOTS</b>” on Sunday, 12<sup>th</sup> January 2020 at St Joseph’s Boys High School Auditorium between 9:00 am to 5:00 pm. 11 key speakers, 100 participants, 25 sponsors, 50 organizing committee members actively participated in the proceedings of the event and contributed towards the success of program.</li> <li>- SJEC IQAC organized, faculty enrichment program on the theme “ Relevance of Quality in Higher Education” from 25<sup>th</sup> to 26<sup>th</sup> March 2019 to staff of Loyola College, Manvi, Raichur</li> <li>- IQAC organized National Seminar on the theme ‘Innovations in Higher Education” on 20th January, 2020 in collaboration with Loyola College, Manvi, Raichur</li> <li>- Over 12 programs were organized by SJEC Outreach team to sensitize the students &amp; community, ameliorate the needy, support the downtrodden, and educate the uneducated on various issues concerning the society. The students also regularly created opportunity to interact with general public, NGO’s, orphanages, old age homes, hospitals, laborers</li> </ul>
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8	<p><b>Continuous improvement in Infrastructure and Learning Resources was planned for up-gradation</b></p> <ul style="list-style-type: none"> <li>a. Library resources and information Centre</li> <li>b. ICT Teaching aids for faculty</li> <li>c. Loyola auditorium up-gradation</li> <li>d. Refurnishing of new board room</li> <li>e. Upgradation of Director's office</li> <li>f. Renovation of College Office</li> <li>g. Construction of new staff rooms</li> <li>h. New broadcast studio</li> <li>i. New counseling room</li> <li>j. New elevator with ramp to access L Block</li> <li>k. Rest room facility adjacent to L Block</li> <li>l. New placement office</li> <li>m. Canteen expansion with exclusive facility for staff</li> <li>n. Shifting power transformer</li> <li>o. Loyola block corridor up-gradation</li> </ul>	<p>During the AY 2019-2020 extensive infrastructural expansions with up-gradation was undertaken to cater growing needs of staff and students. A new annex was added to Xavier block adjacent to library. Some of the major infrastructural expansion undertaken during the year are has follows</p> <p><b>-Library resources and information Centre:</b> Over 206 books have been added to library and all departments have upgraded their shelves in the library with new books, journals and magazines. The economically poor students are allowed to borrow books from Book Bank facility for one full semester.</p> <p><b>-Teaching aids:</b> To give impetus to quality teaching-learning-evaluation process, LCD projectors, teaching aids like laptops, printers and other electronic gadgets were provided to all the departments</p> <p><b>-Loyola auditorium up-gradation:</b> Loyola auditorium was given a dynamic facelift with the intent to provide multi-facility to organize various significant curricular, co-curricular and extra-curricular activities. The seating capacity is enhanced to 400 with extensive stage work , dynamic lighting , acoustic, power backup, attached rest rooms, designed interiors, wi-fi facility, console equipped with high definition projector and a wide screen with the sound system intact was upgraded.</p> <p><b>-Board Room:</b> New board room housing 45 seating capacity was created adjacent to Loyola auditorium with centralized air conditioning facility, state-of-the-art audio, video, visual equipment and appropriate furnishings incorporated to suit the academic formal deliberations.</p> <p><b>-Director's office and College Office:</b></p>

		<p>Director's and college office was renovated with new interiors</p> <p><b>-New Staff rooms:</b> New staff rooms with adequate infrastructural facilities to accommodate staff and students meetings were provided to Department of Languages, English, BCA and Humanities.</p> <p><b>-Broadcast studio:</b> New studio for the department of journalism was set-up students to learn the key skills required to broadcast news and current affairs programs for a mainstream audience across both television and radio. This includes how to gather audio/visual content, how to interview, how to write and edit content, how to present content in both live and pre-recorded modes and how to operate audio/visual studio equipment.</p> <p><b>-Counseling room:</b> New counseling center was setup with the intent to offer access to counselors during the need. Counseling center plays a crucial role in the student's life by offering a wide range of emotional - psychological services to student's community. The core focus of counseling center is to ensure students wellbeing.</p> <p><b>-Elevator:</b> New elevator was installed in Loyola block to access various programs organized in the Loyola auditorium</p> <p><b>-Rest room facility:</b> 4 new rest rooms were added in the 2nd floor of Loyola block.</p> <p><b>-Loyola block corridor up-gradation:</b> Loyola block main entrance passage leading to directors office, administrative wing, principal's office, vice-principal's office, COE office, IQAC cell, Research cell and staff rooms is undertaken renovation to add aesthetics with effective lighting</p> <p><b>-Placement office:</b> To give professional face life, a new placement office was created in the fourth floor of Xavier Block to facilitate</p>
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<p><b>9</b></p>	<p><b>Student Support, Development and Recognition</b></p> <p>a. Mentoring support</p> <p>b. Remedial program for slow learners</p> <p>c. Career development programs</p> <p>d. Counseling sessions</p> <p>e. Scholarship for needy</p> <p>f. Financial aid to support college fees</p> <p>g. Financial aid for medical needy students</p> <p>h. Evening meals for needy</p> <p>i. Fee installment option</p> <p>j. Student appreciation and awards for leadership, service, creativity and excellence</p>	<p>-Mentor's Day for odd semester was organized on 3<sup>rd</sup> August 2019</p> <p>-Remedial programs were offered by all the departments for the slow learners</p> <p>-Career development program for odd semester was organized on 3<sup>rd</sup> August 2019</p> <p>-Mentor's Day for even semester was organized on 24<sup>th</sup> January, 2020</p> <p>-Career development program for even semester was organized on 24<sup>th</sup> January, 2020</p> <p>-The Counseling sessions were offered to students with the objective ensuring overall wellbeing. Some of the major issues usually brought by the students to the counselors are: balancing work and college life, emotional regulation, relationship issues, financial struggles, academic issues, addictions, and depression. 117 students were offered counseling services and in addition screening of 500 students was also undertaken with the help of the interns.</p> <p>-Notable observation of commemorative days to raise awareness of an issue &amp; to mark important aspects of human life &amp; history was done</p> <p>-Financial assistance of Rs. <b>25,89,250/-</b> for 340 Students in the form scholarship/ Fee Concession was given to deserving students</p> <p>-Medical aid for one student with financial support of Rs. 10000/- was offered</p> <p>-Evening meals scheme' with the objective of providing nutritious evening meals for financially poor students was given to 240 students. Rs. 5,16,356/- was spend on the</p>

