ST. JOSEPH'S EVENING COLLEGE (AUTONOMOUS)

No. 35 Museum Road, Bangalore – 560 025

The Annual Quality Assurance Report (AQAR) of the IQAC

2012-2013

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> St. Joseph's Evening College

1.2 Address Line 1

> 35, Museum Road

Address Line 2

> Bangalore

City/Town

> Bangalore

State

> Karnataka

Pin Code

> 560025

Institution e-mail address

> mail@sjec.edu.in

Contact Nos.

> 080 - 22211911

Name of the Head of the Institution:

> Prof. Gracelet Stanly

Tel. No. with STD Code:

> 080-22211911

Mobile:

> 9243437925

Name of the IQAC Co-ordinator:

Mr. Albert Smith

Mobile:

9448878573

IQAC e-mail address:

sjecnaac2014@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

8270 – St. Joseph's Evening College

1.4 **NAAC Executive Committee No. & Date:**
    (For Example EC/32/A&A/143 dated 3-5-2004.
    This EC no. is available in the right corner- bottom
    of your institution's Accreditation Certificate)

EC/52/RAR/16 Dated 28-03-2010

1.5 Website address:

www.sjec.edu.in

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	3 star level	2	February 2002	5
2	2nd Cycle	B Grade	2.82	March 2010	5
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   06/06/1997

1.8 AQAR for the year *(for example 2010-11)* | 2012 - 2013

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*
- i.   AQAR 2009 – 2010 submitted to NAAC on 15/07/2010
- ii. AQAR 2010 – 2011 submitted to NAAC on 15/07/2011
- iii. AQAR 2011 – 2012 submitted to NAAC on 15/10/2012
- iv. AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

University   State ☐   Central ☐   Deemed ☐   Private ■

Affiliated College   Yes ■   No ☐

Constituent College   Yes ☐   No ■

Autonomous college of UGC   Yes ■   No ☐

Regulatory Agency approved Institution   Yes ☐   No ■

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ■   Men ☐   Women ☐

Urban ■   Rural ☐   Tribal ☐

Financial Status   Grant-in-aid ■   UGC 2(f) ■   UGC 12B ■

Grant-in-aid + Self Financing ■   Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ■   Science ☐   Commerce ■   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐   Health Science ☐   Management ■

Others   (Specify) |

1.12 Name of the Affiliating University *(for the Colleges)* | Bangalore University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University ▮

University with Potential for Excellence		UGC-CPE	
DST Star Scheme		UGC-CE	
UGC-Special Assistance Programme		DST-FIST	
UGC-Innovative PG programmes		Any other (*Specify*)	
UGC-COP Programmes			

2. IQAC Composition and Activities

2.1 No. of Teachers	03
2.2 No. of Administrative/Technical staff	02
2.3 No. of students	03
2.4 No. of Management representatives	01
2.5 No. of Alumni	01
2. 6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	01
2.9 Total No. of members	13
2.10 No. of IQAC meetings held	02

2.11 No. of meetings with various stakeholders: No. 02   Faculty 02

Non-Teaching Staff Students 02   Alumni 02   Others 02

2.12 Has IQAC received any funding from UGC during the year ?   No

If yes, mention the amount   ‒   -   ☐   ☐

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. 2   International -   National -   State ■   Institution Level -

(ii) Themes

Teaching Methodology & Business Values.

2.14 Significant Activities and contributions made by IQAC

Seminars and Workshops.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Seminars-2	Current trends challenges in teaching English ,kannanda and Tamil. Business Values in the changing market environment

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ■   No ☐

Management ■   Syndicate ☐   Any other body ☐

Academic Council and Governing Body (Discused)

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	05		03	01
PG Diploma				
Advanced Diploma				
Diploma	02			
Certificate	02	01	01	01
Others				
Total	09	01	04	02

Interdisciplinary	01			
Innovative	02			

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06
Trimester	
Annual	

1.3 Feedback from stakeholders*   Alumni ■   Parents ■   Employers ■ Students ■
  (On all aspects)

  Mode of feedback   :   Online ■ Manual ■ Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Yes, Board of Studies for every subject was conducted and changes

1.5 Any new Department/Centre introduced during the year. If yes, give details.

MBA (Twinning programme with Pondicherry University)

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
10	01	09		

2.2 No. of permanent faculty with Ph.D.

05 05 (one deputed + one on leave)

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	05								05

2.4 No. of Guest and Visiting faculty and Temporary faculty

		20

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	14	-
Presented papers	-	08	-
Resource Persons	-	05	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Provision of LCD/ Projectors, Student participation in Class room lectures through presentations and seminars / projects, Assignments, Continuous Internal Assessments, Quizzes conducted by concerned subject teachers, Guest lectures, Industrial visits, Exposure to practical aspects of the subjects through outreach programmes.

