

INTERNAL QUALITY ASSURANCE CELL (IQAC)

ANNUAL REPORT 2014-15

A Meeting of the Internal Quality Assurance Cell Committee was held in the beginning of academic year under the Chairmanship of Fr. Victor Lobo, Principal St. Joseph's Evening College. Principal welcomed all the members of the Committee and explained the importance of IQAC decisions in the functioning of the College. The Minutes of the previous meeting was confirmed and issues were raised during the discussion on the Action Taken Report of the previous academic year. The Committee discussed different aspects related to curricular, co-curricular and extra-curricular activities for the relevant academic year and also issues related to implementation. The Committee agreed in principle to set-up a various committees headed by coordinators to ensure effective implementation of activities planned. The meeting ended with thanks to the Chair.

DATE	TIME	VENUE	CONVENER AND COORDINATOR
04-06-2014	16:30 Hour	Conference Hall	Dr. Kanishka

COMITTEE MEMBERS:

1. Fr. Victor Lobo SJ
2. Prof. Joy Alex
3. Mr. Kanishka
4. Dr. H Nagaraj
5. Prof. Jane D' Souza
6. Mr. Tajuddin

AGENDA

1. Annual Strategic Meet
2. Preparedness for NAAC
3. Commencement of M.Com Programme
4. Internal Evaluation of New Staff
5. College Website Re-launch
6. Infrastructure Development
7. Organizing of Faculty Development Programme
8. Scheduling of Statutory Body Meetings — Governing Body, Academic Council and Board of Studies
9. Training for SCST students
10. Planning of curricular activities for the academic year
 - a. Term test
 - b. End semester examination
 - c. Timelines for submission of assignments
 - d. Arrangements for special supplementary examinations
 - e. Strategies to deal with student absenteeism
 - f. Measures to improve performance of slow learners
 - g. Bridge course
11. Formation of clubs and associations
12. Scheduling of Co-curricular activities
13. Annual sports day
14. Parents Teachers Meet
15. College and Department news letter
16. Value added courses
17. Seminars and Conferences
18. Outreach programmes and extension activities
19. Alumni association

20. Preparation of AQAR
21. Assignment of responsibilities and charge of various clubs, association, cells & committees
22. Preparation student hand book and calendar
23. Evaluation of end semester examination results
24. College day
25. Graduation Day
26. Research activities
27. Scholarship and fee wavier

The following is the summary of accomplishment of various activities planned by the IQAC during the meeting held on 31-05-2014

ACTION TAKEN REPORT

1. Staff training is an integral part of staff development. Hence, two staff enhancement programmes were organized. A three-day programme was held from 29 to 31 May 2014.
2. Staff orientation was conducted by Dr Clement D' Souza on NAAC on 2nd January 2015.
3. Internal evaluation of the new lecturers by HODs was conducted. Staff Evaluation was conducted in September 2014 and the results were discussed with the staff concerned.
4. A number of lecturers attended innumerable seminars organized by various colleges.
5. All the students actively participated in the three-day Ignitors Programme - a youth development leadership programme from 13 to 15 June 2014.
6. The orientation to the first year students and their parents was conducted on 3rd June 2014, the first day of the academic year.
7. The Students' Council had a Leadership Training Programme on 27th July 2014 conducted.
8. Tejas - 2014, an inter-class cultural fest was organized from 9th August 2014 to 17th August 2014.
9. The feast of St Ignatius of Loyola was celebrated for a week with a number of

competitions.

10. This year the Blood Donation Camp was organized twice.
11. Teachers' Day was celebrated on 5th September 2014 with a candle light procession followed by entertainment programme.
12. A five-day Village Exposure Camp was attended by 62 final year students. YEAH helped us in conducting it at Kondli, Gubbi Taluk, Tumkur District in December 2014.
13. A three-day Out Reach Programme for I and II year U.G./P.G. students was conducted by YEAH in December 2014.
14. All the students attended a three-day Social Analysis Course conducted by YEAH in January 2015.
15. The Annual Athletic Meet was observed with heats during the week days, and the finals were on Sunday, 23rd November 2014.
16. The convocation of the sixth batch of the Diploma in Human Rights Studies and the inauguration of the seventh batch was held on Saturday, 13th December 2014.
17. Christmas was observed with the message of sharing our love and gifts with the inmates of the girls' hostel at the Sumanahalli Leprosy Rehabilitation Centre on 22nd December 2014. On 22nd December 2014.
18. The AICUF unit organized "ADONAI-2015: A Gospel Fest" with the theme, "Thy Kingdom Come, Thy Will be Done" - a state level cultural fest on Sunday, 8th February 2015 in which 14 colleges participated.
19. Students of 6th Batch Convocation 2010-13 were awarded the degree certificates to the graduates on Sunday, 22nd February 2015.
20. Graduation Day 2015: His Excellency, Vajubhai Rudabhai Vala, Honourable Governor, Government of Karnataka, was the chief guest for the Graduation Day on Tuesday, 17th March 2015.
21. The Department of English conducted a workshop on Writing Skills by Mr Bhaskar R (Handwriting Analyst, Vice-President of Junior Chamber International India) on 28th January 2015.
22. English Literary Club conducted various competitions like essay writing, poetry

writing and collage competition.