		<p>evening meals scheme</p> <ul style="list-style-type: none"> <li>- Fee Installment to over 500 students were given flexibility to pay their annual fees in 2-3 installments.</li> <li>-The institution recognizes and gives opportunity for all students to excel and contribute towards various curricular, co-curricular and extra-curricular activities. Meritorious and student leaders are recognised with certificates and mementoes on Annual Day. This academic year, 7 students were awarded best outgoing, 5 students for excellence in leadership, 1 each for best talent, excellence in creativity and outstanding service for AICUF (AICUFER).</li> <li>- Placement cell consistently strives to offer optimum placement opportunity to aspiring students in the form of ongoing and outgoing placement drive. In the ongoing placement segment, 95 students registered and 58 placed. Whereas, outgoing placement segment, 147 students registered and 78 placed</li> </ul>
10	<p><b>Conferences, Seminars, Workshops and Guest lectures</b></p>	<p><b>-Department of Business Administration:</b> BBA hosted its annual signature event TRIAD 3.0 - National Business Conclave on Saturday, 7<sup>th</sup> March, 2020 with the theme “Digital Banking” in collaboration with SBI, SBI officers association (K) and RBI as knowledge and resource partners.</p> <p><b>-Department of English:</b> Department of English organized one day National conference on 2<sup>nd</sup> March, 2020 with theme (ELT) English Language Teaching sponsored by University Grants Commission</p> <p><b>-Department of commerce:</b> Department of Commerce organized one day National conference on 14<sup>th</sup> September, 2019 with the theme “Multidimensional Perspectives to Business Mergers and Acquisitions – Opportunities and Challenges” in association</p>

		<p>with Bengaluru Branch of The Institute of Chartered Accountants of India (ICAI)</p> <p><b>-Department of humanities:</b> Department of humanities organized one day national conference on March 7, 2020 in collaboration with Energy and Wetlands Research Group, Indian Institute of Science (IISC) with the theme, ‘Contemplating Water: Survival, Security and Peace’</p> <p><b>-National Conference:</b> SJEC IQAC and SJCC IQAC partnered with Loyola College, IQAC organized one day National Seminar on 20th January, 2020 with the theme “Innovations in Higher Education at Loyola College, Manvi, Raichur. Over 300 students, research scholars, faculty members, resources persons across country actively participated</p> <p>-Over 37 guest lecturers were organized to augment “Curricular, Career and Competently (Skills) dynamics</p>
<p><b>11</b></p>	<p><b>Governance, Leadership and Management</b></p> <p>a. Annual Jesuit Lay Collaboration (JESCOL) program</p> <p>b. Annual Institution Day Program for all staff</p> <p>c. Annual Sports Meet</p> <p>d. Annual management meet and interaction with staff</p> <p>e. Financial assistance by the management to institution</p>	<p><b>Leadership:</b></p> <p>-Jesuit Lay Collaboration annual seminar by management is organized to understand Jesuit (Institution) history, founder, philosophy, vision, mission, objectives, and culture</p> <p>-Institution day is organized annually during January to appreciation and acknowledge the contribution of staff</p> <p>-Institution sports day is organized annually during the month of January to foster togetherness and synergy among staff.</p> <p>-Annual management meet and interaction with staff to understand the staff needs and aspirations</p> <p>-Management representative organize and conduct various leadership programs</p> <p>-Financial assistance by the management to enhance and support learning resources, faculty skills/capacity, infrastructure, faculty financial needs,</p>