2.7 Total No. of actual teaching days during this academic year

180 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Bar Coding, Photocopy of answer scripts

2.9 No. of faculty members involved in curriculum

28	28	28

restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

| 85% to 90% |

2.11 Course/Programme wise
distribution of pass percentage :

ST.JOSEPH'S EVENING COLLEGE (AUTONOMOUS) BANGALORE
COURSE/PROGRAMMSE WISE DISTRIBUTION OF PASS PERCENTAGE

OCTOBER 2012

Title of the Programme	No. Appeared	Distinction	I Class	II Class	III Class	Percentage of Pass
I SEM BA	91	1	20	22	13	62
III BA	61	2	13	25	8	79
V BA	71	2	33	18	2	77
I SEM B.COM	173	0	25	65	20	64
III SEM B.COM	164	0	51	47	17	70
V SEM B.COM	152	5	83	18	0	70
I SEM B.B.M.	41	0	10	8	2	49
III SEM B.B.M.	38	1	15	10	2	74
V SEM B.B.M.	34	1	13	11	1	76

APRIL 2013

Title of the Programme	No. Appeared	Distinction	I Class	II Class	III Class	Percentage of Pass
II SEM BA	86	0	16	25	8	57
IV SEM BA	62	2	22	14	3	66
VI SEM BA	72	4	37	22	3	92

II SEM B.COM	**157**	**0**	**33**	**63**	**15**	**71**
IV SEM B.COM	**170**	**2**	**53**	**49**	**29**	**78**
VI SEM B.COM	**153**	**9**	**102**	**24**	**1**	**89**

II SEM B.B.M.	**38**	**0**	**10**	**12**	**6**	**74**
IV SEM B.B.M.	**34**	**0**	**18**	**7**	**1**	**76**
VI SEM B.B.M.	**34**	**2**	**21**	**11**	**0**	**100**

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :
   Staff Feedback every year, Grievance audit, Regular departmental meetings and Exit interviews.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	NIL
UGC – Faculty Improvement Programme	NIL
HRD programmes	NIL
Orientation programmes	28
Faculty exchange programme	NIL
Staff training conducted by the university	NIL
Staff training conducted by other institutions	09
Summer / Winter schools, Workshops, etc.	10
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	02	NIL	06
Technical Staff	NIL	NIL	NIL	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Staff – One Minor Research Project

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01	01	NO
Outlay in Rs. Lakhs		1.5 lakhs		

3.4   Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	10	09	
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range | - | Average | - | h-index | - | Nos. in SCOPUS | - |

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	02	UGC	1.5lakhs	41,950
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. | 01 | Chapters in Edited Books | 01 |

ii) Without ISBN No. | - |

3.8 No. of University Departments receiving funds from

UGC-SAP | - | CAS | - | DST-FIST | - |

DPE | - | DBT Scheme/funds | - |

3.9 For colleges   Autonomy | ■ | CPE | | DBT Star Scheme | |

INSPIRE | | CE | | Any Other (specify) | |

3.10 Revenue generated through consultancy | - |

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number		02			
Sponsoring agencies		UGC			

3.12 No. of faculty served as experts, chairpersons or resource persons | 05 |

3.13 No. of collaborations   International | - | National | - | Any other | - |

3.14 No. of linkages created during this year | - |

3.15 Total budget for research for current year in lakhs :

From Funding agency | 1.5 lakhs | From Management of University/College | NIL |

Total | 1.5. lakhs |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

03

08

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | - | SRF | - | Project Fellows | - | Any other | - |

3.21 No. of students Participated in NSS events:

University level | - | State level | - |

National level | - | International level | - |

3.22 No. of students participated in NCC events:

University level | - | State level | - |

National level | - | International level | - |

3.23 No. of Awards won in NSS:

University level | - | State level | - |

National level | -- | International level | - |

3.24 No. of Awards won in NCC:

University level | - | State level | - |

National level | - | International level | - |

3.25 No. of Extension activities organized

University forum [-]   College forum [AICUF]

NCC [-]   NSS [-]   Any other [-]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

* Course on Social Analysis for I Year Students in collaboration with PARISHKARAN an NGO, to help our students understand the structure of our society and the unjust practices in society, particularly with reference to the underprivileged.

