

BACHELOR OF ARTS
POLITICAL SCIENCE/ IV SEMESTER
ADVANCED PUBLIC ADMINISTRATION

Subject Code: NS 402

Total Hours: 60

Teaching Hours per week: 4

Credits: 4

Objectives:

1. This paper deals with concepts and different dimensions of governance highlighting the major debates in the contemporary times.
 2. There is a need to understand the importance of the concept of governance in the context of a globalizing world, environment, administration, development.
 3. The essence of governance is explored through the various good governance initiatives introduced in India.
 4. To compare and examine the changes introduced to make administration more accountable and responsible
-

Course Learning Outcomes

- The students are acquainted with the changing nature of governance in the era of globalization.
- The students are introduced to the most contemporary ideas of sustainable development and green governance.
- The students become familiar with a rigorous introduction to the best practices in India on good governance.

The course will also attempt to provide the students a comprehensive understanding on contemporary administrative developments

Teaching Learning Process: The teaching-learning process for this course would involve class lectures, class discussion, class presentation, debates on contemporary issues and relevant cases. Teaching would also involve methods like power point and film screening.

Assessment Methods: Students will be assessed at different stages during the course learning process. After completing every unit, they will be asked to take part in group discussions on any one important event or issue relevant for that unit. They will also do one presentation and one assignment.

I CHAPTER: EXPANDING FRONTIERS (10hrs)

Comparative Public Administration

Development Administration

New Public Administration

II CHAPTER: FINANCIAL ADMINISTRATION (13hrs)

Budget: Nature and Principles

Budgetary Process: Preparation (Formulation), Enactment (Legislation) and Execution (Implementation)

Types of Budget: Performance Budget & Zero – Base Budget.

III CHAPTER: ACCOUNTABILITY AND CONTROL (12hrs)

Nature and Importance, Forms of Control: Legislative, Executive, Judicial and Popular

Ombudsman: Origin and Growth

Lok Ayukta (with reference to Karnataka)

Lok Pal

IV CHAPTER: LOCAL SELF GOVERNMENT (12hrs)

Nature and Significance of Local Self Government

Rural Local Bodies: Types and Functions

Urban Local Bodies: Types and Functions

V CHAPTER: TRENDS IN PUBLIC ADMINISTRATION (13hrs)

Administrative Powers:

Delegated Legislation: Meaning Growth Merits, Demerits and Safeguards

Administrative Adjudication: Meaning Growth Merits, Demerits and Safeguards

Administrative Reforms

Good Governance

E – Governance

Right to Information

Disaster Management

Books for reference

1. R.K. Arora and S. Sharma, eds., Comparative and Development Administration: Ideas and Action, Jaipur, Arihant, 1992.
2. C.P. Bhambhri, Administration in a Changing Society, Delhi, National, 1978.
3. M. Bhattacharya, Bureaucracy and Development Administration, Delhi, Uppal, 1979.
4. T.J. Byres, ed., The State and Development Planning in India, Bombay, OUP, 1994.
5. G. Craig and M. Mayo, Community Empowerment: A Reader in Participation & Development, London, zed Books, 1995.
6. P. Datta, Major issues in the Development Debate: Lessons in Empowerment from India, New Delhi, Kaniska, 1998.

7. O.P. Dwivedi, Development Administration: From Under develop
8. M. Franda, Voluntary Associations and Local Development in India, New Delhi, Young Asia, 1983.
9. Shalini Goel, Democratic Decentralization and Rural Development, New Delhi, Deep & Deep, 2002.
10. G.F. Grant, Development Administration: Concepts, Goals, Methods, Madison, University of Wisconsin, 1979.
11. G. Hargopal, Administrative Leadership & Development in India, New Delhi, Light and Life, 1980.
12. B. Hottne, Development Theory and the Three Worlds, England, Longman Group, 1996.
13. R.B. Jain and P.N. Chaudhari, eds., Bureaucratic Values in Development, New Delhi, Uppal.
14. S.R. Melkote, Communication for Development in the Third World: Theory and Practice for Empowerment, New Delhi, Sage, 2001.
15. D. Nandini, Rural Development Administration, Jaipur, Rawat, 1992.
16. V.A. Pai Panandikar, ed., Development Administration in India, Delhi, Macmillan, 1974.
17. Planning Commission, Report of the Working of District Planning, New Delhi, GOI, 1984.
18. F.W. Riggs, Administration in Developing Countries, Boston, Houghton, Mifflin, 1964.
19. A.K. Sharma, People's Empowerment, IJPA, 42(3), July – September, 1996.
20. A. Singh, Public Administration: The Grassroot Concerns, New Delhi, Mittal, 1998.
21. K.B. Srivastava, New Perspectives in Development Administration in India, New Delhi, Concept, 1994.
22. M. Umopathy, Development Administration Today: Super or Sub-Disciplines, Mysore, Miner Pub., 1994.

23. S.P. Verma and S.K. Sharma, eds., Development Administration, New Delhi, IIPA, 1984.
 24. Chakrabartychand, Public Administration, orient blackswan, New Delhi.2017
 25. Maheshwari, S. R., A Dictionary of Public Administration, New Delhi, 2002.
-

Journals

1. Public administration (royal institute of public administration), London.
2. Administrative review, Chicago.
3. The Indian Journal of public administration (Indian institute of public administration),
New Delhi.
4. The Indian police journal (bureau of police research and development), New Delhi.