12	<b>Institutional Values and Best Practices</b> a. Institutional Values and Social Responsibilities b. Best Practices and Institutional Distinctiveness	<b>Institutional values</b> - Accompaniment of students through continuous mentoring, counselling and engaging students to develop their overall well being - Empowering, engaging and enabling students to participate in social awareness, social service, ecological sensitization programs <b>Best practices</b> - Admissions preference is given to students belonging to socio-economically backward - Co-curricular activities with focus on holistic skills - Facilitating ongoing and outgoing employment - Free evening meals provided for needy students - Comprehensive outreach program with focus on community service
13	<b>Student Satisfaction Survey</b>	-All the students were administered Student Satisfaction Survey to understand the perception of students pertaining to academic, administration, assessment and other facilities.
14	<b>Alumni Engagement</b>	- On 6th July 2019 the College JECAA (Alumni Association) conducted annual Alumni General meeting around 50 Alumni students participated. The Principal and Vice Principal presided over the programme. - 6th Alumni home coming was held on Sunday, 4th August 2019 on the theme 'Rewind and Rejoice'. - All the departments invited alumnus to deliver talks and share experiences - All the departments invited alumnus to BOS meeting
15	<b>IQAC Internal Validation and Documentation of Departments</b> IQAC continue to strengthen the process of internalization of quality and benchmarking of best practices in all academic and non-	-Annual department audit for the academic year 2019-2020 was conducted on 2nd June, 2020. The entire process of validation was coordinated by IQAC coordinator. The audit team comprised of Director, Principal, IQAC Coordinator and Vice Principal. The major

<p>academic activities. In this context, IQAC formulates annual strategic plan and keeps track of the same by periodically validating the progress and conducting internal academic audit of departments.</p> <p><b>Core objectives of IQAC validation:</b></p> <p>a)Align departments with the institution's philosophy, vision, mission and objectives</p> <p>b)Adhere to standards set by higher educational regulators ( UGC, NAAC, AICTE and University)</p> <p>c)Establish systems, standards and processes relevant to autonomous institutions</p> <p>d)Benchmark our practices, processes, procedures, systems, standards to ensure stakeholders expectations</p> <p><b>Expected outcome of Validation:</b></p> <p>a)Realization of Institutions vision, mission and objectives</p> <p>b)Scope to sustain, grow and develop in higher education industry</p> <p>c)Enables quality, innovation and competitive advantage</p> <p>d)Leads to enhanced satisfaction of stakeholders</p> <p><b>Criteria for evaluation, description and marks</b></p> <p>a) Completeness (Ensuring that all the documents prescribed are kept sequentially and systematically) – 30 marks</p>	<p>areas validated were - curricular, co-curricular and extra-curricular activities, annual action plan, and timetable, teaching plan, BOS documents and other department related activities. The key components presented during the validation:</p> <ul style="list-style-type: none"> <li>• <i>About Department, Vision, Mission, Objectives and Best Practices</i></li> <li>• <i>Staff profile: Photo, Name, Qualification, Experience (Corporate/teaching), Teaching eligibility test cleared</i></li> <li>• <i>Student profile: Name, Reg. No, Age, Employed, Name of the company</i></li> <li>• <i>Action Plan of the academic year 2019-2020 with specifications</i></li> <li>• <i>Academic performance of students (Result Analyses – April 2019 &amp; Oct 2019)</i></li> <li>• <i>BOS documents (Program Course Matrix etc)</i></li> <li>• <i>Significant academic activities undertaken during the academic year</i></li> <li>• <i>Department Association and various activities undertaken during the AY</i></li> <li>• <i>Dept. News Letter and guest Lecturers organized during the academic year</i></li> <li>• <i>Report on the Dept. Conference / Seminars / workshops etc.</i></li> <li>• <i>Industrial tours / Field Visits undertaken during AY</i></li> <li>• <i>Any certificate courses organized during the academic year</i></li> <li>• <i>Faculty professional achievements (hard and soft docs. for verification)</i></li> <li>• <i>Significant student achievements during the academic year</i></li> <li>• <i>Documents related students support services offered by department</i></li> <li>• <i>Departmental work load and Time Table for 2019-2020</i></li> <li>• <i>Major events and key events for last</i></li> </ul>
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<p>b)Presentation (Methodology and Aids used) and E activities – 15 Marks</p> <p>c)Coordination and Team work (Whether all the members are participated in preparation and presentation – 15 Marks</p> <p>d)Departments activities and outcomes has aligned to institutional, regulators, accreditors and observers requirements -30 Marks</p> <p>e)Best practices, Innovation and creativity - 10 marks</p>	<p><i>academic year</i></p> <ul style="list-style-type: none"> <li>• <i>Any event / program / activities not conducted as per the plan last year</i></li> <li>• <i>Any change/enhancement in the activities/program for this academic year</i></li> <li>• <i>Action Plan of the academic year 2020-2021 with Budget</i></li> <li>• <i>Time table, Teaching Plan and E Resources</i></li> </ul> <p>After the presentation, the validation committee clarified, questioned and made certain pertinent observation. After which, the floor was open for questions from other members of staff. The key questions, suggestions and appreciation given by the validation committee and staff members are were recorded for improvement</p>
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