* Leadership Programme for students

* Programme for Youth by Ignitors

* Programme for girl students on Pro Life & Preciousness of Human Life

* Awareness programmes on poverty, Women discrimination, AIDS.

* Visit to hospitals, home for the aged, orphanages, Leprosy homes, Blood Donation to Kidwai Memorial Institute of Oncology and Indira Gandhi Institute of Child Health.

* Village Exposure Camp for 5 days for students accompanied by staff members.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	375472 Sq.ft	-		375472 Sq.ft
Class rooms 13 classrooms 38'x25'= 9500 sq. ft 3 classrooms 35'x 25' = 2625 sq.ft 5 classrooms 26'x 25' = 3250 sq. ft 1 classroom 23' x 3.4' = 79 sq.ft	22	-	-	22
Laboratories (Computer Lab – 2)	23'x 16'' = 368 sq.ft 23'x 16'' = 368 sq.ft	-		-
Seminar Halls (Auditorium)	66'x46' = 3036 sq. ft - 400 seating capacity	-	-	3036 sq. ft
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others		-	-	-

4.2 Computerization of administration and library

> YES - Digitalisation of all previous Question Papers
>
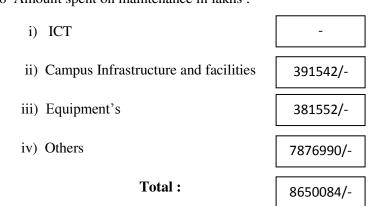> Since College inception, all student data has been uploaded.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	24956	2497324	606	132235	25562	2629559
Reference Books	145	306641	17	29035	162	335676
e-Books	-	-	Inflibnet	-	-	-
Journals	26	3500	-	-	26	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	14	2621	-	-	14	2621
Others (specify)	14	2240	-	-	14	2240

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	117	60	117	60	YES	16	05	
Added	-	-	-	-				
Total	117	60	117	60	YES	16	05	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> NO

4.6 Amount spent on maintenance in lakhs :

i)   ICT | - |

ii) Campus Infrastructure and facilities | 391542/- |

iii) Equipment's | 381552/- |

iv) Others | 7876990/- |

Total : | 8650084/- |

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

*Fee Concession for deserving student's upto 50% (Scholarship)

* Announcements are made on time.

5.2 Efforts made by the institution for tracking the progression

Blood Donation; Health Check up ; Students are encouraged to avail those facilities by scoring marks ; All details are documented ; Students are made aware of various programmes through banners and posters.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
941	-	-	941

(b) No. of students outside the state

20

(c) No. of international students

01

Men

No	%
549	58

Women

No	%
392	42

Last Year (2011-12)						This Year (2012-2013)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
134	220	19	594	Nil	967	116	215	20	590	NIL	942

Demand ratio   941   Dropout % 7%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

ADD ON COURSES

No. of students beneficiaries   320

5.5 No. of students qualified in these examinations

NET | 03 | SET/SLET | 02 | GATE | _ | CAT | _ |

IAS/IPS etc | _ | State PSC | _ | UPSC | _ | Others | _ |

5.6 Details of student counselling and career guidance

In house counsellor – No. of students befitted - 96

Career Guidance course - Placement Cell.

No. of students benefitted | 271 |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
19	271	50	200

5.8 Details of gender sensitization programmes

Seminar on Human Rights of the Vulnerable.

Legal Literacy program on Child Rights.

Women Cell Programmes / AICUF.

