

IQAC report 2017-18

THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC continues to initiate the process of internalization of quality and benchmarking of best practices in all academic and non-academic activities. In this context, IQAC formulates annual strategic plan and keeps track of the same by periodically validating the progress and conducting internal academic audit of departments.

Major Initiatives taken by IQAC for the academic year 2017 - 18

Induction Programme: On Friday 26 May, 2017, an induction programme was organised for the newly recruited faculty

Seminar on Sexual Sensitization: On 21st June 2017 seminar on Protocol on Sexual Abuse at St. Joseph's Evening College, A.V. Room for the Teaching and Non-Teaching staff member. The Resources Person was Bro. Philip and Fr. Praveen S.J

Waste Segregation and Management: On 5th July 2017 a one day workshop on Waste Segregation and Management

Relevance of Jesuit Philosophy and education: On 13th to 15th July 2017, Fr. Prashant V Madtha S J, Finance Officer, St. Joseph's College of Commerce shared the Ethos of an Jesuit Institution and on 14th July 2017

Mentoring and Counseling Session: On 13th July 2017, Mentoring and Counseling Session was organized to understand the concept, relevance, process, scope and dynamics of mentoring and counseling. Ms. Gretta Furtado, Student Counsellor was the resource person.

Orientation Programme on Jesuit Work Culture: On 21st July 2017 Orientation Programme for the Non-Teaching Staff members was organised at A.V. Room. Fr. Edward and Fr. Rayan conducted the Orientation Programme.

Staff outing: On 20th September 2017, a Staff get-together was organized at Guhantara – An Underground Sports & Arts Resort.

College to Corporate transition: On 21st & 22nd September 2017, a lecture on how to groom students for employability

Research Methodology: A workshop on "how to prepare the quality research paper and how to write an effective research paper" was organized on 21st and 22nd September 2017. The workshop was facilitated by Mr. Shankar M Mepparambath.

Revisor's team from Karnataka Jesuit Educational Society visited the College and inspected the College campus, checked the College records, Employees' State Insurance Corporation inspection of ESI records on 27.10.2017

Examination: The College has introduced many examination reforms to suit the autonomy standards and also to adhere to the higher education policies and dynamics. Some of the key examination and evaluation reforms introduced by the institution are as follows: Introduction of CBCS, Credits for Co-curricular and Extra-Curricular activities, Double valuation system for Post-Graduate scripts, Bar-coding of answer scripts, Squad, malpractice committee, Re-totalling and review system, Re-evaluation and Photocopy of answer scripts, Online publication of results, Orientation and training on evaluation process to new staff, Marks Cards with photos in it.

Major academic initiatives include the introduction of teaching plan, CIA, students feedback system. Six counsellors were appointed to enhance the mental wellbeing and support academic performance of students. Dept of English, Commerce, BCA organised National level conferences. Dept of BBA organised state level conference, and Business conclave, Business quiz.

The college has signed a Memorandum of Understanding (MOU) with the following associations and Institutions to facilitate the same.

- In association with Tally Company - Tally classes for Final year B.Com students was conducted.
- A Diploma in Human Rights in Collaboration with South India Cell for Human Rights Education and Monitoring (SICHREM), a premier human rights organization working in South India

- In association with Career Ready Consultants LLP – to provide the Soft Skills & Corporate readiness Course and Certification
- Our College is affiliated to Youth Red Cross Society, Youth Red Cross association programme will be organized next academic year onwards.
- NSS unit started its operation this year in collaboration with Bangalore University

Staff members were moving towards enhanced research initiatives. Two members received PhD, and several of them published papers in reputed journals, and presented papers in various conferences and seminars.

IQAC was instrumental in organising the orientation programme for the first year students admitted for BA, B.Com, BCA, BBA, MA and M.Com streams. Orientation programme for all the parents and guardians of newly admitted first year students. Student support: Intra and Inter-collegiate competitions are organised to develop the organizing, leadership, team-work and managerial skills of the students. IQAC has empowered the departments, student council and associations to organize various annual intercollegiate fests.

Validation of Departments by the IQAC: In order to monitor the quality of curricular, co-curricular and extra-curricular activities planned by the departments, a review is conducted every semester in the presence of principal, vice-principal, the IQAC coordinator and the team. The objective of department validation is to review the set goals and objectives, resolve the challenges and reinforce the quality norms.

External teaching-learning audit: The experts from other institutions in respective field of study are invited to evaluate the processes. The observations and recommendations of the external academic auditor were submitted to the principal confidentially.

Performance Appraisal: Regular HOD and staff meetings were organised to appraise on the Curricular, Co-curricular and Extra-curricular activities. Staff evaluation by the students was conducted to check the quality of teaching-learning process, class room management, student teacher rapport and overall progression of teaching and learning. Self-Appraisal by the lecturers was done to examine the strengths and weaknesses of the faculty. Besides, Performance

Appraisal by HOD's and HOD's Appraisal by the Department Colleagues were also conducted to understand the overall performance of the stake holders.

The Internal Quality Assurance Cell has played a significant role in adopting and implementing various qualitative measures to further excellence in teaching, learning and evaluation process

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