

INTERNAL QUALITY ASSURANCE CELL (IQAC)

ANNUAL REPORT 2012-13

A Meeting of the Internal Quality Assurance Cell Committee was held in the beginning of academic year under the Chairmanship of Prof. Gracelet Stanley, Principal St. Joseph's Evening College. Principal welcomed all the members of the Committee and explained the importance of IQAC decisions in the functioning of the College. The Minutes of the previous meeting was confirmed and issues were raised during the discussion on the Action Taken Report of the previous academic year. The Committee discussed different aspects related to curricular, co-curricular and extra-curricular activities for the relevant academic year and also issues related to implementation. The Committee agreed in principle to set-up a various committees headed by coordinators to ensure effective implementation of activities planned. The meeting ended with thanks to the Chair.

DATE	TIME	VENUE	CONVENER AND COORDINATOR
04 - 06-2012	16:30 Hour	Conference Hall	Prof. Albert Smith

COMITTEE MEMBERS:

- 1. Prof. Gracelet Stanley – Principal**
- 2. Dr. Ambrose Pinto SJ**
- 3. Prof. Joy Alex**
- 4. Mr. Albert Smith**
- 5. Mr. Kanishka**
- 6. Mansoor Ahmed**

AGENDA

1. Annual Strategic Meet
2. Renovation of College Website
3. Formation of clubs and associations
4. Scheduling of Co-curricular activities
5. Annual sports day
6. Parents Teachers Meet
7. College and Department news letter
8. Value added courses
9. Seminars and Conferences
10. Outreach programmes and extension activities
11. Alumni association
12. Preparation of AQAR
13. Assignment of responsibilities and charge of various clubs, association, cells & committees
14. Preparation student hand book and calendar
15. Evaluation of end semester examination results
16. College day
17. Graduation Day
18. Research activities
19. Scholarship and fee wavier
20. Organizing of Faculty Development Programme
21. Scheduling of Statutory Body Meetings — Governing Body, Academic Council and Board of Studies
22. Planning of curricular activities for the academic year
 - a. Term test
 - b. End semester examination
 - c. Timelines for submission of assignments
 - d. Arrangements for special supplementary examinations
 - e. Strategies to deal with student absenteeism
 - f. Measures to improve performance of slow learners
 - g. Bridge course.
23. Women's Cell Activities

The following is the summary of accomplishment of various activities planned by the IQAC during the meeting held on 31-05-2012

ACTION TAKEN REPORT

1. To keep the teachers ahead of everybody, the College arranged for a two day programme on Jesuit Vision of Education and Staff Development Skills. All the management staff attended the programme on 11 & 12 June.
2. Teachers further enriched themselves by attending various seminars and workshops on education and leadership.
3. Students Council was formed after elections for its members and was inaugurated on July 6, 2012 by Mr. Bansi Kalappa from T V 9.
4. A Leadership Programme was also organized for the Student Council members before they took charge.
5. Course on Social Analysis for I year students was organized on December 9, 2012, in collaboration with Parishkaran an NGO, to help our students understand the structure of our society and the unjust practices in society, particularly with reference to the underprivileged.
6. Ignitors, a special programme for the youth organized by the Karnataka Jesuit Province was held on 11, 12, & 13 June along with Retreat for Catholic students.
7. A 20 hour Theology programme on Holy Sacraments was conducted for the final year Catholic students during the Odd semester holidays.
8. Tejas: Forty two Competitions were conducted by the Students' Council over two weeks and one weekend.
9. Inter Collegiate Competitions: Students participated in about 12 inter-college literary and cultural festivals and won prizes from every college where they participated. They won the Rolling Shield from Kristu Jayanti College and in the all India AICUF festival. They were Runners-up in Sacred Heart College Fest.
10. Sports: Sports Day was on November 16, 2012 at Commerce College Ground. Mr. Kulandai, an alumnus presided over the Inauguration. All the games were conducted on Sundays and holidays on the available grounds.
11. Convocation of the batch 2009-'12 was held and Sr. Albina, former Principal of Mount Carmel College gave away the Degree Certificates.
12. Literary and Debating Club conducted training programmes in debating in English and invited Dr. Baraguru Ramachandrappa to discuss and debate his poem The Untouchable Lass which is prescribed for General English.
13. Kannada, Hindi and Tamil departments also conducted various literary and cultural competitions during Tejas. The Tamil department also conducted interstate cultural and literary competitions on 20th January 2013.