Gender Audit conducted among students.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 02 | National level | _ | International level | _ |

No. of students participated in cultural events

State/ University level | 10 | National level | _ | International level | _ |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | – | National level | – | International level | – |

Cultural: State/ University level | – | National level | – | International level | – |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	242	7,65,650/-
Financial support from government (Post Matric Scholarship)	92	3,67,212
Financial support from other sources	49	1,18,500
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level | – | National level | – | International level | – |

Exhibition: State/ University level | _ | National level | _ | International level | _ |

5.12   No. of social initiatives undertaken by the students | 10 |

5.13 Major grievances of students (if any) redressed: _____Nil_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> **Vision :** To prepare men and women for others, especially for the poor and the oppressed.
>
> **Mission :** Commitment to Justice, Creative and Critical Thinking, Effective Communication, co-equation with team spirit and compassionate concern.

6.2 Does the Institution has a management Information System

> Management takes cognizance on the evaluation of teachers and continuity of service.

6.3 Quality improvement strategies adopted by the institution for each of the following:

    6.3.1   Curriculum Development

> Book Bank, Question Bank, Project work, Syllabus copies, notes, how to study booklets, Assignments, Av Presentations, Bridge course, Study tours, Certificate courses, Two tests for every semester, Functional English course.

    6.3.2   Teaching and Learning

> LCD, Projector, Student participation, CD Rom – Research Methodology, Projects, Research, Field work, Intership, Rigid time schedule, updating of syllabus.

    6.3.3   Examination and Evaluation

> Double valuation, Photocopy, Revaluation, Marks for attendance, prompt announcements of results, early supplementary exams, Assignments, Two tests.

    6.3.4   Research and Development

> Project work, Research Methodology, Printed Notes.

    6.3.5   Library, ICT and physical infrastructure / instrumentation

> Book Bank, How to study booklets, Printed notes.

    6.3.6   Human Resource Management

> Human Resource Management courses, Mentoring, Counselling services, Leadership courses, Soft skills, Technical training, Internship, Legal Literacy course, Human Rights course, Communicative English.

    6.3.7   Faculty and Staff recruitment

> Rules and regulations are followed according to University and Management Policy (Management Committee) Documentation.

6.3.8   Industry Interaction / Collaboration

- National Conference was organized in collaboration with Avici Info Tech, corporate office, Bangalore on the topic titled ' Business values in Changing Market Environment' on Saturday, 23rd February 2013. The resource persons were invited from reputed public and private industry such as HAL, BEL, Robert Bosch, Avici Info Tech, Acer etc., to deliberate with our students, faculties, participants.
- Besides, as a part of corporate and academic interface, various resource persons from Corporate world was periodically invited to give guest lectures and discussion on issues.
- NSE Certified Market Professionals Programme was organised in collaboration with National Stock Exchange to get first hand experience of working on stock market.
- Further to give industrial exposure students were taken to RBI, Namaste Group of Industries, MNS Exports.

6.3.9   Admission of Students

Preferential option for the poor, Admission for slow learners, Economically marginalised, SC/ST students, concession, scholarship, payment of fees in instalments.

6.4 Welfare schemes for

Teaching	-
Non teaching	Management contributes towards mediclaim policy.
Students	Evening Refreshments, Sneha Fund, Scholarships, Interest free loans.

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done   Yes ■   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	JDCE Office	Yes	BJES (Mgt)
Administrative	Yes	Government	Yes	Accounts

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ■   No ☐

For PG Programmes   Yes ☐   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> Bar coding, Photocopy, Timely conduct of Regular and Supplementary exams, Declaration of results, Conducting of CIA in time.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> Regular Inspection by the LIC, Visits by Autonomy team, Audit.

6.11 Activities and support from the Alumni Association

> Alumni reunion, AGM, Student Corporate Extension programme, Placement cell, Skill development.

6.12 Activities and support from the Parent – Teacher Association

> Regular PTA Meeting, Mentoring, Programs and functions, information on attendance and marks.

6.13 Development programmes for support staff

> Orientation, Educational visits or trips, Group discussion and Interaction.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> No smoking zone, ban on use of plastic bags, dust bins for disposal, maintenance of gardens, Emphasis on cleanliness.

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Grievance audit, Gender audit, Bank account for all, ID Cards, Sneha Fund, Free access to computers and internet, Question Bank, Counselling.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> Programs are conducted as planned in the calendar.
>
> Academic and Non academic.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> 1. Fee Concession
>
> 2. Evening Refreshments
>
> 3. Counselling to students

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> No smoking zone, Seminar on Climate, Environment day observed, Environment awareness included in the syllabus.