23. The Department of Political Science and Born free Art School of Bangalore observed "Peace Day" on 9th August 2014 to remember the victims and survivors of Hiroshima and Nagasaki.
24. The Department of Political Science conducted a workshop on Indo-Tibetan Friendship Society Bangalore Chapter on 29th January 2015.
25. Legal Literacy Club in collaboration with the Bangalore Urban District Legal Services Authority and Advocates Association conducted a seminar on "New Legislative to protect Human Rights."
26. The Departments of Sociology and Journalism organized a workshop on "Dialogue: Documenting Peoples Struggle - Telling the Tales of the Lions" on 29th September 2014.
27. The Department of BCA conducted a one-day seminar on "Emerging trends in IT" on 18th August 2014.
28. The Department of Commerce organized an industrial visit to I year B.Com. students to Reserve Bank of India on 12th March 2015.
29. The Commerce Forum conducted various activities such as soft skills, communication skills and creative thinking over many week-ends.
30. The forum also brought out the annual edition of Comessence - a magazine on issues related to business and commerce on 4th March 2015.
31. Vision - The Management Association conducted SYNERGY - an inter-class Management Fest with the motto, "Everyone is a participant and everyone is a winner" on 3rd December 2014.
32. Women's Forum organized a one-day programme for I year girl students on Human Sexuality and Preciousness of Life on Sunday, 29th June 2014 .
33. AICUF inauguration was on 5th July 2014. It made its presence felt on the campus by celebrating important days in the calendar with Display of Posters, Video Presentations, Street plays, candle light processions, etc. on Environment, Persecution of Christians in Iraq, Harmony, Human Rights, Aids, etc. throughout the year.
34. Kannada Sangha organized Karaanji, a state level inter-collegiate cultural fest on

1st March 2015.

35. Tamil Association organized Izhanthendral Muthamil Vizha, an inter-collegiate cultural fest on 7th December 2014.
36. Martyrs Day was observed on 29th & 30th January 2015. Poster Exhibition was organized by Karnataka Komu Souharda Vedike on Communalism - A Political Hypocrisy (An Insight into Young India and Harijan) - Published by Mohandas Karamchand Gandhi.
37. On The Present Political Scenario and Resurgence of Godse” by Rakesh Sharma (freelance film maker).
38. The seventh batch of Human Rights Studies, the 8th batch of Hardware and Networking, the 10th batch of Communicative English, and Integrated Course for B.A. are going on.
39. The basic add-on courses on HRD, Indian Constitution, Environmental Studies and Computer Fundamentals were also held during semester holidays.
40. Training and Development on Methods for developing effective personality for SC/ST students was conducted to I & II year students.
41. Placement Cell placed 220 students from various classes on jobs. The important firms that recruited students are ICICI, KGI, ORIGIN, CROSS DOMAIN, ACCENTURE, E&Y, 24/7, ORACLE and SOUTH INDIAN BANK.
42. JECCA (Joseph’s Evening College Alumni Association) arranged a Homecoming Nostalgia - 2015 on 8th March 2015. Over 300 alumni/ae from 1974 to 2014 batches attended the programme with their families. The alumni/ae also felicitated the retired members of the staff.
43. The College Website was re-launched with an independent sever.
44. Periodical Staff meetings, Department meetings, Academic Council and Governing Body meetings were held.
45. The Management gave scholarship of Rs.7,02,200/- to 184 students, and some of our benefactors gave Rs 2,29,250/- to 48 students in the form of scholarships.
46. Sneha Fund contributed Rs 60,500/- towards the medical expenses of 11 persons this year.
47. 269 students got benefitted from the Evening Snacks Scheme. The College

Counselor Ms Miriam Imam coordinates this programme.

48. Results: The Controller's Office was very prompt and punctual in conducting the exams and in announcing the results. It performed its duties excellently well. Our results are extremely good and very encouraging. Thank you so much.
49. Infrastructure: Over 622 books were added to the library. The Book Bank has added books on the newly introduced subjects both in English and Kannada. BCA Lab was set up with 30 computers.

Fr. Victor Lobo SJ
Principal and Ex-officio chairman IQAC

Dr. Kanishka
Coordinator