14. La Storia and Social Sciences Association jointly conducted Inter class competitions. They also conducted an Inter-collegiate Quiz in History and essay competition on Swami Vivekanada.
15. Economics Forum: Arranged for a half a day seminar on Entrepreneurship for the B A students on Entrepreneurship and Renewable Resources.
16. Commerce Forum: The forum conducted Trade Mark in a different style. Their activities were organized over many week- ends in such a way that almost all the students participated in their business Competitions.
17. The forum also brought out two editions of Comessence a booklet on issues related to business and commerce.
18. Lead Club maintained their Wall Board and prepared Newsprints of various activities of the College using techniques which they learnt outside syllabus.
19. Vision: The Management Association (BBM) conducted 'Synergy' the intra class management competitions and awarded prizes to the teams that won.
20. Remedial classes for the weak students were conducted as Integrated programme for 1 year BBM students in the first semester.
21. A one day Seminar on Pro-life and Preciousness of Human Life was organized.
22. Women's Day was celebrated differently with Ms. Shakun from Vimochana interacting with the girls and a group of boys on the recent rapes in our country and it was followed by various competitions for girls.
23. AICUF: The Inauguration on June 27, 2012 by Fr Brian Periera SJ was followed by a number of activities of awareness in the form of posters, mimes and video presentations on important social issues such as, Poverty, Women Discrimination, and AIDS.
24. Christmas was celebrated with the sense of sharing our love in cash and kind with the inmates of the Leprosy home at Summanahalli.
25. One hundred and ninety six units of blood were donated to Kidwai Memorial Institute of Oncology and Indira Gandhi Institute of Child Health on June 29, 2012.
26. College official bi-monthly newsletter Josephite Herald was published by the Director with a special edition on the Village Exposure Camp.
27. Eighty students of final year participated in the five day Village Exposure Camp from 24 to 28 January 2013 at Doddaganganwadi.
28. Guest Lectures were organized for students at various times of the year.
29. Two National Level Seminars were organized. The first one was on February 11, 2013 Current Trends and Challenges in Teaching English, Kannada and Tamil Under Part I.
30. Business Values in the Changing Market Environment'on March 9, 2013 by the department of Business Management.
31. The Controller of Examinations and his team were punctual and prompt in conducting tests and

examinations. Results were announced on time.

32. Placement was active throughout the year. A number of companies visited the campus and recruited students.
33. JECCA, our alumni association arranged for a get-together on March 10, 2013. Nostalgia had three hundred students from batches of 1974 to 2012 on the campus that day.
34. The College Website was re-launched with an independent server and the work is still in progress.
35. The Convocation of the Human Rights Studies by the Department of Political Science in Collaboration with SICHREM was on February 23, 2013 when thirty two students received the diplomas.
36. A Diploma Course on Peace Studies in collaboration with the Department of Political Science, Bangalore University was launched on the same day by Prof. Jeevan Kumar, Bangalore University.
37. Current batches on Hardware and Networking, Diploma in Human Rights Studies are still going on. Integrated Course for B A Students and NSE Certified Market Professionals Programme are going on and will get over by the end of April.
38. Sneha Fund is quietly functioning and Evening Refreshment scheme is also continued.
39. Two hundred and forty two students benefitted from the generosity of the management by getting scholarships worth Rs. 7,65,650/-, ninety students government minority scholarships of Rs.3,67,212/and forty nine students private scholarships of Rs. 1,18,500/-.
40. All clubs and association activities were held as per the schedule.

Prof. Gracelet Stanley
Principal and Ex-officio chairman IQAC

Prof. Albert Smith
Coordinator