7.5 Whether environmental audit was conducted?   Yes ■   No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The **Internal Quality Assurance Cell (IQAC)** of the College conducted a SWOT Analysis of the College. The respondents include the various stakeholders – students, parents, alumni, present faculty members and former faculty members and representatives of the Society. The IQAC of the College had series of meetings with the above stakeholders and recorded the views and statements addressing the following areas:

Strengths :
The SWOT Analysis inferred the following as the strengths of the College.
1. Contribution towards the cause of Higher Education for the last 45 years
2. Serving the socio-economically weaker (Marginalized) strata of students.
3. Established Brand in the field of education.
4. The reputation and good will it has earned amongst the stake holders.
5. Quality infrastructure and facilities
6. Quality and committed faculty members.
7. Academic rigour and flexibility
8. Customised Curricular, Co-Curricular and Extra Curricular Activities.
9. Dynamic and need based placements
10. Continuous Student performance evaluation (ESE & CIA)
11. Continuous internal Audit
12. 360 degree Appraisal system
13. Supportive and vibrant alumni association
14. Continuous feedback mechanism
15. Efficient and systematic examination process (Timely conduct of examinations, Evaluation and Result Declaration)
16. Social outreach programs and extension Activities.
17. Incorporation and optimum use of ICT as a part of class room teaching-learning process.
18. Scholarships for meritorious, weaker and deserving students.
19. Periodic conduct of SDP (Student Development Program) and FDP (Faculty Development Program) programmes.

Weaknesses :
The SWOT Analysis inferred the following as the weaknesses of the College.
1. Mix of Aided, Unaided full time, part time and guest faculties.
2. Wide disparity in compensation paid to aided and unaided staff.
3. Inability of students to pursue post-graduation, research and Ph.D. programs due to lack of financial resources.
4. Inadequate financial resources for augmentation Infrastructural facilities
5. Inadequate Collaborations with industry and other premier institutes
6. Limited research and development activities
7. Limited working hours.
8. Limited student – teacher interaction due to paucity of time.
9. No Post-graduation courses.
10. Student's interests towards traditional courses, especially in humanities are dwindling.
11. Lack of periodic updation of syllabus.
12. Limited exposure towards international educational dynamics.
13. Limited exposure towards academic training and development

Opportunities:

The SWOT Analysis inferred the following as the opportunities for furthering the strengths of the college.

1. Scope for starting professional, UG courses and popular and Job oriented PG courses.
2. Opportunity to expand research and development program.
3. Expansion of UG and PG courses
4. Starting up of vocational and professional courses.
5. Leveraging infrastructure and Human resources by integrating all the Joseph's Institutions.
6. Workforce needs (capitalize on workforce demands for emerging industry programs; trained/skilled workers by existing/ incoming industries/companies)
7. Scope for increased enrolment leading to enhanced Internal Revenue Generation.
8. Scope for enhanced Technology inclusion(introduction of new technologies in teaching learning process)
9. Retention of qualified, experienced, competent and passionate faculty and support staff.
10. Partnerships with industry
11. Increasing the scope of the present Continuous Learning Centre to promote the access to Drop-outs and to enhance life-long learning of the general public.
12. Creation of independent training cell which can match the academia requirements.

Threats :

The following factors are inferred that could adversely affect St. Joseph's Evening College (Autonomous) in the future years –

1. Funding reductions
2. Deteriorating of student's registration and strength in humanities.
3. From curricular point of view misalignment of higher secondary education with collegiate education.
4. Student/citizen issues (poor preparation; illiteracy)
5. Competition from other higher education institutions
6. Faculty Retention
7. Prevailing capricious Political Situation

8. **Plans of institution for next year**

- To hold inter collegiate academic seminars
- To conduct special courses, seminars and projects by each department to commemorate the Ruby and Centenary Celebrations.
- To start new undergraduate and Post-graduate courses.
- To make necessary changes in core subjects to suit the Job market
- To make teachers take up minor projects with UGC

Name Mr. Albert Smith   *Name : Prof. Gracelet Stanly*

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Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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